

# TIPS VENDOR AGREEMENT

## PART 1 ONLY

Between \_\_\_\_\_ Unify Energy Solutions \_\_\_\_\_ and  
(Company Name)

**THE INTERLOCAL PURCHASING SYSTEM (TIPS),**  
a Department of Texas Education Service Center Region 8 for  
**TIPS RFP 200303 Comprehensive HVAC (3) PART 1 ONLY**

### General Information

The Vendor Agreement ("Agreement") made and entered into by and between The Interlocal Purchasing System (hereinafter "TIPS") a government cooperative purchasing program authorized by the Region 8 Education Service Center, having its principal place of business at 4845 US Hwy 271 North, Pittsburg, Texas 75686 and the TIPS Vendor. This Agreement consists of the provisions set forth below, including provisions of all attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any attachment, the provisions set forth shall control unless otherwise agreed by the parties in writing and by signature and date on the attachment.

A Purchase Order ("PO"), Agreement or Contract is the TIPS Member's approval providing the authority to proceed with the negotiated delivery order under the Agreement. Special terms and conditions as agreed between the Vendor and TIPS Member should be added as addendums to the Purchase Order, Agreement or Contract. Items such as certificate of insurance, bonding requirements, small or disadvantaged business goals are some, but not all, of the possible addendums.

## Terms and Conditions

### Freight

All quotes to Members shall provide a line item for cost for freight or shipping regardless if there is a charge or not. If no charge for freight or shipping, indicate by stating "No Charge", "\$0", "included in price" or other similar indication. Otherwise, all shipping, freight or delivery charges shall be passed through to the TIPS Member at cost with no markup and said charges shall be agreed by the TIPS Member unless alternative shipping terms are agreed by TIPS as a result of the proposal award.

### Warranty Conditions

All new supplies equipment and services shall include manufacturer's minimum standard warranty unless otherwise agreed to in writing. Vendor shall be legally permitted to sell all products offered for sale to TIPS Members if the offering is included in the Request for Proposal ("RFP") category. All goods proposed and sold shall be new unless clearly stated in writing.

### Customer Support

The Vendor shall provide timely and accurate customer support for orders to TIPS Members as agreed by the Parties. Vendors shall respond to such requests within a commercially reasonable time after receipt of

the request. If support and/or training is a line item sold or packaged with a sale, support shall be as agreed with the TIPS Member.

### **Agreements**

Agreements for purchase will normally be put into effect by means of a purchase order(s) executed by authorized agents of the TIPS Member participating government entities, but other means of placing an order may be used at the Member's discretion.

### **Tax exempt status**

Most TIPS Members are tax exempt and the related laws and/or regulations of the controlling jurisdiction(s) of the TIPS Member shall apply.

### **Assignments of Agreements**

No assignment of this Agreement may be made without the prior notification of TIPS. Written approval of TIPS shall not be unreasonably withheld. Payment for delivered goods and services can only be made to the awarded Vendor, Vendor designated reseller or vendor assigned company.

### **Disclosures**

- Vendor and TIPS affirm that he/she, or any authorized employees or agents, has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this Agreement.
- Vendor shall attach, in writing, a complete description of any and all relationships that might be considered a conflict of interest in doing business with the TIPS program.
- The Vendor affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this Agreement.

### **Term and Renewal of Agreements**

The Agreement with TIPS is for approximately 1 year and ten (10) months through March of 2022 with an option for renewal for an additional one (1) consecutive year if both parties agree. TIPS may or may not exercise the one-year extension beyond the base term and whether or not to offer the extension is at the sole discretion of TIPS. The scheduled Agreement termination date shall be the last date of the month of the last month of the agreement's legal effect. **Example:** *If the agreement is scheduled to end on May 23, the anniversary date of the award, it would actually be extended to May 31 in the last month of the last year the contract is active.*

### **Automatic Renewal Clauses Incorporated in Awarded Vendor Agreements with TIPS Members Resulting from the Solicitation and with the Vendor Named in this Agreement.**

No Agreement for goods or services with a TIPS Member by the awarded vendor named in this Agreement that results from the solicitation award named in this Agreement, may incorporate an automatic renewal clause that exceeds month to month terms with which the TIPS Member must comply. All renewal terms incorporated in an Agreement by the vendor with the TIPS Member shall only be valid and enforceable when the vendor receives written confirmation by purchase order, executed Agreement or other written

instruction issued by the TIPS Member for any renewal period. The purpose of this clause is to avoid a TIPS Member inadvertently renewing an Agreement during a period in which the governing body of the TIPS Member has not properly appropriated and budgeted the funds to satisfy the Agreement renewal. This term is not negotiable and any Agreement between a TIPS Member and a TIPS awarded vendor with an automatic renewal clause that conflicts with these terms is rendered void and unenforceable.

### **Shipments**

The Vendor shall ship, deliver or provide ordered products or services within a commercially reasonable time after the receipt of the order from the TIPS Member. If a delay in said delivery is anticipated, the Vendor shall notify TIPS Member as to why delivery is delayed and shall provide an estimated time for completion of the order. TIPS or the requesting entity may cancel the order if estimated delivery time is not acceptable or not as agreed by the parties.

### **Invoices**

Each invoice or pay request shall include the TIPS Member's purchase order number or other identifying designation as provided in the order by the TIPS Member. If applicable, the shipment tracking number or pertinent information for verification of TIPS Member receipt shall be made available upon request.

### **Payments**

The TIPS Member will make payments directly to the Vendor, the Vendor Assigned Dealer or as agreed by the Vendor and the TIPS Member after receiving invoice and in compliance with applicable payment statute(s), whichever is the greater time or as otherwise provided by an agreement of the parties.

### **Pricing**

Price increases will be honored according to the terms of the solicitation. All pricing submitted to TIPS shall include the participation fee, as provided in the solicitation, to be remitted to TIPS by the Vendor. Vendor will not show adding the fee to the invoice presented to TIPS Member customer.

### **Participation Fees and Reporting of Sales to TIPS by Vendor**

The Participation Fee that was published as part of the Solicitation and the fee published is the legally effective fee, along with any fee conditions stated in the Solicitation. Collection of the fees by TIPS is required under Texas Government Code §791.011 Et seq. Fees are due on all TIPS purchases reported by either Vendor or Member. Fees are due to TIPS upon payment by the Member to the Vendor, Reseller or Vendor Assigned Dealer. Vendor, Reseller or Vendor Assigned Dealer agrees to pay the participation fee to TIPS for all Agreement sales upon receipt of payment including partial payment, from the Member Entity or as otherwise agreed by TIPS in writing and signed by an authorized signatory of TIPS. Thus, when an awarded Vendor, Reseller or Vendor Assigned Dealer receives any amount of payment, even partial payment, for a TIPS sale, the legally effective fee for that amount is due to TIPS from the Vendor.

### **Reporting of Sales to TIPS by Vendor**

Vendor is required to report all sales under the TIPS contract to TIPS. If the TIPS Member entity requesting a price from the awarded Vendor requests the TIPS contract, Vendor must include the TIPS Contract number on any communications with the TIPS Member entity. To report sales, the Vendor must login to the TIPS Vendor Portal online at [https://www.tips-usa.com/vendors\\_form.cfm](https://www.tips-usa.com/vendors_form.cfm) and click on the PO's and Payments tab. Pages 3-7 of the [Vendor Portal User Guide](#) will walk you through the process of reporting sales to TIPS. Please refer to the TIPS [Accounting FAQ's](#) for more information about reporting sales and if you have further questions, contact the Accounting Team at [accounting@tips-usa.com](mailto:accounting@tips-usa.com). The Vendor or vendor assigned dealers are responsible for keeping record of all sales that go through the TIPS Agreement and submitting same to TIPS.

Failure to render the participation fee to TIPS shall constitute a breach of this agreement with our parent governmental entity, Texas Education Service Center Region 8, as established by the Texas legislature and shall be grounds for termination of this agreement and any other agreement held with TIPS and possible legal action. Any overpayment of participation fees to TIPS by a Vendor will be refunded to the Vendor within ninety (90) days of receipt of notification if TIPS receives written notification of the overpayment not later than the expiration of six (6) months from the date of overpayment and TIPS determines that the amount was not legally due to TIPS pursuant to this agreement and applicable law. It is the Vendor's responsibility to identify which sales are TIPS Agreement sales and pay the correct participation fee due for TIPS Agreement sales. Any notification of overpayment received by TIPS after the expiration of six (6) months from the date of overpayment will be non-refundable. Region 8 ESC and TIPS reserve the right to extend the six (6) month deadline to notify if approved by the Region 8 ESC Board of Directors. TIPS reserves all rights under the law to collect the fees due. Please contact TIPS at tips@tips-usa.com or call (866) 839-8477 if you have questions about paying fees.

### **Indemnity**

The Vendor agrees to indemnify and hold harmless and defend TIPS, TIPS Member(s), officers and employees from and against all claims and suits by third parties for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and reasonable attorney's fees, arising out of, or resulting from, Vendor's performance under this Agreement, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, or invitees. Parties found liable shall pay their proportionate share of damages as agreed by the parties or as ordered by a court of competent jurisdiction over the case. **NO LIMITATION OF LIABILITY FOR DAMAGES FOR PERSONAL INJURY OR PROPERTY DAMAGE ARE PERMITTED OR AGREED BY TIPS/ESC REGION 8.** Per Texas Education Code §44.032(f), and pursuant to its requirements only, reasonable Attorney's fees are recoverable by the prevailing party in any dispute resulting in litigation.

### **State of Texas Franchise Tax**

By signature hereon, the Vendor hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes owed the State of Texas under Chapter 171, Tax Code.

### **Miscellaneous**

The Vendor acknowledges and agrees that continued participation in TIPS is subject to TIPS sole discretion and that any Vendor may be removed from the participation in the Program at any time with or without cause. Nothing in the Agreement or in any other communication between TIPS and the Vendor may be construed as a guarantee that TIPS or TIPS Members will submit any orders at any time. TIPS reserves the right to request additional proposals for items or services already on Agreement at any time.

### **Purchase Order Pricing/Product Deviation**

If a deviation of pricing/product on a Purchase Order or contract modification occurs between the Vendor and the TIPS Member, TIPS must be notified within five (5) business days of receipt of change order.

### **Termination for Convenience of TIPS Agreement Only**

TIPS reserves the right to terminate this agreement for cause or no cause for convenience with a thirty (30) days prior written notice. Termination for convenience is conditionally required under Federal Regulations 2 CFR part 200 if the customer is using federal funds for the procurement. All purchase orders presented to the Vendor, but not fulfilled by the Vendor, by a TIPS Member prior to the actual termination of this agreement shall be honored at the option of the TIPS Member. The awarded Vendor may terminate the

agreement with ninety (90) days prior written notice to TIPS 4845 US Hwy North, Pittsburg, Texas 75686. The vendor will be paid for goods and services delivered prior to the termination provided that the goods and services were delivered in accordance with the terms and conditions of the terminated agreement. This termination clause does not affect the sales agreements executed by the Vendor and the TIPS Member customer pursuant to this agreement. TIPS Members may negotiate a termination for convenience clause that meets the needs of the transaction based on applicable factors, such as funding sources or other needs.

### **TIPS Member Purchasing Procedures**

Usually, purchase orders or their equal are issued by participating TIPS Member to the awarded vendor and should indicate on the order that the purchase is per the applicable TIPS Agreement Number. Orders are typically emailed to TIPS at tipspo@tips-usa.com.

- Awarded Vendor delivers goods/services directly to the participating member.
- Awarded Vendor invoices the participating TIPS Member directly.
- Awarded Vendor receives payment directly from the participating member.
- Fees are due to TIPS upon payment by the Member to the Vendor. Vendor agrees to pay the participation fee to TIPS for all Agreement sales upon receipt of payment including partial payment, from the Member Entity or as otherwise agreed by TIPS in writing and signed by an authorized signatory of TIPS.

### **Licenses**

Awarded Vendor shall maintain, in current status, all federal, state and local licenses, bonds and permits required for the operation of the business conducted by awarded Vendor. Awarded Vendor shall remain reasonably fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of goods or services under the Agreement. TIPS and TIPS Members reserves the right to stop work and/or cancel an order or terminate this or any other sales Agreement of any awarded Vendor whose license(s) required for performance under this Agreement have expired, lapsed, are suspended or terminated subject to a 30-day cure period unless prohibited by applicable statute or regulation.

### **Novation**

If awarded Vendor sells or transfers all assets, rights or the entire portion of the assets or rights required to perform this Agreement, a successor in interest must guarantee to perform all obligations under this Agreement. A simple change of name agreement will not change the Agreement obligations of awarded vendor. TIPS will consider Contract Assignments on a case by case basis. TIPS must be notified within five (5) business days of the transfer of assets or rights.

### **Site Requirements (*only when applicable to service or job*)**

**Cleanup:** When performing work on site at a TIPS Member's property, awarded Vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by TIPS Member or as agreed by the parties. Upon completion of work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.

**Preparation:** Awarded Vendor shall not begin a project for which TIPS Member has not prepared the site, unless awarded Vendor does the preparation work at no cost, or until TIPS Member includes the cost of site preparation in a purchase order. Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

**Registered sex offender restrictions:** For work to be performed at schools, awarded Vendor agrees that no employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are, or reasonably expected to be, present unless otherwise agreed by

the TIPS Member. Awarded Vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the TIPS Member's discretion. Awarded Vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge. **Safety measures:** Awarded Vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Awarded Vendor shall post warning signs against all hazards created by the operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

### **Safety Measures**

Awarded Vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Awarded vendor shall post warning signs against all hazards created by the operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

### **Smoking**

Persons working under Agreement shall adhere to the TIPS Member's or local smoking statutes, codes or policies.

### **Marketing**

Awarded Vendor agrees to allow TIPS to use their name and logo within TIPS website, marketing materials and advertisement subject to any reasonable restrictions provided to TIPS in the Proposal to the Solicitation. The Vendor may submit an acceptable use directive for Vendor's names and logos with which TIPS agrees to comply. Any use of TIPS name and logo or any form of publicity, inclusive of press release, regarding this Agreement by awarded vendor must have prior approval from TIPS which will not be unreasonably withheld. Request may be made by email to TIPS@TIPS-USA.COM.

### **Supplemental Agreements**

The TIPS Member entity participating in the TIPS Agreement and awarded Vendor may enter into a separate Supplemental Agreement or contract to further define the level of service requirements over and above the minimum defined in this Agreement such as but not limited to, invoice requirements, ordering requirements, specialized delivery, etc. Any Supplemental Agreement or contract developed as a result of this Agreement is exclusively between the TIPS Member entity customer and the Vendor. TIPS, its agents, TIPS Members and employees not a party to the Supplemental Agreement with the TIPS Member customer, shall not be made party to any claim for breach of such agreement unless named and agreed by the Party in question in writing in the agreement. If a Vendor submitting a Proposal requires TIPS and/or TIPS Member to sign an additional agreement, those agreements shall comply with the award made by TIPS to the Vendor. Supplemental Vendor's Agreement documents may not become part of TIPS' Agreement with Vendor unless and until an authorized representative of TIPS reviews and approves it. TIPS review and approval may be at any time during the life of this Vendor Agreement. TIPS permits TIPS Members to negotiate additional terms and conditions with the Vendor for the provision of goods or services under the Vendor's TIPS Agreement so long as they do not materially conflict with this Agreement.

### **Survival Clause**

All applicable sales, leases, Supplemental Agreements, contracts, software license agreements, warranties or service agreements that were entered into between Vendor and TIPS or the TIPS Member Customer under

the terms and conditions of this Agreement shall survive the expiration or termination of this Agreement. All Orders, Purchase Orders issued or contracts executed by TIPS or a TIPS Member and accepted by the Vendor prior to the expiration or termination of this agreement, shall survive expiration or termination of the Agreement, subject to previously agreed terms and conditions agreed by the parties or as otherwise specified herein relating to termination of this agreement.

#### **Legal obligations**

It is the responding Vendor's responsibility to be aware of and comply with all local, state and federal laws governing the sale of products/services identified in the applicable Solicitation that resulted in this Vendor Agreement and any awarded Agreement thereof. Applicable laws and regulations must be followed even if not specifically identified herein.

#### **Audit rights**

Due to transparency statutes and public accountability requirements of TIPS and TIPS Members', the awarded Vendor shall, at their sole expense, maintain appropriate due diligence of all purchases made by TIPS Member that utilizes this Agreement. TIPS and Region 8 ESC each reserve the right to audit the accounting of TIPS related purchases for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. In order to ensure and confirm compliance with this agreement, TIPS shall have authority to conduct audits of Awarded Vendor's pricing or TIPS transaction documentation with TIPS Members with 30 days' notice unless the audit is ordered by a Court Order or by a Government Agency with authority to do so without notice. Notwithstanding the foregoing, in the event that TIPS is made aware of any pricing being offered to eligible entities that is materially inconsistent with the pricing under this agreement, TIPS shall have the ability to conduct the audit internally or may engage a third- party auditing firm to investigate any possible non- compliant conduct or may terminate the Agreement according to the terms of this Agreement. In the event of an audit, the requested materials shall be reasonably provided in the time, format and at the location acceptable to Region 8 ESC or TIPS. TIPS agrees not to perform a random audit the TIPS transaction documentation more than once per calendar year, but reserves the right to audit for just cause or as required by any governmental agency or court with regulatory authority over TIPS or the TIPS Member.

#### **Force Majeure**

If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

#### **Choice of Law**

The Agreement between the Vendor and TIPS/ESC Region 8 and any addenda or other additions resulting from this procurement process, however described, shall be governed by, construed and enforced in accordance with the laws of the State of Texas, regardless of any conflict of laws principles.

#### **Venue, Jurisdiction and Service of Process**

Any Proceeding arising out of or relating to this procurement process or any contract issued by TIPS resulting from or any contemplated transaction shall be brought in a court of competent jurisdiction in Camp County,

Texas and each of the parties irrevocably submits to the exclusive jurisdiction of said court in any such proceeding, waives any objection it may now or hereafter have to venue or to convenience of forum, agrees that all claims in respect of the Proceeding shall be heard and determined only in any such court, and agrees not to bring any proceeding arising out of or relating to this procurement process or any contract resulting from or any contemplated transaction in any other court. The parties agree that either or both of them may file a copy of this paragraph with any court as written evidence of the knowing, voluntary and freely bargained for agreement between the parties irrevocably to waive any objections to venue or to convenience of forum. Process in any Proceeding referred to in the first sentence of this Section may be served on any party anywhere in the world. Venue for any dispute resolution process, other than litigation, between TIPS and the Vendor shall be located in Camp or Titus County, Texas.

#### **Project Delivery Order Procedures**

The TIPS Member having approved and signed an interlocal agreement, or other TIPS Membership document, may make a request of the awarded Vendor under this Agreement when the TIPS Member desires goods or services awarded to the Vendor. Notification may occur via phone, the web, courier, email, fax, or in person. Upon notification of a pending request, the awarded Vendor shall acknowledge the TIPS Member's request as soon as possible, but must make contact with the TIPS Member within two working days.

#### **Status of TIPS Members as Related to This Agreement**

TIPS Members stand in the place of TIPS as related to this agreement and have the same access to the proposal information and all related documents. TIPS Members have all the same rights under the awarded Agreement as TIPS.

#### **Vendor's Resellers as Related to This Agreement**

Vendor's Named Resellers ("Resellers") under this Agreement shall comply with all terms and conditions of this agreement and all addenda or incorporated documents. All actions related to sales by Authorized Vendor's Resellers under this Agreement are the responsibility of the awarded Vendor. If Resellers fail to report sales to TIPS under your Agreement, the awarded Vendor is responsible for their contractual failures and shall be billed for the fees. The awarded Vendor may then recover the fees from their named reseller.

#### **Support Requirements**

If there is a dispute between the awarded Vendor and TIPS Member, TIPS or its representatives may, at TIPS sole discretion, assist in conflict resolution if requested by either party. TIPS, or its representatives, reserves the right to inspect any project and audit the awarded Vendor's TIPS project files, documentation and correspondence related to the requesting TIPS Member's order. If there are confidentiality requirements by either party, TIPS shall comply to the extent permitted by law.

#### **Incorporation of Solicitation**

The TIPS Solicitation which resulted in this Vendor Agreement, whether a Request for Proposals, the Request for Competitive Sealed Proposals or Request for Qualifications solicitation, or other, the Vendor's response to same and all associated documents and forms made part of the solicitation process, including any addenda, are hereby incorporated by reference into this Agreement as if copied verbatim.

#### **SECTION HEADERS OR TITLES**

THE SECTION HEADERS OR TITLES WITHIN THIS DOCUMENT ARE MERELY GUIDES FOR CONVENIENCE AND ARE NOT FOR CLASSIFICATION OR LIMITING OF THE RESPONSIBILITIES OF THE PARTIES TO THIS DOCUMENT.

## STATUTORY REQUIREMENTS

Texas governmental entities are prohibited from doing business with companies that fail to certify to this condition as required by Texas Government Code Sec. 2270.

By executing this agreement, you certify that you are authorized to bind the undersigned Vendor and that your company (1) does not boycott Israel; and (2) will not boycott Israel during the term of the Agreement.

You certify that your company is not listed on and does not and will not do business with companies that are on the Texas Comptroller of Public Accounts list of Designated Foreign Terrorists Organizations per Texas Gov't Code 2270.0153 found at <https://comptroller.texas.gov/purchasing/docs/foreign-terrorist.pdf>

You certify that if the certified statements above become untrue at any time during the life of this Agreement that the Vendor will notify TIPS within three (3) business day of the change by a letter on Vendor's letterhead from and signed by an authorized representative of the Vendor stating the non-compliance decision and the TIPS Agreement number and description at:

Attention: General Counsel  
ESC Region 8/The Interlocal Purchasing System (TIPS)  
4845 Highway 271 North  
Pittsburg, TX, 75686  
And by an email sent to [bids@tips-usa.com](mailto:bids@tips-usa.com)

## Insurance Requirements

The undersigned Vendor agrees to maintain the below minimum insurance requirements for TIPS Contract Holders:

<b>General Liability</b>	\$1,000,000 each Occurrence/ Aggregate
<b>Automobile Liability</b>	\$300,000 Includes owned, hired & non-owned
<b>Workers' Compensation</b>	Statutory limits for the jurisdiction in which the Vendor performs under this Agreement.
<b>Umbrella Liability</b>	\$1,000,000

When the Vendor or its subcontractors are liable for any damages or claims, the Vendor's policy, when the Vendor is responsible for the claim, must be primary over any other valid and collectible insurance carried by the Member. Any immunity available to TIPS or TIPS Members shall not be used as a defense by the contractor's insurance policy. The coverages and limits are to be considered minimum requirements and in no way limit the liability of the Vendor(s). Insurance shall be written by a carrier with an A-; VII or better rating in accordance with current A.M. Best Key Rating Guide. Only deductibles applicable to property damage are acceptable, unless proof of retention funds to cover said deductibles is provided. "Claims made" policies will not be accepted. Vendor's required minimum coverage shall not be suspended, voided, cancelled, non-renewed or reduced in coverage or in limits unless replaced by a policy that provides the minimum required coverage except after thirty (30) days prior written notice by certified mail, return receipt requested has been given to TIPS or the TIPS Member if a project or pending delivery of an order is ongoing. Upon request, certified copies of all insurance policies shall be furnished to the TIPS or the TIPS Member.

## Special Terms and Conditions

- **Orders:** All Vendor orders received from TIPS Members must be emailed to TIPS at tipspo@tips-usa.com. Should a TIPS Member send an order directly to the Vendor, it is the Vendor's responsibility to forward a copy of the order to TIPS at the email above within 3 business days and confirm its receipt with TIPS.
- **Vendor Encouraging Members to bypass TIPS agreement:** Encouraging TIPS Members to purchase directly from the Vendor or through another agreement, when the Member has requested using the TIPS cooperative Agreement or price, and thereby bypassing the TIPS Agreement is a violation of the terms and conditions of this Agreement and will result in removal of the Vendor from the TIPS Program.
- **Order Confirmation:** All TIPS Member Agreement orders are approved daily by TIPS and sent to the Vendor. The Vendor should confirm receipt of orders to the TIPS Member (customer) within 3 business days.
- **Vendor custom website for TIPS:** If Vendor is hosting a custom TIPS website, updated pricing when effective. TIPS shall be notified when prices change in accordance with the award.
- **Back Ordered Products:** If product is not expected to ship within the time provided to the TIPS Member by the Vendor, the Member is to be notified within 3 business days and appropriate action taken based on customer request.

The TIPS Vendor Agreement Signature Page is inserted here.

# TIPS Vendor Agreement Signature Form

RFP 200303 Comprehensive HVAC (3) 2 Part

PART 1 ONLY

Company Name Unify Energy Solutions

Address 700 Bradfield Road, Suite 585

City Houston State TX Zip 77060

Phone 281-447-0777 Fax 281-447-0778

Email of Authorized Representative jarrodc@unifyes.com

Name of Authorized Representative Jarrold Conner

Title General Manager - South Texas

Signature of Authorized Representative Jarrold Conner

Date 04/22/2020

TIPS Authorized Representative Name Meredith Barton

Title Chief Operating Officer

TIPS Authorized Representative Signature Meredith Barton

Approved by ESC Region 8 David Wayne Fitts

Date 7/6/2020

## **NOTICE TO MEMBERS REGARDING ATTRIBUTE RESPONSES**

TIPS VENDORS RESPOND TO ATTRIBUTE QUESTIONS AS PART OF TIPS COMPETITIVE SOLICITATION PROCESS. THE VENDOR'S RESPONSES TO ATTRIBUTE QUESTIONS ARE INCLUDED HEREIN AS "SUPPLIER RESPONSE." PLEASE BE ADVISED THAT DEVIATIONS, IF ANY, IN VENDOR'S RESPONSE TO ATTRIBUTE QUESTIONS MAY NOT REFLECT VENDOR'S FINAL ATTRIBUTE RESPONSE, WHICH IS SUBJECT TO NEGOTIATIONS PRIOR TO AWARD. PLEASE CONTACT THE TIPS OFFICE AT 866-839-8477 WITH QUESTIONS OR CONCERNS REGARDING VENDOR ATTRIBUTE RESPONSE DEVIATIONS. PLEASE KEEP IN MIND THAT TIPS DOES NOT PROVIDE LEGAL COUNSEL TO MEMBERS. TIPS RECOMMENDS THAT YOU CONSULT YOUR LEGAL COUNSEL WHEN EXECUTING CONTRACTS WITH OR MAKING PURCHASES FROM TIPS VENDORS.



200303

## Unify Energy Solutions, LLC Supplier Response

### Event Information

Number 20000  
Title Comprehensive HCC 2nd Part  
Type Request for Proposal  
Issue Date 4/5/2020  
Deadline 4/24/2020 00:00 MCT  
Notes This is a 2nd RT solicitation. RT 1 is for projects that are not considered construction or a public work. It includes, but is not limited to, parts, supplies, maintenance services and repairs. RT 2 is for order Contract JC is for projects considered construction or public work or projects. The determination whether or not a project requires a RT 2 JC is the responsibility of the TMS member entity. Vendors are encouraged to respond to BOTH RTs 1 and 2 to meet the needs of our members, but responses to both parts is not required.

### Contact Information

Address Region 8 Education Service Center  
4845 US Highway 271 North  
Fittsburg, TX 75686  
Phone 01 866 888-8477  
Email ids@tis-usa.com

## Unify Energy Solutions, LLC Information

Address 770 Bradfield Rd.  
Suite 585  
Houston, TX 77060  
Phone 281 447-0777  
Fax 281 447-0778

By submitting your response, you certify that you are authorized to represent and bind your company.

Jarrod Conner

Signature

Submitted at 4/22/2020 4:35:41 PM

jarrodc@unifyes.com

Email

## Requested Attachments

### Vendor Agreement part 1

01 Unify Resonse 200 000 Vendor Agreement RT1.cdf

The Vendor must download the Vendor Agreement from the Attachment tab, fill in the requested information and upload the completed agreement.

0000T 0000 encrypted or password protected files.

### Agreement Signature Form part 1

02 Unify Resonse 200 000 Agreement Signature Form RT1.cdf

If you have not taken exception or deduction to the agreement language in the solicitation attributes, download the AGREEMENT SIGNATURE FORM from the ATTACHMENT tab. This document is a fillable form. Download the document to your computer, fill in the requested company information, print the file, sign the form, scan the completed and signed AGREEMENT SIGNATURE FORM, and upload here.

If you have taken exception to any of the agreement language and noted the exception in the deductions section of the attributes for the agreement, complete the AGREEMENT SIGNATURE FORM, but do not sign until those deductions have been negotiated and resolved with TMS management. Upload the unsigned form here, because this is a required document.

### Vendor Agreement Part 2

00 Unify Resonse 200 000 Vendor Agreement JC RT2.cdf

For closing on Part 2, the Vendor must download the Vendor Agreement from the Attachment tab, fill in the requested information and upload the completed agreement.

0000T 0000 encrypted or password protected files.

### Agreement Signature Form Part 2

04 Unify Resonse 200 000 Agreement Signature Form RT2 000.cdf

For closing on Part 2, the Vendor must download the Vendor Agreement from the Attachment tab, fill in the requested information and upload the completed agreement.

0000T 0000 encrypted or password protected files.

### Part 1 Pricing Spreadsheet #1

05 Unify Resonse 200 000 Pricing Form 1 RT1.xlsx

The Vendor must download the PRICING SPREADSHEET from the Attachment tab, fill in the requested information and upload the completed spreadsheet.

0000T 0000 encrypted or password protected files.

### Part 1 Pricing Spreadsheet #2

06 Unify Resonse 200 000 Pricing Form 2 RT1.xlsx

The Vendor must download the PRICING SPREADSHEET from the Attachment tab, fill in the requested information and upload the completed spreadsheet.

0000T 0000 encrypted or password protected files.

## 07 Unify Response 200 RT 2 J C R S M E S Pricing form. df

08-Unify-Response-Reference-Form-J-Cart2.xlsx

## 08-Unify-Response-Reference-Form-J-Cart2.xlsx

sheet. The vendor must do ☐load the References

Company Info | ac | et | Condensed. | df

Cards, catalogs, links to offerings R

**RESELLER OF YOUR** *No response*

SEERS of your products. complete

*No response*

s one of the

*No response*

No response

etc. 

No response

## Certification

No response

*No response*

No response

No response

## the Standard

## Confidentiality Form

C:\Users\ET\Documents\RM\re11181\RF.cdf

RETURN TO ET\T\RM. Complete the form according to your company requirements, make any desired attachments and upload to the appropriate section under Response Attachments THIS FORMETERMINES HHS ESC8/TSTRSSTEGUBCRMTR REQUESTS.

## Bonding Capacity Letter from Surety/Insurance Company

Unify Letter of Bondability.cdf

RETURN TO URM\RG\SG\RT2 Attach the Bonding Capacity Letter from Surety/Insurance Company. If you do not have one available at time of proposal, attached a letter stating it will be submitted when received to provide bonding capacity. No award can be made until official bonding capacity letter is received by TMS.

## Bid Attributes

### 1 Yes - No

Is disadvantaged/Minority/ Women Business Enterprise (D/M/WBE) Required by some participating governmental entities? Vendor certifies that their firm is a D/M/WBE? Vendor must upload proof of certification to the "Response Attachments" D/M/WBE CERTIFICATES section.

No

### 2 Yes - No

Historically Underutilized Business Hub Required by some participating governmental entities? Vendor certifies that their firm is a HUB as defined by the State of Texas at <https://comptroller.texas.gov/purchasing/vendor/hub/>

or in a HUB zone as defined by the US Small Business Administration at <https://www.sba.gov/offices/headquarters/oh>

Proof of one or both may be submitted. Vendor must upload proof of certification to the "Response Attachments" HUB CERTIFICATES section.

No

### 3 Yes - No

The vendor can provide services and/or products to all 50 US States

Yes

### 4 States Served:

Transfer is to question, please list which states can be served. Example R, , TX

No response

### 5 Company and/or Product Description:

This information will appear on the TMS website in the company profile section, if awarded a TMS contract. Limit 750 characters.

Unify Energy Solutions

### 6 Primary Contact Name

Primary Contact Name

Jarrod Conner

### 7 Primary Contact Title

Primary Contact Title

General Manager, South Texas

<b>8</b>	<b>Primary Contact Email</b> Primary Contact Email <input style="width: 90%;" type="text" value="jarrodc@unifyes.com"/>
<b>9</b>	<b>Primary Contact Phone</b> Enter 10 digit phone number. No dashes or extensions Example 8668 8477 <input style="width: 90%;" type="text" value="800122646"/>
<b>10</b>	<b>Primary Contact Fax</b> Enter 10 digit phone number. No dashes or extensions Example 8668 8477 <input style="width: 90%;" type="text" value="2814470778"/>
<b>11</b>	<b>Primary Contact Mobile</b> Enter 10 digit phone number. No dashes or extensions Example 8668 8477 <input style="width: 90%;" type="text" value="800122646"/>
<b>12</b>	<b>Secondary Contact Name</b> Secondary Contact Name <input style="width: 90%;" type="text" value="Jeff Deal"/>
<b>13</b>	<b>Secondary Contact Title</b> Secondary Contact Title <input style="width: 90%;" type="text" value="Sales"/>
<b>14</b>	<b>Secondary Contact Email</b> Secondary Contact Email <input style="width: 90%;" type="text" value="jeffn@unifyes.com"/>
<b>15</b>	<b>Secondary Contact Phone</b> Enter 10 digit phone number. No dashes or extensions Example 8668 8477 <input style="width: 90%;" type="text" value="2814470777"/>
<b>16</b>	<b>Secondary Contact Fax</b> Enter 10 digit phone number. No dashes or extensions Example 8668 8477 <input style="width: 90%;" type="text" value="2814470778"/>
<b>17</b>	<b>Secondary Contact Mobile</b> Enter 10 digit phone number. No dashes or extensions Example 8668 8477 <input style="width: 90%;" type="text" value="80026548166"/>

18	<b>Admin Fee Contact Name</b> Admin Fee Contact Name. This person is responsible for paying the admin fee to TMS. <input type="text" value="Jeff Deal"/>
19	<b>Admin Fee Contact Email</b> Admin Fee Contact Email <input type="text" value="jeffn@unifyes.com"/>
20	<b>Admin Fee Contact Phone</b> Enter 10 digit phone number. No dashes or extensions Example 8668 8477 <input type="text" value="826548166"/>
21	<b>Purchase Order Contact Name</b> Purchase Order Contact Name. This person is responsible for receiving purchase orders from TMS. <input type="text" value="Jarrod Conner"/>
22	<b>Purchase Order Contact Email</b> Purchase Order Contact Email <input type="text" value="jarrodc@unifyes.com"/>
23	<b>Purchase Order Contact Phone</b> Enter 10 digit phone number. No dashes or extensions Example 8668 8477 <input type="text" value="800122646"/>
24	<b>Company Website</b> Company website format 000.com or any.com <input type="text" value="000.unifyes.com"/>
25	<b>Federal ID Number:</b> Federal number also known as the Employer identification number. Format 12-45678 <input type="text" value="45-51257"/>
26	<b>Primary Address</b> Primary Address <input type="text" value="700 Bradfield Road Suite 585"/>
27	<b>Primary Address City</b> Primary Address City <input type="text" value="Houston"/>
28	<b>Primary Address State</b> Primary Address State 2 digit abbreviation <input type="text" value="TX"/>

29

**Primary Address Zip**

Primary address

77060

30

**Search Words:**

Please list search words to be posted in the TMS data base about your company that TMS site users might search. Words may be product names, manufacturers, or other words associated with the category of award. U M T S T C TEG R T E M S. Limit 500 words format product, maker, construction, manufacturer name, etc.

Controls, Building Automation, Integration, Lighting, B S, EMCS, BMS, Reliable Controls, Energy, B Cnet, C, Facility Management, Demand Reduction

31

**Do you want TIPS Members to be able to spend Federal grant funds with you if awarded? Is it your intent to be able to sell to our members regardless of the fund source, whether it be local, state or federal?**

Most of our members receive federal Government grants and they make up a significant portion of their budgets. The members need to know if your company is willing to sell to them when they spend federal budget funds on their purchase. There are attributes that follow that are provisions from the federal regulations in 2 C R part 200. Our answers will determine if your award will be designated as federal or Education Department General Administrative Regulations E G R compliant.

Do you want TMS Members to be able to spend federal grant funds with you if awarded and is it your intent to be able to sell to our members regardless of the fund source, whether it be local, state or federal

Yes

32

**Yes - No**

Certification of Residency The vendor's ultimate parent company or majority owner

has its principal place of business in Texas

R

Employs at least 500 persons in Texas

This question is required as a data gathering function for information to our members making purchases with awarded vendors. Does not affect scoring with TMS.

Yes

33

**Company Residence (City)**

Vendor's principal place of business is in the city of

Houston

34

**Company Residence (State)**

Vendor's principal place of business is in the state of

TX

3  
5**Discount Offered - CAUTION READ CAREFULLY BECAUSE VENDORS FREQUENTLY MAKE MISTAKES ON THIS ATTRIBUTE QUESTION**

Remember this is a **MINIMUM** discount percentage so, be sure the discount percentage inserted here can be applied to **EVERY** **GOODS** **RISER** **CES** **THROUGH** **UT** **THE** **E** **THE** **C** **TRACT**

**CUT** **BE** **CERT** **U** **C** **H** **R** **T** **S** **M** **M** **SC** **U** **T** **ER** **C** **E** **T** **G** **E** **E** **R** **E** **S** **E** **R** **C** **E** **R** **G** **R** **U** **R** **G** **T** **H** **E** **E** **T** **H** **E** **C** **TRACT**.

That is the **MINIMUM** percentage discount off of any item or service you offer to **TMS** Members that is in your regular catalog as defined in the solicitation specifications document, website, store or shelf pricing or when adding new goods or services to your offerings during the life of the contract. The resulting price of any goods or services Catalog list prices after this discount is applied is a ceiling on your pricing and not a floor because, in order to be more competitive in the individual circumstance, you may offer a larger discount depending on the items or services purchased and the quantity at time of sale.

Must answer with a number between 0 and 100.

0

3  
6**TIPS administration fee**

By submitting a proposal, I agree that all pricing submitted to **TMS** shall include the participation fee, as designated in the solicitation or as otherwise agreed in writing and shall be remitted to **TMS** by the vendor or the vendor's named resellers and as agreed in the vendor agreement. I agree that the fee shall not and will not be added by the vendor as a separate line item on a **TMS** Member invoice, quote, proposal or any other written communications with the **TMS** Member.

3  
7**Yes - No**

Vendor agrees to remit to **TMS** the required administration fee or, if resellers are named, guarantee the fee remittance by or for the reseller named by the vendor.

TIPS/ESC Region 8 is required by Texas Government Code § 791 to be compensated for its work and thus, failure to agree shall render your response void and it will not be considered.

I agree

3  
8**Yes - No**

Do you offer additional discounts to **TMS** Members for large order quantities or large scope of work?

Yes

3  
9**Years experience in this category of goods or services.**

Complete years experience in this category of goods or services.

8

4  
0**Resellers:**

☐ Does the Vendor have resellers that it will name under this Contract?

Resellers are defined as other companies that sell your products under an agreement with you, as the awarded Vendor of TSS.

EXAMPLE: BGMart is a reseller of CME brand televisions. If CME were a TSS awarded Vendor, then CME could list BGMart as a reseller.

If yes, Vendor should download the Reseller/Dealers Spreadsheet from the Attachments section, fill out the form and submit the document in the "Response Attachments" RESELLERS section.

 No
4  
1**Right of Refusal**

☐ Does the Proposing Vendor wish to reserve the right not to perform under the awarded Agreement with a TSS member at Vendor's discretion?

 Yes
4  
2**NON-COLLUSIVE BIDDING CERTIFICATE**

By submission of this bid or proposal, the Bidder certifies that:

1. This bid or proposal has been independently arrived at without collusion with any other Bidder or with any Competitor.

2. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids, or proposals for this project, to any other Bidder, Competitor or potential Competitor.

3. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal.

4. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the Bidder as well as to the person signing in its behalf.

Not a negotiable term. Failure to agree will render your proposal non-considered and it will not be considered.

4  
3**CONFLICT OF INTEREST QUESTIONNAIRE - FORM CIQ -Do you have any CONFLICT OF INTEREST TO REPORT OR DISCLOSE under this statutory requirement?**

Do you have any CONFLICT OF INTEREST TO REPORT OR DISCLOSE under this statutory requirement YES or NO

If you have a conflict of interest as described in this form or the local Government Code Chapter 176, cited therein- you are required to complete and file with TMS.

You may find the Blank Form on our website at

Copy and paste the following link into a browser or fax

<https://www.tis-usa.com/assets/documents/docs/CIQ.pdf>

There is an optional upload for this form provided if you have a conflict and must file the form.

4  
4**Filing of Form CIQ**

If yes, do you have you filed a form or by uploading the form to this RFP as directed do you

4  
5**Regulatory Standing**

I certify to TMS for the proposal attached that my company is in good standing with all governmental agencies Federal or State that regulate any part of our business operations. If not, please explain in the next attribute question.

4  
6**Regulatory Standing**

Regulatory Standing explanation of no answer on previous question.

4  
7**Antitrust Certification Statements (Tex. Government Code § 2155.005)**

By submission of this bid or proposal, the Bidder certifies that

I affirm under penalty of perjury of the laws of the State of Texas that

1 I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual company listed below

2 In connection with this bid, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15

3 In connection with this bid, neither I nor any representative of the Company has violated any federal antitrust law

4 I either I nor any representative of the Company has directly or indirectly communicated any of the contents of this bid to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

## Suspension or Debarment Instructions

### Instructions for Certification

1. By answering yes to the next attribute question below, the vendor and prospective lower tier participant is providing the certification set out herein in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participants," "person," "primary covered transaction," "principal," "proposal" and "voluntarily excluded," as used in this clause, have the meanings set out in the definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely on a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Procurement list.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

49

## Suspension or Debarment Certification

By answering yes, you certify that no federal suspension or debarment is in place, which would preclude receiving a federally funded contract as described above.

Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM) in accordance with the MB guidelines at 2 CFR 180 that implement Executive Orders 12549 and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

By answering yes, you certify that no federal suspension or debarment is in place, which would preclude receiving a federally funded contract as described above.

50

## Non-Discrimination Statement and Certification

In accordance with federal civil rights law, all U.S. departments, including the U.S. Department of Agriculture (USDA), its regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity including gender expression, sexual orientation, disability, age, marital status, family/caregiver status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA. Not all cases apply to all programs. Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign language, etc.) should contact the responsible agency or USDA TARGET Center at 202-720-2600 (voice) and TDD or contact USDA through the Federal Relay Service at 800-877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA program discrimination Complaint Form, 00-1027, found online at [How to file a program discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-662-6622. Submit your completed form or letter to USDA by mail U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-4102 or fax 202-690-7442 or email [program.intake@usda.gov](mailto:program.intake@usda.gov).

Title of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title 7, CFR parts 15, 15a, and 15, the Americans with Disabilities Act, and S Instruction 113-1, Civil Rights Compliance and Enforcement – Nutrition Programs and Activities)

All U.S. departments, including the USDA, are equal opportunity provider, employer, and lender.

Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. I certify that in the performance of a contract with TUS or its members, that our company will conform to the foregoing anti-discrimination statement and comply with the cited and all other applicable laws and regulations.

5  
1**2 CFR PART 200 Contract Provisions Explanation**

Required Federal Contract Provisions of Federal Regulations for Contracts for contracts with ESC Region 8 and TSS Members

The following provisions are required to be in place and agreed if the procurement is funded in any part with federal funds.

The ESC Region 8 and TSS Members are the subgrantee or subrecipient by definition. Most of the provisions are located in 2 CFR PART 200 - Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards at 2 CFR PART 200. Others are included within 2 CFR Part 200 et al.

In addition to other provisions required by the federal agency or non-federal entity, all contracts made by the non-federal entity under the federal award must contain provisions covering the following, as applicable.

5  
2**2 CFR PART 200 Contracts**

Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council Councils as authorized by 41 U.S.C. 108, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Notwithstanding to the above, when federal funds are expended by ESC Region 8 and TSS Members, ESC Region 8 and TSS Members reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does Vendor Agree

5  
3**2 CFR PART 200 Termination**

Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. All contracts in excess of \$10,000

Notwithstanding to the above, when federal funds are expended by ESC Region 8 and TSS Members, ESC Region 8 and TSS Members reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for cause after giving the vendor an appropriate opportunity and up to 30 days, to cure the causal breach of terms and conditions. ESC Region 8 and TSS Members reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for convenience with 30 days notice in writing to the awarded vendor. The vendor would be compensated for work performed and goods procured as of the termination date if for convenience of the ESC Region 8 and TSS Members. Any award under this procurement process is not exclusive and the ESC Region 8 and TSS reserves the right to purchase goods and services from other vendors when it is in the best interest of the ESC Region 8 and TSS.

Does Vendor Agree

54

**2 CFR PART 200 Clean Air Act**

Clean Air Act 42 U.S.C. 7401-7671 and the Federal Water Pollution Control Act 33 U.S.C. 1251-1387, as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act 42 U.S.C. 7401-7671 and the Federal Water Pollution Control Act as amended 33 U.S.C. 1251-1387. Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to the Clean Air Act, et al a/c/o, when federal funds are expended by ESC Region 8 and TMS Members, ESC Region 8 and TMS Members requires that the proposer certify that during the term of an award by the ESC Region 8 and TMS Members resulting from this procurement process the vendor agrees to comply with all of the a/c/o regulations, including all of the terms listed and referenced therein.

Does vendor agree?

55

**2 CFR PART 200 Byrd Anti-Lobbying Amendment**

Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier a/c/o that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to the a/c/o, when federal funds are expended by ESC Region 8 and TMS Members, ESC Region 8 and TMS Members requires the proposer certify that during the term and during the life of any contract with ESC Region 8 and TMS Members resulting from this procurement process the vendor certifies to the terms included or referenced therein.

Does vendor agree?

56

**2 CFR PART 200 Federal Rule**

Compliance with all applicable standards, orders, or requirements issued under section 06 of the Clean Air Act 42 U.S.C. 1857 through section 508 of the Clean Water Act 33 U.S.C. 1368, Executive Order 11738, and Environmental Protection Agency Regulations 40 CFR Part 15. Contracts, subcontracts, and subgrants of amounts in excess of \$100,000.

Pursuant to the a/c/o, when federal funds are expended by ESC Region 8 and TMS Members, ESC Region 8 and TMS Members requires the proposer certify that in performance of the contracts, subcontracts, and subgrants of amounts in excess of \$100,000, the vendor will be in compliance with all applicable standards, orders, or requirements issued under section 06 of the Clean Air Act 42 U.S.C. 1857 through section 508 of the Clean Water Act 33 U.S.C. 1368, Executive Order 11738, and Environmental Protection Agency Regulations 40 CFR Part 15.

Does vendor certify that it is in compliance with the Clean Air Act?

**5 7 2 CFR PART 200 Procurement of Recovered Materials**

Non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000 procuring solid waste management services in a manner that maximizes energy and resource recovery and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Does vendor certify that it is in compliance with the Solid Waste Disposal Act as described above?

☐ Yes

**5 8 Certification Regarding Lobbying**

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 152, Title 1, U.S. Code. This certification is a material representation of fact upon which reliance is placed when this transaction is made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

☐ HOOE to be entered

**5 9 Lobbying Report Standard Form-LLL, "disclosure Form to Report Lobbying,"**

When you answered HOOE to be entered to attribute a page titled [Certification Regarding Lobbying](#), please download and complete and upload the Standard Form-LLL, "disclosure Form to Report Lobbying," in the Response Attachments Section.

**6 0 Subcontracting with small and minority businesses, women's business enterprises, and labor surplus area firms.**

Do you anticipate the possibility of subcontracting any of your or under this award if you are successful?

If, in answer to the question, YES, you must answer the next question YES if you want a TMS Member to be authorized to spend Federal Grant funds for procurement.

☐

**ONLY IF YES TO THE PREVIOUS QUESTION OR if you ever do subcontract any part of your performance under the TIPS Agreement, do you agree to comply with the following federal requirements?**

[illegible]

do you agree to comply with the following federal requirements?

Federal Regulation 2 CFR §200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms. The non-federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

☐ Affirmative steps must include placing qualified small and minority businesses and women's business enterprises on solicitation lists.

2. Ensuring that small and minority businesses, and women's business enterprises are solicited when they are potential sources

☐ dividing total requirements, when economically feasible, into smaller lots or quantities to permit maximum participation by small and minority businesses, and women's business enterprises

4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises

5. ☐ Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce and

6 Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs 1 through 5 of this section.

No response

**If proposing on PART 2, Davis-Bacon Act compliance.**

Contracting on RT2, Texas Statute requires compliance with the Davis-Bacon Act, as amended 40 U.S.C. 141-148 when required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act 40 U.S.C. 141-144, and 146-148 as supplemented by the Department of Labor Regulations 29 CFR Part 5, Labor Standards Provisions applicable to Contracts Covering Federally financed and assisted Construction in accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or sub-contract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland Anti-Kickback Act 40 U.S.C. 1453 as supplemented by the Department of Labor Regulations 29 CFR Part 1, Contractors and Sub-contractors on Public Building or Public or financed in whole or in part by loans or Grants from the United States. The Act provides that each contractor or sub-recipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency.

By SUBMITTING your RESPONSE to the RFP, you, the Vendor, agree, SUREBID, to comply with the MacIsBacon Act, C.B.E. and if proposing on RT 2 of this solicitation.

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**Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708)**

Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that include the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§702 and 704, as supplemented by the Department of Labor regulations 29 CFR Part 5. Under 40 U.S.C. §§702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. §704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

By submitting a proposal to PART 2 of this solicitation and the customer is utilizing federal funds as described above, the vendor agrees to comply with the Contract Work Hours and Safety Standards Act 40 U.S.C. §§701-708.

64

**Indemnification**

The ESC Region 8 and TSS is a Texas political subdivision and a local governmental entity therefore, is prohibited from indemnifying third parties pursuant to the Texas Constitution Article III, Section 52 except as specifically provided by law or as ordered by a court of competent jurisdiction. No provision in a contract to indemnify or hold a party harmless is a promise to pay for any expenses the indemnified party incurs, if a specified event occurs, such as breaching the terms of the contract or negligently performing duties under the contract. Article III, Section 4 of the Texas Constitution states that no debt shall be created by or on behalf of the State. The Attorney General has counseled that a contractually imposed obligation of indemnity creates a debt in the constitutional sense. Tex. Atty Gen. Op. No. M-475 (1982). Contract clauses which require the System or Institutions to indemnify must be deleted or qualified with to the extent permitted by the Constitution and laws of the State of Texas. Unaudited damages, attorneys fees, waiver of vendor's liability, and waiver of statutes of limitations clauses should also be deleted or qualified with to the extent permitted by the Constitution and laws of State of Texas.

Do you agree to these terms?

es

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**Remedies**

The parties shall be entitled to exercise any right or remedy available to it either at law or in equity, subject to the choice of law, venue and service of process clauses limitations agreed herein. Nothing in this agreement shall commit the TSS to an arbitration resolution of any disagreement under any circumstances. Any claim arising out of or related to the Contract, except for those specifically waived under the terms of the Contract, may, after denial of the Board of Directors, be subject to mediation at the request of either party. Any issues not resolved hereunder may be referred to non-binding mediation to be conducted by a mutually agreed upon mediator as a prerequisite to the filing of any lawsuit over such issue(s). The parties shall share the mediator's fee and any associated filing fee equally. Mediation shall be held in Camarillo or Titus County, Texas. Agreements reached in mediation shall be reduced to writing, and will be subject to the approval of the District's Board of Directors, signed by the parties if approved by the Board of Directors, and, if signed, shall thereafter be enforceable as provided by the laws of the State of Texas.

Do you agree to these terms?

es, agree

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**Remedies Explanation of No Answer**
No response

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7**Choice of Law**

The agreement between the Vendor and TMS/ESC Region 8 and any addenda or other additions resulting from this procurement process, however described, shall be governed by, construed and enforced in accordance with the laws of the State of Texas, regardless of any conflict of laws principles.

THIS ESCOTT is to a Vendor's agreement entered into with a TMS Member, as the Member may be located outside Texas.

☐ You agree to these terms

☐ I agree

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8**Venue, Jurisdiction and Service of Process**

Any proceeding arising out of or relating to this procurement process or any contract issued by TMS resulting from or any contemplated transaction shall be brought in a court of competent jurisdiction in Cam County, Texas and each of the parties irrevocably submits to the exclusive jurisdiction of said court in any such proceeding, waives any objection it may now or hereafter have to venue or to convenience of forum, agrees that all claims in respect of the proceeding shall be heard and determined only in any such court, and agrees not to bring any proceeding arising out of or relating to this procurement process or any contract resulting from or any contemplated transaction in any other court. The parties agree that either or both of them may file a copy of this paragraph with any court as evidence of the foregoing, voluntary and freely bargained for agreement between the parties irrevocably to waive any objections to venue or to convenience of forum. Process in any proceeding referred to in the first sentence of this Section may be served on any party anywhere in the world. Any dispute resolution process other than litigation shall have venue in Cam County or Titus County Texas.

☐ You agree to these terms

☐ I agree

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9**Alternative Dispute Resolution Explanation of No Answer**

No response

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0**Infringement(s)**

The successful Vendor will be expected to indemnify and hold harmless the TMS and its employees, officers, agents, representatives, contractors, assignees and designees from any and all third party claims and judgments in holding infringement of patent, copyright, trade secrets, trade or service marks, and any other intellectual or intangible property rights attributed to or claims based on the Vendor's proposal or Vendor's performance of contracts awarded and awarded.

☐ You agree to these terms

☐ Yes, I agree

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1**Infringement(s) Explanation of No Answer**

No response

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2**Acts or Omissions**

The successful Vendor will be expected to indemnify and hold harmless the TMS, its officers, employees, agents, representatives, contractors, assignees and designees from and against any and all liability, actions, claims, demands or suits, and all related costs, attorney's fees and expenses arising out of, or resulting from any acts or omissions of the Vendor or its agents, employees, subcontractors, or suppliers in the execution or performance of any agreements ultimately made by TMS and the Vendor.

☐ You agree to these terms

☐ Yes, I agree

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3**Acts or Omissions Explanation of No Answer**7  
4**Contract Governance**

Any contract made or entered into by the TSS is subject to and is to be governed by Section 271.151 et seq., Texas Local Government Code. Otherwise, TSS does not waive its governmental immunities from suit or liability except to the extent expressly waived by other applicable laws in clear and unambiguous language.

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5**Payment Terms and Funding Out Clause**

TSS or TSS members shall not be liable for interest or late payment fees on past due balances at a rate higher than permitted by the laws or regulations of the jurisdiction of the TSS Member.

Vendor agrees to abide by the laws and regulations, including Texas Local Government Code § 271.903, or any statutory or regulatory limitations of the jurisdiction of any TSS Member which governs contracts entered into by the Vendor and TSS or a TSS Member that requires all contracts awarded by TSS or a TSS Member are subject to the budgeting and appropriation of currently available funds by the entity or its governing body.

See Statutes for specifics or consult your legal counsel.

Not a negotiable term. Failure to agree will render your proposal non-considered and it will not be considered.

Do you agree to these terms?

## 7 Insurance and Fingerprint Requirements Information

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### Insurance

If a vehicle and your staff will be on TSS member premises for delivery, training or installation etc. and/or with an automobile, you must carry automobile insurance as required by law. You may be asked to provide proof of insurance.

### Fingerprint

It is possible that a vendor may be subject to Chapter 22 of the Texas Education Code. The Texas Education Code, Chapter 22, Section 22.084. Statutory language may be found at <http://www.statutes.legis.state.tx.us/>

If the vendor has staff that meet both of these criterion

1 will have continuing duties related to the contracted services and

2 has or will have direct contact with students

Then you have "covered" employees for purposes of completing the attached form.

TSS recommends all vendors consult their legal counsel for guidance in compliance with this law. If you have questions on how to comply, see below. If you have questions on compliance with this code section, contact the Texas Department of Public Safety Non-Criminal Justice Unit, Access and Dissemination Bureau, 00ST-00CT at [00CJU@txdps.state.tx.us](mailto:00CJU@txdps.state.tx.us) and you should send an email identifying you as a contractor to a Texas Independent School District or ESC Region 8 and TSS. Texas 00S phone number is 512 424-2474.

See form in the next attribute to complete entitled

Texas Education Code Chapter 22 Contractor Certification for Contractor Employees

## Texas Education Code Chapter 22 Contractor Certification for Contractor Employees

Introduction Texas Education Code Chapter 22 requires entities that contract with school districts to provide services to obtain criminal history record information regarding covered employees. Contractors must certify to the district that they have complied. Covered employees with disqualifying criminal histories are prohibited from serving at a school district.

Definitions Covered employees Employees of a contractor or subcontractor who have or will have continuing duties related to the service to be performed at the district and have or will have direct contact with students. The district will be the final arbiter of what constitutes direct contact with students. Disqualifying criminal history Any conviction or other criminal history information designated by the district, or one of the following offenses, if at the time of the offense, the victim was under 18 or enrolled in a public school

a a felony offense under Title 5, Texas Penal Code or an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure or a comparable offense under federal law or the laws of another state.

I certify that

**NONE (Section A)** of the employees of Contractor and any subcontractors are covered employees, as defined above. If this box is checked, I further certify that Contractor has taken precautions or imposed conditions to ensure that the employees of Contractor and any subcontractor will not become covered employees. Contractor will maintain these precautions or conditions throughout the time the contracted services are provided.

**OR**

**SOME (Section B)** or all of the employees of Contractor and any subcontractor are covered employees. If this box is checked, I further certify that

1 Contractor has obtained all required criminal history record information regarding its covered employees. One of the covered employees has a disqualifying criminal history.

2 If Contractor receives information that a covered employee subsequently has a reported criminal history, Contractor will immediately remove the covered employee from contract duties and notify the district in writing within business days.

3 Upon request, Contractor will provide the district with the name and any other requested information of covered employees so that the district may obtain criminal history record information on the covered employees.

4 If the district objects to the assignment of a covered employee on the basis of the covered employee's criminal history record information, Contractor agrees to discontinue using that covered employee to provide services at the district.

Noncompliance or misrepresentation regarding this certification may be grounds for contract termination.

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## Texas Business and Commerce Code § 272 Requirements as of 9-1-2017

SB 807 prohibits construction contracts to have provisions requiring the contract to be subject to the laws of another state, to be required to litigate the contract in another state, or to require arbitration in another state. A contract with such provisions is voidable. Under this new statute, a "construction contract" includes contracts, subcontracts, or agreements with among others architects, engineers, contractors, construction managers, equipment lessors, or materials suppliers. "Construction contracts" are for the design, construction, alteration, renovation, remodeling, or repair of any building or improvement to real property, or for furnishing materials or equipment for the project. The term also includes moving, demolition, or excavation. **B E S E S G T T H S S O C T T , H E C O B E , T H E R O S E R G R E E S T C M T H T H E T E X S B U S E S S A N D C O M M E R C E C O D E § 272 W H E N E X E C U T I N G C O N T R A C T S W I T H T I P S M E M B E R S T H A T A R E T E X A S G O E R M E T E T T E S .**

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## Texas Government Code 2270 Verification Form

Texas Government Code 2270 Verification Form

Texas 2017 House Bill 8 has been signed into law by the governor and as of September 1, 2017 will be codified as Texas Government Code § 2270 and 808 et seq.

The relevant section addressed by this form reads as follows

Texas Government Code Sec. 2270.002. **R O S R E U R E C O T R A C T .** A governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it **1** does not boycott Israel and **2** will not boycott Israel during the term of the contract engaged by

ESC Region 8/The Interlocal Purchasing System IT S

4845 Highway 271 North

Wittsburg, TX, 75686

Verify by this writing that the above-named company affirms that it **1** does not boycott Israel and **2** will not boycott Israel during the term of this contract, or any contract with the above-named Texas governmental entity in the future. I further affirm that if our company's position on this issue is reversed and this affirmation is no longer valid, that the above-named Texas governmental entity will be notified in writing within one **1** business day and we understand that our company's failure to affirm and comply with the requirements of Texas Government Code 2270 et seq. shall be grounds for immediate contract termination without penalty to the above-named Texas governmental entity.

Our company is not listed on and we do not do business with companies that are on the the Texas Comptroller of Public Accounts list of designated foreign Terrorists organizations per Texas Govt Code 2270.015 found at <https://comptroller.texas.gov/purchasing/docs/foreign-terrorist.pdf>

I swear and affirm that the above is true and correct.

ES

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**Logos and other company marks**

Please upload your company logo to be added to your individual profile page on the TMS site. If any particular specifications are required for use of your company logo, please upload that information under the "Logo and Other Company Marks" section under the "Response Attachment" tab. Preferred logo format: 300 x 225 x .png, .eps, .jpeg preferred

Potential uses of company logo

Our vendor profile page of TMS site

Potentially on TMS site scroll bar for To performing vendors

TMS quarterly e-e-sletter sent to TMS Members

Co-branding flyers and/or email blasts to our TMS Members permission and approval will be obtained before publishing

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**Solicitation Deviation/Compliance**

Does the vendor agree with the General Conditions Standard Terms and Conditions or Item Specifications listed in this proposal invitation

Yes

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**Solicitation Exceptions/Deviations Explanation**

If the bidder intends to deviate from the General Conditions Standard Terms and Conditions or Item Specifications listed in this proposal invitation, all such deviations must be listed on this attribute, with complete and detailed conditions and information included or attached.

TMS will consider any deviations in its proposal award decisions, and TMS reserves the right to accept or reject any bid based on any deviations indicated below or in any attachments or inclusions.

In the absence of any deviation entry on this attribute, the proposer assures TMS of their full compliance with the Standard Terms and Conditions, Item Specifications, and all other information contained in this Solicitation.

No response

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**Agreement Deviation/Compliance**

Does the vendor agree with the language in the vendor agreement

Yes

84

**Agreement Exceptions/Deviations Explanation**

If the proposing vendor desires to deviate from the vendor agreement language, all such deviations must be listed on this attribute, with complete and detailed conditions and information included. TMS will consider any deviations in its proposal award decisions, and TMS reserves the right to accept or reject any proposal based on any deviations indicated below. In the absence of any deviation entry on this attribute, the proposer assures TMS of their full compliance with the vendor agreement.

No response

**8 5 Long Term Cost Evaluation Criterion on PART 1 EVALUATION ONLY**

REQUIREMENTS and see in the RFP document under Proposal Scoring and Evaluation. Points will be assigned to this criterion based on your answer to this attribute. Points are awarded if you agree not increase your catalog prices as defined herein more than X% annually over the previous year for years 1 to 3 and potentially year four, unless an exigent circumstance exists in the marketplace and the excess price increase which exceeds X% annually is supported by documentation provided by you and your suppliers and shared with TMS, if requested. If you agree NOT to increase prices more than 5%, except when justified by supporting documentation, you are awarded 10 points if 6% to 14%, except when justified by supporting documentation, you receive 1 to 9 points incrementally. Price increases 14% or greater, except when justified by supporting documentation, receive 0 points.

Price increases will be 5% annually per question

**8 6 Felony Conviction Notice**

Texas Education Code, Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony." Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract." (c) This section does not apply to a publicly held corporation. The person completing this proposal certifies that they are authorized to provide the answer to this question.

Select A., B. or C.

A. My firm is a publicly held corporation therefore, this reporting requirement is not applicable.

B. My firm is not owned nor operated by anyone who has been convicted of a felony, OR

C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony. If you answer C below, you are required to provide information in the next attribute.

B. My firm not owned nor operated by felon per above

**8 7 If you answered C. My Firm is owned or operated by a felon to the previous question, you are REQUIRED TO ANSWER THE FOLLOWING QUESTIONS.**

If you answered C. My firm is owned or operated by a felon to the previous question, you must provide the following information.

1. Name of felon is

2. The named person's role in the firm, and

Details of Conviction(s)

No response

**8 8 Required Confidentiality Claim Form**

Required Confidentiality Claim Form

This form is required by TMS. By submitting a response to this solicitation you agree to download from the "Attachments" section, complete according to the instructions on the form, then uploading the completed form, with any confidential attachments, if applicable, to the "Response Attachments" section titled "Confidentiality Form" in order to provide to TIPS the completed form titled, "CONFIDENTIALITY CLAIM FORM". By completing this process, you provide us with the information we require to comply with the open records laws of the State of Texas as they may apply to your proposal submission. If you do not provide the form with your proposal, an award will not be made if your proposal is qualified for award, until TMS has an accurate, completed form from you.

Read the form carefully before completing and if you have any questions, email Ric Cobell at TMS at

[riccobell@tms-usa.com](mailto:riccobell@tms-usa.com)

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**Choice of Law clauses for TIPS Members**

If the Vendor is awarded a contract with TMS under this solicitation, the Vendor agrees to make any Choice of Law clauses in any contract or agreement entered into between the awarded Vendor and with a TMS member entity to read as follows: Choice of Law shall be the laws of the state where the customer resides or orders to that effect.

☐ agreed

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**Venue of dispute resolution with a TIPS Member**

In the event of litigation or use of any dispute resolution model when resolving disputes with a TMS member entity as a result of a transaction between the Vendor and TMS or the TMS member entity, the venue for any litigation or other agreed upon model shall be in the state and county where the customer resides unless otherwise agreed by the parties at the time the dispute resolution model is decided by the parties.

☐ agreed

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**Indemnity Limitation with TIPS Members**

Texas and other states restrict by law or state Constitution the ability of a governmental entity to indemnify others. TMS requires that any contract entered into between a Vendor and TMS or a TMS Member as a result of an award under this Solicitation limit the requirement that the Customer indemnify the Vendor by either eliminating any such indemnity requirement clauses in any agreements, contracts or other binding documents **OR** by refacing all indemnity clauses required of TMS or the TMS Member entity with the following: To the extent permitted by the laws or the Constitution of the state where the customer resides,

**Agreement is a required condition to award of a contract resulting from this Solicitation.**

☐ agreed

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**Arbitration Clauses**

Except for certain circumstances, TMS forbids a mandatory arbitration clause in any contract or agreement entered into between the awarded Vendor with TMS or a TMS member entity. Does the Vendor agree to exclude any arbitration requirement in any contracts or agreement entered into between TMS or a TMS member entity through an awarded contract with TMS?

**Agreement is a required condition to award of a contract resulting from this Solicitation.**

☐ agreed

## REFERENCES

Please provide three (3) references, preferably from school districts or other governmental entities who have used your services within the last three years. Additional references may be required. DO NOT INCLUDE TIPS EMPLOYEES AS A REFERENCE.

Please verify your references are current and valid, as they are a **SIGNIFICANT** required evaluation component of the **PART 2** evaluation process, and the evaluation cannot be completed without responses from these references when we contact them.

You may provide more than three (3) references.

[illegible]

**Required Confidential Information Status Form**

CONFIDENTIAL INFORMATION SUBMITTED IN RESPONSE TO COMPETITIVE PROCUREMENT REQUESTS OF EDUCATION SERVICE CENTER REGION 8 AND TIPS (ESC8) IS GOVERNED BY TEXAS GOVERNMENT CODE, CHAPTER 552

If you consider any portion of your proposal to be confidential information and not subject to public disclosure pursuant to Chapter 552 Texas Gov't Code or other law(s), you **must attach a copy of all claimed confidential materials within your proposal and put this COMPLETED form as a cover sheet to said materials then scan, name "CONFIDENTIAL" and upload with your proposal submission.** (You must include all the confidential information in the submitted proposal. The copy uploaded is to indicate which material in your proposal, if any, you deem confidential in the event the receives a Public Information Request.) ESC8 and TIPS will follow procedures of controlling statute(s) regarding any claim of confidentiality and shall not be liable for any release of information required by law. Upon your claim and your defense to the Office of Texas Attorney General is required to make the final determination whether the information submitted by you and held by ESC8 and TIPS is confidential and exempt from public disclosure.

**Unify Energy Solutions****Name of company**

Jarrod Conner - General Manager, South Texas

**Printed Name and Title of authorized company officer** declaring below the confidential status of material

700 Bradfield Road, Ste 585 Houston TX 77060 281-447-0777

**Address****City****State****ZIP****Phone****ALL VENDORS MUST COMPLETE THE ABOVE SECTION.**

**I DO CLAIM parts of my proposal to be confidential and DO NOT desire to expressly waive** a claim of confidentiality of all information contained within our response to the solicitation. The attached contains material from our proposal that I classify and deem confidential under Texas Gov't Code Sec. 552 or other law(s) and I invoke my statutory rights to confidential treatment of the enclosed materials.

**ATTACHED** ARE COPIES OF \_\_\_\_\_ PAGES OF CLAIMED CONFIDENTIAL MATERIAL FROM OUR PROPOSAL THAT WE DEEM TO BE NOT PUBLIC INFORMATION AND WILL DEFEND THAT CLAIM TO THE TEXAS ATTORNEY GENERAL IF REQUESTED WHEN A PUBLIC INFORMATION REQUEST IS MADE FOR OUR PROPOSAL.

Signature \_\_\_\_\_ Date 04/22/2020**OR** -----

**I DO NOT CLAIM any of my proposal to be confidential, complete the section below.**

**Express Waiver:** I desire to expressly waive any claim of confidentiality as to any and all information contained within our response to the competitive procurement process (e.g. RFP, CSP, Bid, RFQ, etc.) by completing the following and submitting this sheet with our response to Education Service Center Region 8 and TIPS.

Signature **Jarrod Conner**

Digitally signed by Jarrod Conner

Date: 2020.04.22 16:18:03 -05'00'

Date 04/22/2020



Prospective Customer,

Greetings from Unify Energy Solutions! We are leaders in providing demand side energy efficiency solutions that have a positive impact on our client's businesses. By utilizing Reliable Controls building controls system we balance the comfort, efficiency, and greenhouse gas reductions of commercial buildings all around the world. Our focus is to ensure that our customers redirect utility expenditures to areas of education and employee growth by providing automation solutions that are customized to your needs. We accomplish that by using our experienced team to deliver and support products that keep our customers coming back for more.

Our team is comprised of over 100 employees with many years of experience in the building automation industry. We also have experience in a wide range of markets, including: K-12, Higher Education, Healthcare, Government, Commercial, Hospitality, Retail and Financial. No matter if you operate a single facility or a portfolio of real estate across a broad geographical region we have the products, services and team to suit your needs.

We pride ourselves on providing the best support in the industry. Both phone support and system training come free for the life of our systems. Whether your goal is to simply set schedules for when your equipment runs, or you want to be able to completely install and program the system yourself, we will accommodate all your training needs. Additionally, we offer planned service agreements which are designed to protect your investment and continually optimize your facilities operation.

We look forward to the opportunity to earn your trust and business. Please review the following pages to learn more about the products that we offer, as well as a list of our references.

Best Regards,

*Jarrold G. Conner*

Jarrold Conner, ATEM  
General Manager



UnifyES - San Antonio  
2517 Boardwalk St.  
San Antonio, TX 78217

Phone & Fax  
P: 830-312-2646  
F: 281-447-0778



## Product Offerings

We have partnered with Reliable Controls and provide their native BACnet controls systems. The RC-WebView system offers a powerful, easy to use front-end graphical interface. Quickly navigate throughout your facility with a few clicks to access, modify, and monitor your building's HVAC and lighting systems. Although mechanical systems vary greatly in size and application, the Reliable software platform has you covered. From complex Energy Recovery Units, to the simplest Fan Coil Unit, fully-customizable control programs allow you to adapt to your various HVAC systems.

Do you already have a BAS platform? No problem; Unify's Enterprise Scheduling allows you to discover and schedule any BACnet system from one front-end. You can create intuitive scheduling groups that allow for maximum energy optimization by only running the HVAC systems needed.

Along with the ability to access your HVAC system, Unify can provide access to other systems in your facility, such as: lighting, security, or access control. Combining building sub-systems allows your facility operators to become experts on one user interface, instead of having to learn multiple different applications.

Energy Monitoring has never been easier than with the RC-Reporter software package. Simply connect your electric meters, distribution panels, water meters, gas meters and sub-meters to a control panel to have instant access to your available data. From instantaneous information that allows you to adjust your HVAC systems as needed, to fully customizable reports that will impress your CFO or board of trustees.

Along with our software, we also provide native BACnet controllers from Reliable's MACH-PRO line. Every controller comes with an industry-leading, five-year warranty. Between our cutting-edge software and our dependable controllers, *you're in good hands*.



UnifyES - San Antonio  
2517 Boardwalk St.  
San Antonio, TX 78217

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## **Project Summaries**

### **Federal Aviation Administration: Air Traffic Control Tower:**

The FAA Air Traffic Control Tower is located on the outskirts of Corpus Christi, TX. It is comprised of 2 facilities and a 7 story Tower built in the late 90s. Upon interior renovations, Reliable Control was preferred as the control system of choice by long term Federal Aviation building engineers. Unify Energy Solutions is responsible for writing all control programs and energy optimization routines for the FAA Tower and conjoining office buildings. The tower has been designed to provide environmentally sustainable performance parameters within the Federal Aviation guidelines. Building environmental management is controlled through a comprehensive Building Management and Control System.

### **DaVita Dialysis:**

Headquartered in Denver, CO, DaVita operates or provides administrative services at more than 1,800 dialysis facilities and domestically employs more than 41,000 people. In 2014, DaVita partnered with Unify Energy Solutions to provide installation of new Reliable Controls systems in their existing facilities throughout the US. This amounted to over 2,000 facilities nationwide. The utilization of these systems has benefited DaVita by having real-time information and being able to quickly improve system performance to minimize adverse patient effects. As DaVita continues to build new clinics, which is approximately 100 annually, each of these facilities have standardized EMS system applications to streamline building operation and minimize utility costs.

### **Laramie County Community College:**

The entire 271-acre campus utilizes the Reliable Controls WebView Enterprise Software solutions to monitor and control all building systems. By utilizing Reliable Controls advanced, but simplistic, application LCCC has been able to effectively manage utility costs and provide an optimal instructional environment for the students. As the college campus has continued to expand, LCCC has utilized Unify Energy Solutions and Reliable Controls to integrate the new start-of-the-art building systems in the Flexible Industrial Technology, Student Services and University Center Building.

### **Oracle-Broomfield:**

The company's workforce at the Broomfield campus has approximately 2,000 employees spanning the 1.1 million square-foot campus. The campus utilizes Reliable Controls as the building automation system platform to control the heating and air conditioning systems. As a result of the partnership between Reliable Controls and Oracle, the building energy performance and indoor environmental index have significantly improved with the utilization of the Reliable Controls MACH-System.



**UnifyES - San Antonio**  
2517 Boardwalk St.  
San Antonio, TX 78217

**Phone & Fax**  
**P:** 830-312-2646  
**F:** 281-447-0778



## Client Reference List

<u>Client</u>	<u>Contact</u>	<u>Title</u>	<u>Phone Number</u>	<u>Email</u>
Aldine ISD	Herbert Harris	Executive Director Maintenance	281-985-6255	<a href="mailto:tlprudhomme@aldineisd.org">tlprudhomme@aldineisd.org</a>
Alief ISD	Jeff Delisle	Director of Maintenance	281-498-8100	<a href="mailto:jeff.delisle@aliefisd.net">jeff.delisle@aliefisd.net</a>
Alvin ISD	Michael Barnes	Energy Manager	281-245-2176	<a href="mailto:mbarnes@alvinisd.net">mbarnes@alvinisd.net</a>
Barbers Hill ISD	Ricky Shelton	Energy Manager	832-784-2496	<a href="mailto:rshelton@bhisd.net">rshelton@bhisd.net</a>
Brazosport College	John Ditto	Director, Facility Services	979-230-3157	<a href="mailto:john.ditto@brazosport.edu">john.ditto@brazosport.edu</a>
Buna ISD	George Talbert	Chief Operations Officer	409-994-4806	<a href="mailto:gtalbert@bunaisd.net">gtalbert@bunaisd.net</a>
Clear Creek ISD	Danny Ravey	Director of Facilities	281-284-0667	<a href="mailto:dravey@ccisd.net">dravey@ccisd.net</a>
Columbia Brazoria	Scott Williams	Director of Facilities	979-799-7803	<a href="mailto:scott.williams@cbisd.com">scott.williams@cbisd.com</a>
Conroe ISD	Marshall Schroeder	Director of Custodial & Maintenance	936-709-8885	<a href="mailto:jschroeder@conroeisd.net">jschroeder@conroeisd.net</a>
Crosby ISD	Chuck Murray	Director of Facilities	281-328-9272	<a href="mailto:cmurray@crosbyisd.net">cmurray@crosbyisd.net</a>
Cy Fair ISD	Dillon Brady	Assistant Superintendent Facilities & Construction	281-517-2806	<a href="mailto:dillon.brady@cfisd.net">dillon.brady@cfisd.net</a>
Dayton ISD	Steve Bell	Facilities Director	936-257-4108	<a href="mailto:sbell@daytonisd.net">sbell@daytonisd.net</a>
Dickinson ISD	Jim Rubach	Executive Director Facilities Planning	281-229-7250	<a href="mailto:jrubach@dickinsonisd.org">jrubach@dickinsonisd.org</a>
East Chambers ISD	Darris Smith	Operations Director	409-296-6100	<a href="mailto:darren@eastchambers.net">darren@eastchambers.net</a>
Fort Stockton ISD	Manny Rivera	System Analyst	432-336-4055	<a href="mailto:mannyrivera@fsisd.net">mannyrivera@fsisd.net</a>
Galena Park ISD	Abby Awdi	Director of Facilities & Planning	832-386-1223	<a href="mailto:aawdi@galenaparisd.com">aawdi@galenaparisd.com</a>
Goose Creek CISD	Brian Anderson	Director of HVAC Services	281-420-4575	<a href="mailto:brian.anderson@gccisd.net">brian.anderson@gccisd.net</a>
Harris County	Peter McDaniel	Manager of Construction	713-755-9317	<a href="mailto:peter.mcdaniel@hcpid.org">peter.mcdaniel@hcpid.org</a>
Houston ISD	Kellie Williams	Energy Manager	713-671-1735	<a href="mailto:kwilli53@houstonisd.org">kwilli53@houstonisd.org</a>
Huffman ISD	Dr. Benny Soileau	Superintendent	281-324-1871	<a href="mailto:bsoileau@huffmanisd.net">bsoileau@huffmanisd.net</a>
Humble ISD	Kenny Kendrick	Director of Maintenance and Operations	281-641-8701	<a href="mailto:kenny.kendrick@humble.k12.tx.us">kenny.kendrick@humble.k12.tx.us</a>
La Grange ISD	Neil Miller	Director of Operations	979-250-3279	<a href="mailto:millern@lgisd.net">millern@lgisd.net</a>
Mathis ISD	David Martinez	Director of Maintenance	361-547-4134	<a href="mailto:dmartinez@mathisisd.org">dmartinez@mathisisd.org</a>
Montgomery ISD	Bobby Morris	Chief Operations Officer	936-276-2020	<a href="mailto:bmorris@misd.org">bmorris@misd.org</a>
Pasadena ISD	Steve Rice	Director of Facilities	713-740-0088	<a href="mailto:srice@pasadenaisd.org">srice@pasadenaisd.org</a>
Port Arthur ISD	Greg Brugman	Energy Manager	409-983-1351	<a href="mailto:gbrugman@paisd.org">gbrugman@paisd.org</a>
Royal ISD	Dr. Ryan Steele	Deputy Superintendent	281-934-2248	<a href="mailto:rsteale@royal-isd.net">rsteale@royal-isd.net</a>
Sabine Pass ISD	Jerry Heid	Director of Maintenance	409-728-0272	<a href="mailto:jheid@sabinepass.net">jheid@sabinepass.net</a>
Silsbee ISD	Dany Terrell	Director of Maintenance	409-385-0017	<a href="mailto:dany.terrell@silsbeesd.org">dany.terrell@silsbeesd.org</a>
Spring ISD	John Brownlow	Executive Director for Facilities Services	281-891-6434	<a href="mailto:jbrownlo@springisd.org">jbrownlo@springisd.org</a>
Sweeny ISD	Stewart Crouch	HVAC Manager	979-848-6614	<a href="mailto:scrouch@sweenyisd.org">scrouch@sweenyisd.org</a>
Texas Southern University	Tim Rychlec	Executive Director of Maintenance	713-313-8114	<a href="mailto:rychlect@tsu.edu">rychlect@tsu.edu</a>
Tomball ISD	Gary Hutton	Director of Construction	281-357-3170	<a href="mailto:garyhutton@tomallisd.net">garyhutton@tomallisd.net</a>
Woodville ISD	Glen Conner	Superintendent	409-283-3752	<a href="mailto:glen.conner@woodvilleeagles.org">glen.conner@woodvilleeagles.org</a>



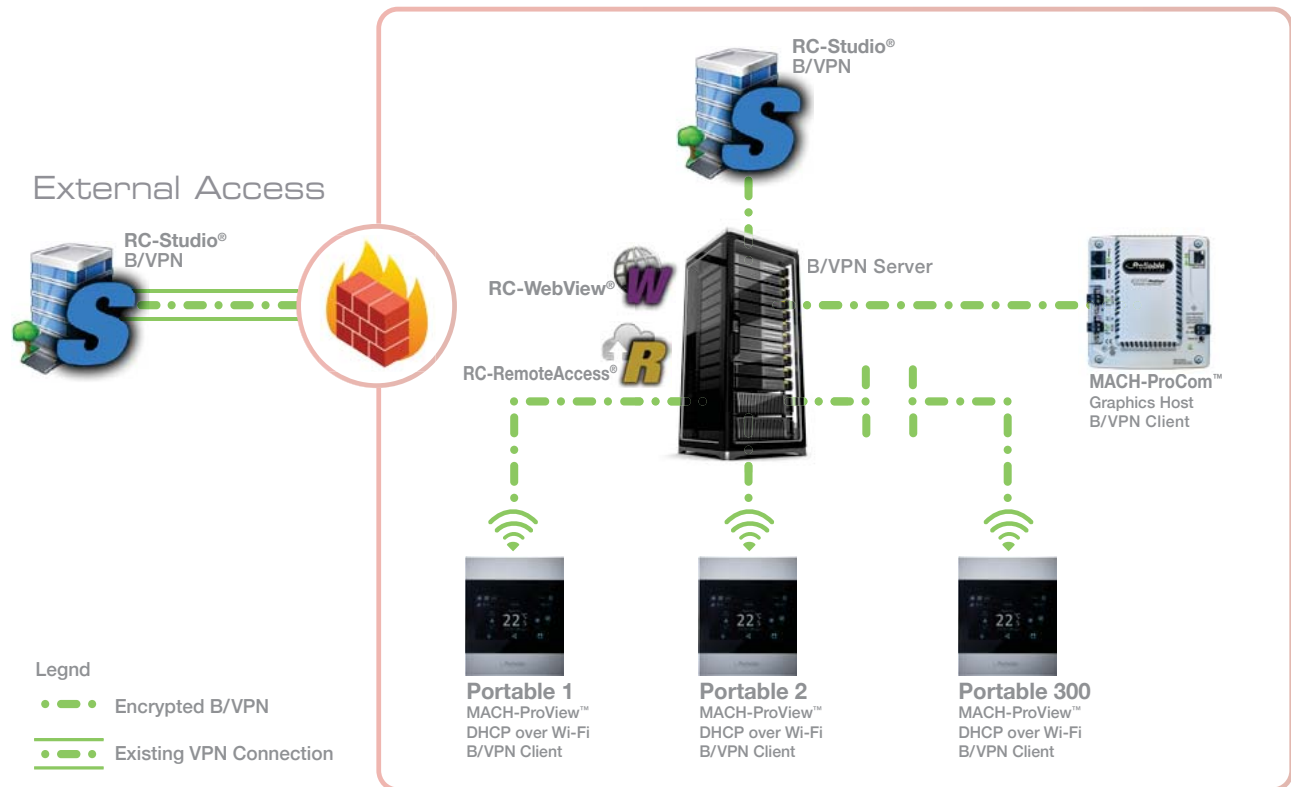
people & technology  
you can rely on™



MACH-ProView LCD

Sustainability standards place a high demand on facility managers to maintain a delicate balance of energy efficiency, client comfort, and environmental impact.

The ease of use, versatility, and resilience of the Reliable Controls® MACH-System™ allows building operators to achieve that balance.



## Solution

By combining the new MACH-ProView LCD controller with RC-RemoteAccess and RC-WebView, you now have a simple, flexible, and secure method to network your BAS for portables.

Wi-Fi and DHCP provide a secure, encrypted BAS network!

One network accommodates all portables!

## Benefits

This setup opens a range of new options:

- Alarming and notifications are now possible
- Enterprise level scheduling (Snow days + PD days)
- Flexibility to relocate portables

Remote access allows:

- Troubleshooting
- Setpoint changes
- Programming changes
- Schedule changes

Enjoy fewer on-site service calls, greater flexibility, increased productivity, and a **reduction** in maintenance and energy costs. All while increasing the comfort of students' and staff!

A

# BACnet Operator Workstation

- Meets or exceeds the BACnet Operator Workstation profile (B-OWS)
- Access and edit BACnet Inputs, Outputs, Values, Schedules, Groups, Alarms, Trend Logs, and more

## Websites

- Create scalable and fully customizable user interfaces with Enterprise Schedules, Navigation Groups, Navigation Trees, and Users

## Enterprise Schedules

- Create hierarchical and exception schedules across multiple devices and multiple systems

## Navigation Trees

- Create a unique menuing system for any user or user role within the entire enterprise

## After Hours Requests

- Allows tenants to request, and managers to approve, zone operation outside of regularly scheduled periods

## Audit Trail

- Automatically records every change made by a user

Learn more at:

**[www.reliablecontrols.com/RCWV](http://www.reliablecontrols.com/RCWV)**



Better by design™

# RCWebView®

BACnet® Operator Workstation  
Software



## Another Reason to Choose Unify

Unify offers a full line of commercial, industrial, and outdoor lighting products. Turnkey lighting retrofits as well as lighting controls provide opportunities to reduce a facilities electrical consumption by as much as 30% to 40%. A wide variety of manufacturer offerings allow Unify to have multiple solutions for most every application. While typically consuming the most electricity in a facility, lighting projects can allow the redirection of monthly utility funds to other areas of the facility, without increasing the average dollars spent in a typical month.

### Unify's Lighting Solutions

**L.E.D Lighting:** LED lighting has officially arrived. On average LED lighting projects reduce the lighting load by 70% and in many cases we see a 90% reduction. These projects not only see these types of electrical reduction, but also see an increase in the light output as well as an improvement in the quality of the light. Most all fluorescent lights provide significant load reduction opportunities when comparing to LED. A return on investment for as low as 1.5 yrs is not uncommon to see on an LED project.

**Lighting Controls:** Unify believes that your building automation system should truly automate your building, not just your air conditioning. As such, we are experts in the evaluation, design, and installation of lighting control systems as a part of your building automation system. We know how to assess your building to see what control scheme is most financially feasible and beneficial, and will lay-out a user interface that is easy to use and manipulate as needed to provide adequate light when you need it and save you money on energy when you don't.

*Exterior Lighting*

*Interior Lighting*

*Specialty Lighting*





## Another Reason to Choose Unify

By working with Unify Energy Solutions, you will have access to unify parts services. By partnering with eparts services llc, we are able to give our end-user customers an efficient way to buy replacement and spare control parts. **Eparts services** builds online parts stores in the contractors' local markets, utilizing the same software engine that powers alpscontrols.com – the online market leader in the control parts and peripherals space in the Americas.

### Allowing us to provide an unparalleled package of:

**Service:** Each site built by **eparts services** includes direct access to an experienced and personable technical support team.

**Selection:** Millions of products from hundreds of suppliers means that every job and every application can be fulfilled on one website.

**Convenience:** A true one-stop shop, **eparts services** sites offer robust search and shopping tools; same- or two-day shipping directly from the manufacturer to the customer; single-PO, single-invoice shopping, and more.

**Productivity:** Our custom-built e-commerce engine provides project tools, material list uploading, frequently purchased product lists, and more.

**Price:** By purchasing replacement and spare parts on a single site, contractors and end-users can be confident that they're getting the **most competitive – and consistent – prices on the market.**

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*Through these e-commerce sites, **eparts services** can process transactions of more than **140 million products** from over **120 of the HVAC and building automation industry's leading manufacturers.***

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# Unify parts can **save you 15-30%**

## The Unify Energy Solutions e-Parts

**Website:** A new, better way to purchase building automation parts and HVAC controls online.



Unify Energy Solutions has taken another step in providing unique solutions for our clients in the creation of **unifyparts.com** — an online shopping site for building automation controls and HVAC parts from more than 120 of the industry's leading manufacturers. **unifyparts.com** was built to move you one step closer to meeting your project and business goals, and we've worked with our partners to develop a customer-focused site that will deliver the very best experience in purchasing all the parts you need online.

Visit **unifyparts.com** today and register for an account to take advantage of preferred pricing and extended credit terms. We developed the site with you in mind, and we're confident that you'll see the benefits.

### markets

We offer a unique online purchasing solution for contractors, engineers, facility managers and building owners throughout the greater Houston area.

### products

From thermostats to sensors and everything in between, we offer more than 100 million HVAC controls for your upgrade, replacement or spare parts needs.

### manufacturers

Over 120 industry-leading manufacturers...and the list keeps growing every day.

### search tools

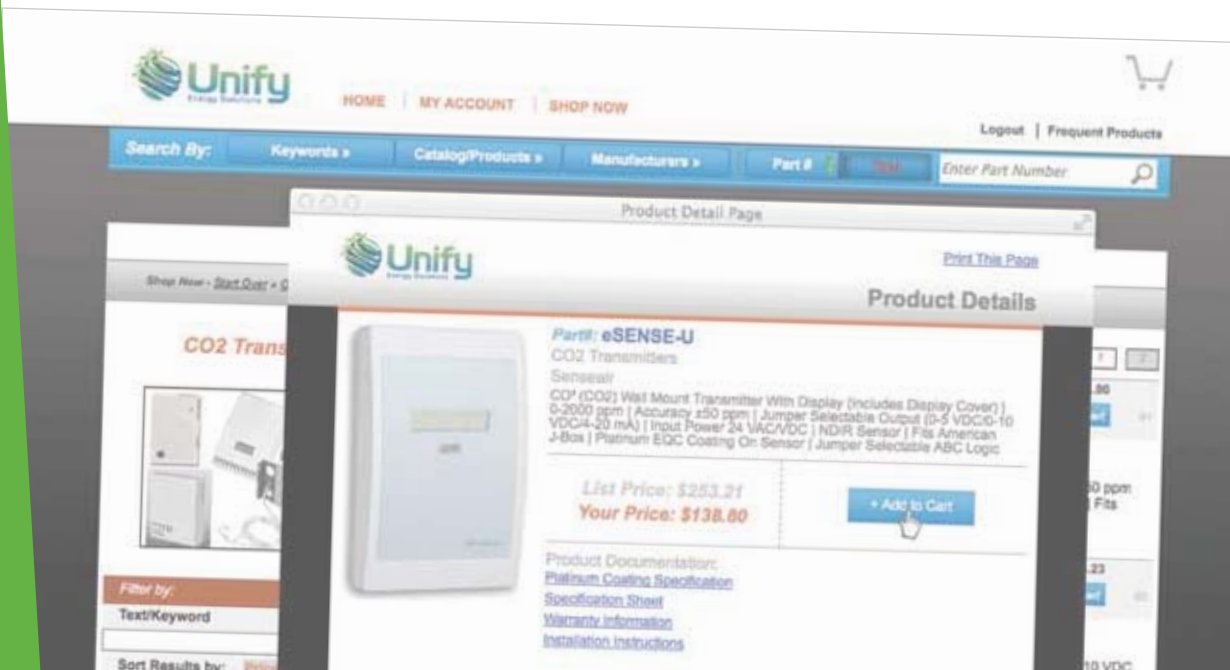
However you prefer to search online — by product number, manufacturer, or keyword — you can find exactly what you need quickly, easily, and conveniently at unifyparts.com.

### customer service

Via email or over the phone, unifyparts.com service reps are here to make sure you get the best purchasing experience. We can assist with part selection, pricing quotes, site navigation and more.

### accounting & reporting

View your entire order history online or just download an invoice from your last purchase. unifyparts.com gives you the information you need easier and faster.



**Online Support:** 770 Bradfield Road Suite 585 Houston, TX 77060 USA +1 844.722.7278 info@unifyparts.com

**On-Site Support:** 770 Bradfield Road Suite 585 Houston, TX 77060 USA +1 770.649.6100 support@unifytexas.com



## Purchase Products online from the following manufacturers:

ABB	Echoflex	Reliable Controls
ACR Systems	E-Mon LP	RLE Technologies
Advanced Control Technologies	Entelec	Saginaw
AIC Wireless	Environmental Technology, Inc.	SDI
Air Products & Controls	FieldServer/Sierra Monitor	Sensaphone
AirCare Automation	Flowline	SenseAir
Alarm Controls Corp.	Fox Thermal Instruments	Sensor Switch
ALCO	Functional Devices	Sentry Switch
American Auto-Matrix	GE Infrastructure Sensing	Setra Systems
Antaira Technologies	Genesis Cable Products	Siemens Building Technology
Automation Components, Inc. (ACI)	Georg Fischer	Sola/Hevi-Duty
Avtech Software	Golden State Instrument Co.	Space Age Electronics
Bacharach	Greystone Energy Devices	Spartan
Badger Meter	HK Instruments	Spire Metering Technology
Beaver Steel Services, Inc.	Hoffman	Stahlin Non-Metallic Enclosures
Belimo Air Controls	Humphrey	Tasseron USA
Blue Ridge Technologies	Ideal Industries Inc.	TCS Basys Controls
Brady Worldwide Inc.	IDEC	Techflex
Bray Commercial	ILLUMRA	Tekmar Control Systems
Building Automation Products, Inc. (BAPI)	Innovative Solutions	Telaire
Bussman	IR-TEC	Test Products International
C2G	Jackson Systems	Touchplate Technologies Inc.
c3controls	Johnson Controls	Triatek
Calectro	Keri Systems	Uni-Guard Inc.
Carlo Gavazzi	KMC Controls	United Electric Controls
CBI	Leviton	Vaisala
Cleveland Controls	Littelfuse	Viconics
Columbus Electric	Lutze	Vulcain/Honeywell Analytics
Comptus	Magnecraft	Vynckier
Connect-Air International	Marathon Special Products	WaterLine Controls
Contemporary Controls Systems, Inc.	MynTahl	Watt Stopper
Continental Control Systems	Neptonic	WECO
Control Air, Inc.	Panduit	WIKA Instruments, LP
Cooper Bussman	PanelShop.com	
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CPG Signals	PECO Manufacturing	
Crowcon Detection Instruments LTD	Pegasus Products	
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Echelon Corporation	Proliphix	



**Online Support:** 770 Bradfield Road Suite 585 Houston, TX 77060 USA +1 844.722.7278 info@unifyparts.com

**On-Site Support:** 770 Bradfield Road Suite 585 Houston, TX 77060 USA +1 281.447.0777 support@unifytexas.com