

TIPS VENDOR AGREEMENT

Between TURNITIN, LLC and

THE INTERLOCAL PURCHASING SYSTEM (TIPS),
a Department of Texas Education Service Center Region 8 for
TIPS RFP 210101 Technology Solutions, Products and Services

General Information

The Vendor Agreement (“Agreement”) made and entered into by and between The Interlocal Purchasing System (hereinafter “TIPS”) a government cooperative purchasing program authorized by the Region 8 Education Service Center, having its principal place of business at 4845 US Hwy 271 North, Pittsburg, Texas 75686 and the TIPS Vendor. This Agreement consists of the provisions set forth below, including provisions of all attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any attachment, the provisions set forth shall control unless otherwise agreed by the parties in writing and by signature and date on the attachment.

A Purchase Order (“PO”), Agreement or Contract is the TIPS Member’s approval providing the authority to proceed with the negotiated delivery order under the Agreement. Special terms and conditions as agreed between the Vendor and TIPS Member should be added as addendums to the Purchase Order, Agreement or Contract. Items such as certificate of insurance, bonding requirements, small or disadvantaged business goals are some, but not all, of the possible addendums.

Terms and Conditions

Freight

All quotes to Members shall provide a line item for cost for freight or shipping regardless if there is a charge or not. If no charge for freight or shipping, indicate by stating “No Charge”, “\$0”, “included in price” or other similar indication. Otherwise, all shipping, freight or delivery charges shall be passed through to the TIPS Member at cost with no markup and said charges shall be agreed by the TIPS Member unless alternative shipping terms are agreed by TIPS as a result of the proposal award.

Warranty Conditions

All new supplies equipment and services shall include **manufacturer's minimum standard warranty** unless otherwise agreed to in writing. Vendor shall be legally permitted to sell all products offered for sale to TIPS Members if the offering is included in the Request for Proposal (“RFP”) category. All goods proposed and sold shall be new unless clearly stated in writing.

Customer Support

The Vendor shall provide timely and accurate customer support for orders to TIPS Members as agreed by the Parties. Vendors shall respond to such requests within a commercially reasonable time after receipt of the request. If support and/or training is a line item sold or packaged with a sale, support shall be as agreed with the TIPS Member.

Agreements

Agreements for purchase will normally be put into effect by means of a purchase order(s) executed by authorized agents of the TIPS Member participating government entities, but other means of placing an order may be used at the Member's discretion.

Tax exempt status

Most TIPS Members are tax exempt and the related laws and/or regulations of the controlling jurisdiction(s) of the TIPS Member shall apply.

Assignments of Agreements

No assignment of this Agreement may be made without the prior notification of TIPS. Written approval of TIPS shall not be unreasonably withheld. Payment for delivered goods and services can only be made to the awarded Vendor, Vendor designated reseller or vendor assigned company. Notwithstanding the foregoing, Vendor may assign this Agreement in the event of a significant change of control event, including the sale or transfer of substantially all its assets, and Vendor will make commercially reasonable efforts to promptly notify TIPS in writing of such assignment.

Disclosures

- Vendor and TIPS affirm that he/she, or any authorized employees or agents, has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this Agreement.
- Vendor shall attach, in writing, a complete description of any and all relationships that might be considered a conflict of interest in doing business with the TIPS program.
- The Vendor affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this Agreement.

Term of Agreement and Renewals

The Agreement with TIPS is for approximately five (5) years with an option for renewal for an additional one (1) consecutive year. If TIPS offers the renewal extension year, the Vendor will be notified by email to the primary contact of the awarded Vendor and shall be deemed accepted by the Vendor unless the awarded Vendor notifies TIPS of its objection to the additional term. TIPS may or may not exercise the available extension(s) provided in the original solicitation beyond the base five-year term. Whether or not to offer the extension is at the sole discretion of TIPS.

“Start Date” for Term Calculation Purposes Only: Regardless of actual award/effective date of Contract, for Agreement “term” calculation purposes only, the Agreement “start date” is the last day of the month that Award Notifications are anticipated as published in the Solicitation

Example: *If the anticipated award date published in the Solicitation is May 22, but extended negotiations delay award until June 27, The end date of the resulting initial “five-year” term Agreement, (which is subject to an extension(s)) will still be May 31, 2025.*

“Termination Date”: The scheduled Agreement “termination date” shall be the last day of the month of the month of the Original Solicitation’s Anticipated Award Date plus five years.

Example: *If the original term is approximately five years, and the solicitation provides an anticipated award date of May 22, 2020, the expiration date of the original five-year term shall be May 31, 2025.*

Extensions: Any extensions of the original term shall begin on the next day after the day the original term expires.

Example Following the Previous Example: *If TIPS offers a one-year extension, the expiration of the extended term shall be May 31, 2026.*

TIPS may offer to extend Vendor Agreements to the fullest extent the original Solicitation permits.

Automatic Renewal Clauses Incorporated in Awarded Vendor Agreements with TIPS Members Resulting from the Solicitation and with the Vendor Named in this Agreement.

No Agreement for goods or services with a TIPS Member by the awarded vendor named in this Agreement that results from the solicitation award named in this Agreement, may incorporate an automatic renewal clause that exceeds month to month terms with which the TIPS Member must comply. All renewal terms incorporated in an Agreement by the vendor with the TIPS Member shall only be valid and enforceable when the vendor receives written confirmation by purchase order, executed Agreement or other written instruction issued by the TIPS Member for any renewal period. The purpose of this clause is to avoid a TIPS Member inadvertently renewing an Agreement during a period in which the governing body of the TIPS Member has not properly appropriated and budgeted the funds to satisfy the Agreement renewal. This term is not negotiable and any Agreement between a TIPS Member and a TIPS awarded vendor with an automatic renewal clause that conflicts with these terms is rendered void and unenforceable.

Shipments

The Vendor shall ship, deliver or provide ordered products or services within a commercially reasonable time after the receipt of the order from the TIPS Member. If a delay in said delivery is anticipated, the Vendor shall notify TIPS Member as to why delivery is delayed and shall provide an estimated time for completion of the order. TIPS or the requesting entity may cancel the order if estimated delivery time is not acceptable or not as agreed by the parties.

Invoices

Each invoice or pay request shall include the TIPS Member’s purchase order number or other identifying designation as provided in the order by the TIPS Member. If applicable, the shipment tracking number or pertinent information for verification of TIPS Member receipt shall be made available upon request.

Payments

The TIPS Member will make payments directly to the Vendor, the Vendor Assigned Dealer or as agreed by the Vendor and the TIPS Member after receiving invoice and in compliance with applicable payment statute(s), whichever is the greater time or as otherwise provided by an agreement of the parties.

Pricing

Price increases will be honored according to the terms of the solicitation. All pricing submitted to TIPS shall include the participation fee, as provided in the solicitation, to be remitted to TIPS by the Vendor. Vendor will not show adding the fee to the invoice presented to TIPS Member customer.

Participation Fees and Reporting of Sales to TIPS by Vendor

The Participation Fee that was published as part of the Solicitation and the fee published is the legally effective fee, along with any fee conditions stated in the Solicitation. Collection of the fees by TIPS is required under Texas Government Code §791.011 Et seq. Fees are due on all TIPS purchases reported by either Vendor or Member. Fees are due to TIPS upon payment by the Member to the Vendor, Reseller or Vendor Assigned Dealer. Vendor, Reseller or Vendor Assigned Dealer agrees that the participation fee is due to TIPS for all Agreement sales immediately upon receipt of payment including partial payment, from the Member Entity and must be paid to TIPS at least on a monthly basis, specifically within 31 calendar days of receipt of payment, if not more frequently, or as otherwise agreed by TIPS in writing and signed by an authorized signatory of TIPS. Thus, when an awarded Vendor, Reseller or Vendor Assigned Dealer receives any amount of payment, even partial payment, for a TIPS sale, the legally effective fee for that amount is immediately due to TIPS from the Vendor and fees due to TIPS should be paid at least on a monthly basis, specifically within 31 calendar days of receipt of payment, if not more frequently.

Reporting of Sales to TIPS by Vendor

Vendor is required to report all sales under the TIPS contract to TIPS. When a public entity initiates a purchase with a TIPS Awarded Vendor, if the Member inquires verbally or in writing whether the Vendor holds a TIPS Contract, it is the duty of the Vendor to verify whether or not the Member is seeking a TIPS purchase. Once verified, the Vendor must include the TIPS Contract number on any communications and related sales documents exchanged with the TIPS Member entity. To report sales, the Vendor must login to the TIPS Vendor Portal online at https://www.tips-usa.com/vendors_form.cfm and click on the PO's and Payments tab. Pages 3-7 of the [Vendor Portal User Guide](#) will walk you through the process of reporting sales to TIPS. Please refer to the TIPS [Accounting FAQ's](#) for more information about reporting sales and if you have further questions, contact the Accounting Team at accounting@tips-usa.com. The Vendor or vendor assigned dealers are responsible for keeping record of all sales that go through the TIPS Agreement and submitting same to TIPS. Failure to render the participation fee to TIPS shall constitute a breach of this agreement with our parent governmental entity, Texas Education Service Center Region 8, as established by the Texas legislature and shall be grounds for termination of this agreement and any other agreement held with TIPS and possible legal action. Any overpayment of participation fees to TIPS by a Vendor will be refunded to the Vendor within ninety (90) days of receipt of notification if TIPS receives written notification of the overpayment not later than the expiration of six (6) months from the date of overpayment and TIPS determines that the amount was not legally due to TIPS pursuant to this agreement and applicable law. It is the Vendor's responsibility to identify which sales are TIPS Agreement sales and pay the correct participation fee due for TIPS Agreement sales. Any notification of overpayment received by TIPS after the expiration of six (6) months from the date of overpayment will be non-refundable. Region 8 ESC and TIPS reserve the right to extend the six (6) month deadline to notify if approved by the Region 8 ESC Board of Directors. TIPS reserves all rights under the law to collect the fees due. Please contact TIPS at tips@tips-usa.com or call (866) 839-8477 if you have questions about paying fees.

Indemnity

The Vendor agrees to indemnify and hold harmless and defend TIPS, TIPS Member(s), officers and employees from and against all claims and suits by third parties for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and reasonable attorney's fees, arising out of, or resulting from, Vendor's performance under this Agreement, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, or invitees. Parties found liable shall pay their proportionate share of damages as agreed by the parties or as ordered by a court of competent jurisdiction over the case. **NO LIMITATION OF LIABILITY FOR DAMAGES FOR PERSONAL INJURY OR PROPERTY DAMAGE ARE PERMITTED OR AGREED BY TIPS/ESC REGION 8.** Per

Texas Education Code §44.032(f), and pursuant to its requirements only, reasonable Attorney's fees are recoverable by the prevailing party in any dispute resulting in litigation.

State of Texas Franchise Tax

By signature hereon, the Vendor hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes owed the State of Texas under Chapter 171, Tax Code.

Miscellaneous

The Vendor acknowledges and agrees that continued participation in TIPS is subject to TIPS sole discretion and that any Vendor may be removed from the participation in the Program at any time with or without cause. Nothing in the Agreement or in any other communication between TIPS and the Vendor may be construed as a guarantee that TIPS or TIPS Members will submit any orders at any time. TIPS reserves the right to request additional proposals for items or services already on Agreement at any time.

Purchase Order Pricing/Product Deviation

If a deviation of pricing/product on a Purchase Order or contract modification occurs between the Vendor and the TIPS Member, TIPS must be notified within five (5) business days of receipt of change order.

Termination for Convenience of TIPS Agreement Only

TIPS reserves the right to terminate this agreement for cause or no cause for convenience with a thirty (30) days prior written notice. Termination for convenience is conditionally required under Federal Regulations 2 CFR part 200 if the customer is using federal funds for the procurement. All purchase orders presented to the Vendor, but not fulfilled by the Vendor, by a TIPS Member prior to the actual termination of this agreement shall be honored at the option of the TIPS Member. The awarded Vendor may terminate the agreement with ninety (90) days prior written notice to TIPS 4845 US Hwy North, Pittsburg, Texas 75686. The vendor will be paid for goods and services delivered prior to the termination provided that the goods and services were delivered in accordance with the terms and conditions of the terminated agreement. This termination clause does not affect the sales agreements executed by the Vendor and the TIPS Member customer pursuant to this agreement. TIPS Members may negotiate a termination for convenience clause that meets the needs of the transaction based on applicable factors, such as funding sources or other needs. In no such termination event shall TIPS be owed a refund of prepaid fees.

TIPS Member Purchasing Procedures

Usually, purchase orders or their equal are issued by participating TIPS Member to the awarded vendor and should indicate on the order that the purchase is per the applicable TIPS Agreement Number. Orders are typically emailed to TIPS at tipspo@tips-usa.com.

- Awarded Vendor delivers goods/services directly to the participating member.
- Awarded Vendor invoices the participating TIPS Member directly.
- Awarded Vendor receives payment directly from the participating member.
- Fees are due to TIPS upon payment by the Member to the Vendor. Vendor agrees to pay the participation fee to TIPS for all Agreement sales upon receipt of payment including partial payment, from the Member Entity or as otherwise agreed by TIPS in writing and signed by an authorized signatory of TIPS.

Licenses

Awarded Vendor shall maintain, in current status, all federal, state and local licenses, bonds and permits required for the operation of the business conducted by awarded Vendor. Awarded Vendor shall remain reasonably fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of goods or services under the Agreement. TIPS and TIPS Members reserves the right to stop work

and/or cancel an order or terminate this or any other sales Agreement of any awarded Vendor whose license(s) required for performance under this Agreement have expired, lapsed, are suspended or terminated subject to a 30-day cure period unless prohibited by applicable statute or regulation.

Novation

If awarded Vendor sells or transfers all assets, rights or the entire portion of the assets or rights required to perform this Agreement, a successor in interest must guarantee to perform all obligations under this Agreement. A simple change of name agreement will not change the Agreement obligations of awarded vendor. TIPS will consider Contract Assignments on a case by case basis. TIPS must be notified within five (5) business days of the transfer of assets or rights.

Site Requirements (*only when applicable to service or job*)

Cleanup: When performing work on site at a TIPS Member's property, awarded Vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by TIPS Member or as agreed by the parties. Upon completion of work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.

Preparation: Awarded Vendor shall not begin a project for which TIPS Member has not prepared the site, unless awarded Vendor does the preparation work at no cost, or until TIPS Member includes the cost of site preparation in a purchase order. Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

Registered sex offender restrictions: For work to be performed at schools, awarded Vendor agrees that no employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are, or reasonably expected to be, present unless otherwise agreed by the TIPS Member. Awarded Vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the TIPS Member's discretion. Awarded Vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge. **Safety measures:** Awarded Vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Awarded Vendor shall post warning signs against all hazards created by the operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

Safety Measures

Awarded Vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Awarded vendor shall post warning signs against all hazards created by the operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

Smoking

Persons working under Agreement shall adhere to the TIPS Member's or local smoking statutes, codes or policies.

Marketing

Awarded Vendor agrees to allow TIPS to use their name and logo within TIPS website, marketing materials and advertisement subject to any reasonable restrictions provided to TIPS in the Proposal to the Solicitation. The Vendor may submit an acceptable use directive for Vendor's names and logos with which

TIPS agrees to comply. Any use of TIPS name and logo or any form of publicity, inclusive of press release, regarding this Agreement by awarded vendor must have prior approval from TIPS which will not be unreasonably withheld. Request may be made by email to TIPS@TIPS-USA.COM.

Supplemental Agreements

The TIPS Member entity participating in the TIPS Agreement and awarded Vendor may enter into a separate Supplemental Agreement or contract to further define the level of service requirements over and above the minimum defined in this Agreement such as but not limited to, invoice requirements, ordering requirements, specialized delivery, etc. Any Supplemental Agreement or contract developed as a result of this Agreement is exclusively between the TIPS Member entity customer and the Vendor. TIPS, its agents, TIPS Members and employees not a party to the Supplemental Agreement with the TIPS Member customer, shall not be made party to any claim for breach of such agreement unless named and agreed by the Party in question in writing in the agreement. If a Vendor submitting a Proposal requires TIPS and/or TIPS Member to sign an additional agreement, those agreements shall comply with the award made by TIPS to the Vendor. Supplemental Vendor's Agreement documents may not become part of TIPS' Agreement with Vendor unless and until an authorized representative of TIPS reviews and approves it. TIPS review and approval may be at any time during the life of this Vendor Agreement. TIPS permits TIPS Members to negotiate additional terms and conditions with the Vendor for the provision of goods or services under the Vendor's TIPS Agreement so long as they do not materially conflict with this Agreement.

Survival Clause

All applicable sales, leases, Supplemental Agreements, contracts, software license agreements, warranties or service agreements that were entered into between Vendor and TIPS or the TIPS Member Customer under the terms and conditions of this Agreement shall survive the expiration or termination of this Agreement. All Orders, Purchase Orders issued or contracts executed by TIPS or a TIPS Member and accepted by the Vendor prior to the expiration or termination of this agreement, shall survive expiration or termination of the Agreement, subject to previously agreed terms and conditions agreed by the parties or as otherwise specified herein relating to termination of this agreement.

Legal obligations

It is the responding Vendor's responsibility to be aware of and comply with all local, state and federal laws governing the sale of products/services identified in the applicable Solicitation that resulted in this Vendor Agreement and any awarded Agreement thereof. Applicable laws and regulations must be followed even if not specifically identified herein.

Audit rights

Due to transparency statutes and public accountability requirements of TIPS and TIPS Members', the awarded Vendor shall, at their sole expense, maintain appropriate due diligence of all purchases made by TIPS Member that utilizes this Agreement. TIPS and Region 8 ESC each reserve the right to audit the accounting of TIPS related purchases for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. In order to ensure and confirm compliance with this agreement, TIPS shall have authority to conduct audits of Awarded Vendor's pricing or TIPS transaction documentation with TIPS Members with 30 days' notice unless the audit is ordered by a Court Order or by a Government Agency with authority to do so without notice. Notwithstanding the foregoing, in the event that TIPS is made aware of any pricing being offered to eligible entities that is materially inconsistent with the pricing under this agreement, TIPS shall have the ability to conduct the audit internally or may engage a third-party auditing firm to investigate any possible non-compliant conduct or may terminate the Agreement according to the

terms of this Agreement. In the event of an audit, the requested materials shall be reasonably provided in the time, format and at the location acceptable to Region 8 ESC or TIPS. TIPS agrees not to perform a random audit the TIPS transaction documentation more than once per calendar year, but reserves the right to audit for just cause or as required by any governmental agency or court with regulatory authority over TIPS or the TIPS Member. The foregoing shall apply only to the extent commercially reasonable for the parties.

Force Majeure

If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

Choice of Law

The Agreement between the Vendor and TIPS/ESC Region 8 and any addenda or other additions resulting from this procurement process, however described, shall be governed by, construed and enforced in accordance with the laws of the State of Texas, regardless of any conflict of laws principles.

Venue, Jurisdiction and Service of Process

Any Proceeding arising out of or relating to this procurement process or any contract issued by TIPS resulting from or any contemplated transaction shall be brought in a court of competent jurisdiction in Camp County, Texas and each of the parties irrevocably submits to the exclusive jurisdiction of said court in any such proceeding, waives any objection it may now or hereafter have to venue or to convenience of forum, agrees that all claims in respect of the Proceeding shall be heard and determined only in any such court, and agrees not to bring any proceeding arising out of or relating to this procurement process or any contract resulting from or any contemplated transaction in any other court. The parties agree that either or both of them may file a copy of this paragraph with any court as written evidence of the knowing, voluntary and freely bargained for agreement between the parties irrevocably to waive any objections to venue or to convenience of forum. Process in any Proceeding referred to in the first sentence of this Section may be served on any party anywhere in the world. Venue for any dispute resolution process, other than litigation, between TIPS and the Vendor shall be located in Camp or Titus County, Texas.

Project Delivery Order Procedures

The TIPS Member having approved and signed an interlocal agreement, or other TIPS Membership document, may make a request of the awarded Vendor under this Agreement when the TIPS Member desires goods or services awarded to the Vendor. Notification may occur via phone, the web, courier, email, fax, or in person. Upon notification of a pending request, the awarded Vendor shall acknowledge the TIPS Member's request as soon as possible, but must make contact with the TIPS Member within two working days.

Status of TIPS Members as Related to This Agreement

TIPS Members stand in the place of TIPS as related to this agreement and have the same access to the proposal information and all related documents. TIPS Members have all the same rights under the awarded Agreement as TIPS.

Vendor's Resellers as Related to This Agreement

Vendor's Named Resellers ("Resellers") under this Agreement shall comply with all terms and conditions of this agreement and all addenda or incorporated documents. All actions related to sales by Authorized Vendor's Resellers under this Agreement are the responsibility of the awarded Vendor. If Resellers fail to report sales to TIPS under your Agreement, the awarded Vendor is responsible for their contractual failures and shall be billed for the fees. The awarded Vendor may then recover the fees from their named reseller.

Support Requirements

If there is a dispute between the awarded Vendor and TIPS Member, TIPS or its representatives may, at TIPS sole discretion, assist in conflict resolution if requested by either party. TIPS, or its representatives, reserves the right to inspect any project and audit the awarded Vendor's TIPS project files, documentation and correspondence related to the requesting TIPS Member's order. If there are confidentiality requirements by either party, TIPS shall comply to the extent permitted by law.

Incorporation of Solicitation

The TIPS Solicitation which resulted in this Vendor Agreement, whether a Request for Proposals, the Request for Competitive Sealed Proposals or Request for Qualifications solicitation, or other, the Vendor's response to same and all associated documents and forms made part of the solicitation process, including any addenda, are hereby incorporated by reference into this Agreement as if copied verbatim.

SECTION HEADERS OR TITLES

THE SECTION HEADERS OR TITLES WITHIN THIS DOCUMENT ARE MERELY GUIDES FOR CONVENIENCE AND ARE NOT FOR CLASSIFICATION OR LIMITING OF THE RESPONSIBILITIES OF THE PARTIES TO THIS DOCUMENT.

STATUTORY REQUIREMENTS

Texas governmental entities are prohibited from doing business with companies that fail to certify to this condition as required by Texas Government Code Sec. 2270.

By executing this agreement, you certify that you are authorized to bind the undersigned Vendor and that your company (1) does not boycott Israel; and (2) will not boycott Israel during the term of the Agreement.

You certify that your company is not listed on and does not and will not do business with companies that are on the Texas Comptroller of Public Accounts list of Designated Foreign Terrorists Organizations per Texas Gov't Code 2270.0153 found at <https://comptroller.texas.gov/purchasing/docs/foreign-terrorist.pdf>

You certify that if the certified statements above become untrue at any time during the life of this Agreement that the Vendor will notify TIPS within three (3) business day of the change by a letter on Vendor's letterhead from and signed by an authorized representative of the Vendor stating the non-compliance decision and the TIPS Agreement number and description at:

Attention: General Counsel
ESC Region 8/The Interlocal Purchasing System (TIPS)
4845 Highway 271 North
Pittsburg, TX,75686
And by an email sent to bids@tips-usa.com

Insurance Requirements

The undersigned Vendor agrees to maintain the below minimum insurance requirements for TIPS Contract Holders:

General Liability	\$1,000,000 each Occurrence/ Aggregate
Automobile Liability	\$300,000 Includes owned, hired & non-owned
Workers' Compensation	Statutory limits for the jurisdiction in which the Vendor performs under this Agreement.
Umbrella Liability	\$1,000,000

When the Vendor or its subcontractors are liable for damages or claims, the Vendor's policy, when the Vendor is responsible for the claim, must be primary over any other valid and collectible insurance carried by the Member. Immunity available to TIPS or TIPS Members shall not be used as a defense by the contractor's insurance policy. The coverages and limits are to be considered minimum requirements and in no way limit the liability of the Vendor(s). Insurance shall be written by a carrier with an A- ; VII or better rating in accordance with current A.M. Best Key Rating Guide. Only deductibles applicable to property damage are acceptable, unless proof of retention funds to cover said deductibles is provided. "Claims made" policies will not be accepted. Vendor's required minimum coverage shall not be suspended, voided, cancelled, non-renewed or reduced in coverage or in limits unless replaced by a policy that provides the minimum required coverage except after thirty (30) days prior written notice provided to the insured TIPS Member only by certified mail, return receipt requested has been given to TIPS or the TIPS Member if a project or pending delivery of an order is ongoing; Vendor will endeavor to promptly provide written notice of same to TIPS. Upon written request, applicable certificates of insurance shall be furnished to TIPS or the TIPS Member.

Special Terms and Conditions

- **Orders:** All Vendor orders received from TIPS Members must be emailed to TIPS at tipspo@tips-usa.com. Should a TIPS Member send an order directly to the Vendor, it is the Vendor's responsibility to forward a copy of the order to TIPS at the email above within 3 business days and confirm its receipt with TIPS.
- **Vendor Encouraging Members to bypass TIPS agreement:** Encouraging TIPS Members to purchase directly from the Vendor or through another agreement, when the Member has requested using the TIPS cooperative Agreement or price, and thereby bypassing the TIPS Agreement is a violation of the terms and conditions of this Agreement and will result in removal of the Vendor from the TIPS Program.
- **Order Confirmation:** All TIPS Member Agreement orders are approved daily by TIPS and sent to the Vendor. The Vendor should confirm receipt of orders to the TIPS Member (customer) within 3 business days.
- **Vendor custom website for TIPS:** If Vendor is hosting a custom TIPS website, updated pricing when effective. TIPS shall be notified when prices change in accordance with the award.
- **Back Ordered Products:** If product is not expected to ship within the time provided to the TIPS Member by the Vendor, the Member is to be notified within 3 business days and appropriate action taken based on customer request.

TIPS Vendor Agreement Signature Form

RFP 210101 Technology Solutions, Products and Services

Company Name Turnitin, LLC

Address 2101 Webster Street, Suite 1800


City Oakland State CA Zip 94612

Phone 510-764-7600 Fax 510-7647612

Email of Authorized Representative contracts@turnitin.com

Name of Authorized Representative Angela Rhee for Chris Caren, CEO

Title CEO


Signature of Authorized Representative 

Date March 30, 2021

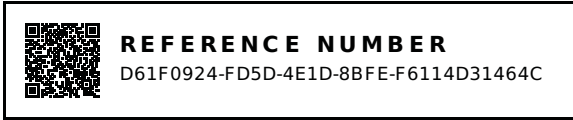
TIPS Authorized Representative Name Meredith Barton

Title Chief Operating Officer

TIPS Authorized Representative Signature 

Approved by ESC Region 8 

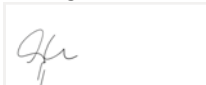
Date 5-13-2021



SIGNATURE CERTIFICATE

TRANSACTION DETAILS	DOCUMENT DETAILS
<p>Reference Number D61F0924-FD5D-4E1D-8BFE-F6114D31464C</p> <p>Transaction Type Signature Request</p> <p>Sent At 03/30/2021 15:28 EDT</p> <p>Executed At 03/30/2021 15:29 EDT</p> <p>Identity Method email</p> <p>Distribution Method email</p> <p>Signed Checksum ce20435c9a13b92865035ab2b276ddd539feadd04fec423edfb82b72fe18c672</p> <p>Signer Sequencing Disabled</p> <p>Document Passcode Disabled</p>	<p>Document Name 21-Tips Vendor Agreement-Re Tips Rfp 210101-For Tii Signs First-033021</p> <p>Filename 21-tips_vendor_agreement-re_tips_rfp_210101-for_tii_signs_first-033021.pdf</p> <p>Pages 11 pages</p> <p>Content Type application/pdf</p> <p>File Size 1.68 MB</p> <p>Original Checksum eaae6fe02576ff6ac8618858f6a4b3ace6a0e114face8460dc8f207a14dd3f8</p>

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Angela Rhee</p> <p>Email arhee@turnitin.com</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum e9e25434df38d02120e6128578677ba59c9ab29b6f7e9c1c5fdc41b89c60a856</p> <p>IP Address 73.189.244.24</p> <p>Device Firefox via Mac</p> <p>Drawn Signature </p> <p>Signature Reference ID B2CBF64E</p> <p>Signature Biometric Count 74</p>	<p>Viewed At 03/30/2021 15:29 EDT</p> <p>Identity Authenticated At 03/30/2021 15:29 EDT</p> <p>Signed At 03/30/2021 15:29 EDT</p>

AUDITS

TIMESTAMP	AUDIT
03/30/2021 15:28 EDT	Tim Frush (tfrush@turnitin.com) created document '21-tips_vendor_agreement-re_tips_rfp_210101-for_tii_signs_first-033021.pdf' on Chrome via Mac from 24.6.139.45.
03/30/2021 15:28 EDT	Angela Rhee (arhee@turnitin.com) was emailed a link to sign.
03/30/2021 15:29 EDT	Angela Rhee (arhee@turnitin.com) viewed the document on Firefox via Mac from 73.189.244.24.
03/30/2021 15:29 EDT	Angela Rhee (arhee@turnitin.com) authenticated via session on Firefox via Mac from 73.189.244.24.
03/30/2021 15:29 EDT	Angela Rhee (arhee@turnitin.com) signed the document on Firefox via Mac from 73.189.244.24.

NOTICE TO MEMBERS REGARDING ATTRIBUTE RESPONSES

TIPS VENDORS RESPOND TO ATTRIBUTE QUESTIONS AS PART OF TIPS COMPETITIVE SOLICITATION PROCESS. THE VENDOR'S RESPONSES TO ATTRIBUTE QUESTIONS ARE INCLUDED HEREIN AS "SUPPLIER RESPONSE." PLEASE BE ADVISED THAT DEVIATIONS, IF ANY, IN VENDOR'S RESPONSE TO ATTRIBUTE QUESTIONS MAY NOT REFLECT VENDOR'S FINAL ATTRIBUTE RESPONSE, WHICH IS SUBJECT TO NEGOTIATIONS PRIOR TO AWARD. PLEASE CONTACT THE TIPS OFFICE AT 866-839-8477 WITH QUESTIONS OR CONCERNS REGARDING VENDOR ATTRIBUTE RESPONSE DEVIATIONS. PLEASE KEEP IN MIND THAT TIPS DOES NOT PROVIDE LEGAL COUNSEL TO MEMBERS. TIPS RECOMMENDS THAT YOU CONSULT YOUR LEGAL COUNSEL WHEN EXECUTING CONTRACTS WITH OR MAKING PURCHASES FROM TIPS VENDORS.



210101
Turnitin, LLC
Supplier Response

Event Information

Number: 210101
Title: Technology Solutions, Products and Services
Type: Request for Proposal
Issue Date: 1/7/2021
Deadline: 2/26/2021 03:00 PM (CT)
Notes:

IF YOU ALREADY HOLD TIPS CONTRACT 200105 TECHNOLOGY SOLUTIONS, PRODUCTS AND SERVICES (“200105”), YOU DO NOT NEED TO RESPOND TO THIS SOLICITATION UNLESS YOU WISH TO REPLACE 200105 AT THIS TIME. IF YOU HOLD 200105, CHOOSE TO RESPOND HEREIN, AND ARE AWARDED ON THIS CONTRACT, YOUR 200105 WILL BE TERMINATED AND REPLACED BY THIS CONTRACT.

IF YOU HOLD ANY OF THE FOLLOWING TIPS CONTRACTS AND YOU DO NOT HOLD 200105 OR WISH TO REPLACE 200105 AT THIS TIME, PER TIPS PRIOR NOTIFICATION, YOU MUST RESPOND TO THIS SOLICITATION BECAUSE YOUR SPECIFIC CONTRACT IS BEING CONSOLIDATED INTO OR REPLACED BY THIS CONTRACT.

- TIPS 181204 Notification Systems
 - TIPS 181201 Data Backup Disaster Recovery
 - TIPS 181203 Management Software and Services
 - TIPS 180701 Distance Learning Services and Hardware
 - TIPS 170904 Managed Print Services
 - TIPS 180503 Software
 - TIPS 181102 Internet & Network Security
 - TIPS 180306 Technology Solutions, Products and Services
- (2)
- TIPS 190302 Technology Solutions, Products and Services

(3)

TIPS RESERVES THE RIGHT TO ISSUE, REBID, OR CANCEL ANY PLANNED SOLICITATIONS AT ANY TIME AS NECESSARY FOR THE NEEDS OF TIPS, TIPS VENDORS, AND TIPS MEMBERS.

Contact Information

Address: Region 8 Education Service Center
4845 US Highway 271 North
Pittsburg, TX 75686
Phone: +1 (866) 839-8477
Email: bids@tips-usa.com

Turnitin, LLC Information

Contact: Gwen Pratt
Address: 2101 Webster Street, 18th Floor
Suite 1800
Oakland, CA 94612
Phone: (510) 764-7600
Email: gpratt@turnitin.com

By submitting your response, you certify that you are authorized to represent and bind your company.

Gwen Pratt

Signature

Submitted at 2/24/2021 12:46:16 PM

gpratt@turnitin.com

Email

Requested Attachments

Vendor Agreement

210101 Vendor Agreement.pdf

The vendor must download the Vendor Agreement from the attachment tab, fill in the requested information and upload the completed agreement.

DO NOT UPLOAD encrypted or password protected files.

Agreement Signature Form

Agreement Signature Form_final_unsigned.pdf

If you have not taken exception or deviation to the agreement language in the solicitation attributes, download the AGREEMENT SIGNATURE FORM from the "ATTACHMENTS" tab. This PDF document is a fillable form. Download the document to your computer, fill in the requested company information, print the file, SIGN the form, SCAN the completed and signed AGREEMENT SIGNATURE FORM, and upload here.

If you have taken exception to any of the agreement language and noted the exception in the deviations section of the attributes for the agreement, complete the AGREEMENT SIGNATURE FORM, but DO NOT SIGN until those deviations have been negotiated and resolved with TIPS management. Upload the unsigned form here, because this is a required document.

Pricing Form 1

210101 Pricing Form 1_Turnitin.xlsx

The vendor must download the PRICING SPREADSHEET SHEET from the attachment tab, fill in the requested information and upload the completed spreadsheet.

DO NOT UPLOAD encrypted or password protected files.

Pricing Form 2

210101 Pricing Form 2_Turnitin.xlsx

The vendor must download the PRICING SPREADSHEET SHEET from the attachment tab, fill in the requested information and upload the completed spreadsheet.

DO NOT UPLOAD encrypted or password protected files.

Reference Form

Reference Form_complete.xlsx

The vendor must download the References spreadsheet from the attachment tab, fill in the requested information and upload the completed spreadsheet. DO NOT UPLOAD encrypted or password protected files.

Proposed Goods and Services

Turnitin Products List.pdf

Please upload one or more documents or sheets describing your offerings, line cards, catalogs, links to offerings OR list links to your offerings that illustrate the catalog of proposed lines of goods and or services you carry and offer under this proposal. It does not have to be exhaustive but should, at a minimum tell us what you are offering. It could be as simple as a sheet with your link to your online catalog of goods and services.

D/M/WBE Certification OPTIONAL

No response

D/M/WBE Certification documentation may be scanned and uploaded if you desire to claim your status as one of the identified enterprises. (Disadvantaged Business Enterprise, Minority Business Enterprise and/or Woman Business Enterprise) If vendor has more than one certification scan into one document. (PDF Format ONLY)
DO NOT UPLOAD encrypted or password protected files.

Warranty

No response

Warranty information (if applicable) must be scanned and uploaded. (PDF Format ONLY)
DO NOT UPLOAD encrypted or password protected files.

Supplementary

Feedback Studio Brochure.pdf

Supplementary information may be scanned and uploaded. (Company information, brochures, catalogs, etc.) (PDF Format ONLY)
DO NOT UPLOAD encrypted or password protected files.

All Other Certificates

No response

All Other Certificates (if applicable) must be scanned and uploaded. If vendor has more than one other certification scan into one document. (PDF Format ONLY)
DO NOT UPLOAD encrypted or password protected files.

Logo and Other Company Marks

No response

If you desire, please upload your company logo to be added to your individual profile page on the TIPS website. If any particular specifications are required for use of your company logo, please upload that information under the Supplementary section or another non-required section under the "Response Attachment" tab. Preferred Logo Format: 300 x 225 px - .png, .eps, .jpeg preferred

Conflict of Interest Form CIQ- ONLY REQUIRED IF A CONFLICT EXISTS PER THE INSTRUCTIONS

No response

ONLY REQUIRED IF A CONFLICT EXISTS PER THE INSTRUCTIONS
Conflict of Interest Form for Vendors that are required to submit the form. The Conflict of Interest Form is included in the Base documents or can be found at <https://www.tips-usa.com/assets/documents/docs/CIQ.pdf>.

Certification of Corporate Offerer Form- COMPLETE ONLY IF OFFERER IS A CORPORATION

No response

COMPLETE AND UPLOAD FORM IN ATTACHMENTS SECTION ONLY IF OFFERER IS A CORPORATION

Disclosure of Lobbying Activities Standard Form LLL

No response

ONLY IF you answered "I HAVE Lobbied per above" to attribute #66, please download and complete and upload the Standard Form-LLL, "disclosure Form to Report Lobbying," in the Response attachments section.

Confidentiality Claim Form

Confidentiality Claim form_signed.pdf

REQUIRED CONFIDENTIALITY FORM. Complete the form according to your company requirements, make any desired attachments and upload to the appropriate section under "Response Attachments" THIS FORM DETERMINES HOW ESC8/TIPS RESPONDS TO LEGAL PUBLIC INFORMATION REQUESTS.

Current W-9 Tax Form

W9.pdf

You are required by TIPS to upload a current W-9 Internal Revenue Service (IRS) Tax Form for your entity. This form will be utilized by TIPS to properly identify your entity. Additionally, if not designated "Confidential" in your proposal response, this W-9 may be accessed by TIPS Members for the purpose of making TIPS purchases from you in the event that you are awarded. If you wish to designate your required W-9 confidential, please do so according to the terms of the Confidentiality Claim Form which is an attachment to this solicitation.

Response Attachments

Turnitin Contractual Response-consensus-020821.pdf

Turnitin Contractual Response

Turnitin Originality Brochure.pdf

Turnitin Originality Brochure

Gradescope Brochure.pdf

Gradescope Brochure

Originality Check Plus Brochure.pdf

Originality Check Plus Brochure

Bid Attributes

1	Yes - No Disadvantaged/Minority/Women Business Enterprise - D/M/WBE (Required by some participating governmental entities) Vendor certifies that their firm is a D/M/WBE? Vendor must upload proof of certification to the "Response Attachments" D/M/WBE CERTIFICATES section. <input type="text" value="NO"/>
2	Yes - No Historically Underutilized Business - HUB (Required by some participating governmental entities) Vendor certifies that their firm is a HUB as defined by the State of Texas at https://comptroller.texas.gov/purchasing/vendor/hub/ or in a HUBZone as defined by the US Small Business Administration at https://www.sba.gov/offices/headquarters/ohp Proof of one or both may be submitted. Vendor must upload proof of certification to the "Response Attachments" HUB CERTIFICATES section. <input type="text" value="No"/>
3	Yes - No The Vendor can provide services and/or products to all 50 US States? <input type="text" value="Yes"/>
4	States Served: If answer is NO to question #3, please list which states can be served. (Example: AR, OK, TX) <input type="text" value="No response"/>
5	Company and/or Product Description: This information will appear on the TIPS website in the company profile section, if awarded a TIPS contract. (Limit 750 characters.) <input type="text" value="Turnitin products provide similarity checking, feedback, and grading solutions proven to safeguard institutional reputation and deter plagiarism. The world's most comprehensive collection of internet, academic, and student paper content ensures reliable results when checking student work for text similarity. Turnitin is used by more than 30 million students at 15,000 institutions in 140 countries."/>
6	Primary Contact Name Primary Contact Name <input type="text" value="Gwen Pratt"/>
7	Primary Contact Title Primary Contact Title <input type="text" value="Proposal Manager"/>
8	Primary Contact Email Primary Contact Email <input type="text" value="gpratt@turnitin.com"/>

9	Primary Contact Phone Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477 <input type="text" value="5106121771"/>
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10	Primary Contact Fax Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477 <input type="text" value="5107647614"/>
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11	Primary Contact Mobile Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477 <input type="text" value="No response"/>
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12	Secondary Contact Name Secondary Contact Name <input type="text" value="David Fike-Rosales"/>
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13	Secondary Contact Title Secondary Contact Title <input type="text" value="Account Manager K12"/>
-----------	---

14	Secondary Contact Email Secondary Contact Email <input type="text" value="dfike-rosales@turnitin.com"/>
-----------	--

15	Secondary Contact Phone Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477 <input type="text" value="5107647600"/>
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16	Secondary Contact Fax Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477 <input type="text" value="No response"/>
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17	Secondary Contact Mobile Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477 <input type="text" value="No response"/>
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18	Admin Fee Contact Name Admin Fee Contact Name. This person is responsible for paying the admin fee to TIPS. <input type="text" value="accounts payable"/>
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1 9	Admin Fee Contact Email Admin Fee Contact Email <input type="text" value="ap@turnitin.com"/>
2 0	Admin Fee Contact Phone Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477 <input type="text" value="5107647600"/>
2 1	Purchase Order Contact Name Purchase Order Contact Name. This person is responsible for receiving Purchase Orders from TIPS. <input type="text" value="Becky Townend"/>
2 2	Purchase Order Contact Email Purchase Order Contact Email <input type="text" value="btownend@turnitin.com"/>
2 3	Purchase Order Contact Phone Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477 <input type="text" value="5107647600"/>
2 4	Company Website Company Website (Format - www.company.com) <input type="text" value="www.turnitin.com"/>
2 5	Federal ID Number Federal ID Number also known as the Employer Identification Number (EIN). Numeric only. (Format: 123456789) <input type="text" value="943392995"/>
2 6	Primary Address Primary Address <input type="text" value="2101 Webster Street, 18th Floor"/>
2 7	Primary Address City Primary Address City <input type="text" value="Oakland"/>
2 8	Primary Address State Primary Address State (2 Digit Abbreviation) <input type="text" value="California"/>
2 9	Primary Address Zip Primary Address Zip <input type="text" value="94612"/>

3
0 **Search Words:**

Please list search words to be posted in the TIPS database about your company that TIPS website users might search. Words may be product names, manufacturers, or other words associated with the category of award. YOU MAY NOT LIST NON-CATEGORY ITEMS. (Limit 500 words) (Format: product, paper, construction, manufacturer name, etc.)

Plagiarism, Turnitin, Feedback Studio

3
1 **Do you want TIPS Members to be able to spend Federal grant funds with you if awarded? Is it your intent to be able to sell to our members regardless of the fund source, whether it be local, state or federal?**

Most of our members receive Federal Government grants and they make up a significant portion of their budgets. The Members need to know if your company is willing to sell to them when they spend federal budget funds on their purchase. There are attributes that follow that include provisions from the federal regulations in 2 CFR part 200. Your answers will determine if your award will be designated as Federal or Education Department General Administrative Regulations (EDGAR) compliant.

Do you want TIPS Members to be able to spend Federal grant funds with you if awarded and is it your intent to be able to sell to TIPS Members regardless of the fund source, whether it be local, state or federal?

Yes

3
2 **Yes - No**

Certification of Residency (Required by the State of Texas) The vendor's ultimate parent company or majority owner:

(A) has its principal place of business in Texas;

OR

(B) employs at least 500 persons in Texas?

This question is required as a data gathering function for information to our members making purchases with awarded vendors. It does not affect scoring with TIPS.

No

3
3 **Company Residence (City)**

Vendor's principal place of business is in the city of?

Oakland

3
4 **Company Residence (State)**

Vendor's principal place of business is in the state of?

California

35 Discount Offered - CAUTION READ CAREFULLY BECAUSE VENDORS FREQUENTLY MAKE MISTAKES ON THIS ATTRIBUTE QUESTION

Remember this is a MINIMUM discount percentage. So, be sure that the discount percentage inserted here can be applied to ANY OFFERING OF GOODS OR SERVICES THROUGHOUT THE LIFE OF THE CONTRACT

CAUTION: BE CERTAIN YOU CAN HONOR THIS MINIMUM DISCOUNT PERCENTAGE ON ANY OFFERED SERVICE OR GOOD NOW OR DURING THE LIFE OF THE CONTRACT.

What is the MINIMUM percentage discount off of any item or service you offer to TIPS Members that is in your regular catalog (as defined in the solicitation specifications document), website, store or shelf pricing or when adding new goods or services to your offerings during the life of the contract? The resulting price of any goods or services Catalog list prices after this discount is applied is a ceiling on your pricing and not a floor because, in order to be more competitive in the individual circumstance, you may offer a larger discount depending on the items or services purchased and the quantity at time of sale.

Must answer with a number between 0% and 100%.

36 Yes - No

For the duration of the Contract, Vendor agrees to provide catalog pricing, as defined in the solicitation and below, to TIPS upon request for any goods and services offered on the Vendor's TIPS Contract.

"Catalog" means the available list of tangible personal property or services, in the most current listing, regardless of date, during the life of the contract, that takes the form of a catalog, price list, schedule, shelf price or other form that:

- A. is regularly maintained by the manufacturer or Vendor of an item; and
- B. is either published or otherwise available for inspection by a customer during the purchase process;
- C. to which the minimum discount proposed by the proposing Vendor may be applied.

37 TIPS Administration Fee

By submitting a proposal, I agree that all pricing submitted to TIPS shall include the Administration Fee, as designated in the solicitation or as otherwise agreed in writing which shall be remitted to TIPS by the Vendor, or the vendor's named resellers, and as agreed to in the Vendor Agreement. I agree that the fee shall not and will not be added by the Vendor as a separate line item on a TIPS member invoice, quote, proposal or any other written communications with the TIPS member.

38 Yes - No

Vendor agrees to remit to TIPS the required administration fee or, if resellers are named, Vendor agrees to guarantee the fee remittance by or for the reseller named by the vendor?

TIPS/ESC Region 8 is required by Texas Government Code § 791 to be compensated for its work and thus, failure to agree shall render your response void and it will not be considered.

39 Yes - No

Do you offer additional discounts to TIPS members for large order quantities or large scope of work?

40 Years experience in category of goods or services

Company years experience in this category of goods or services? This is an evaluation criterion worth a maximum of 10 points. See RFP for more information.

41 Resellers:

Does the vendor have resellers that it will name under this contract? Resellers are defined as other companies that sell your products under an agreement with you, the awarded vendor of TIPS.

EXAMPLE: BIGmart is a reseller of ACME brand televisions. If ACME were a TIPS awarded vendor, then ACME would list BIGmart as a reseller.

(If applicable, Vendor should add all Authorized Resellers within the TIPS Vendor Portal upon award).

42 Pricing discount percentage are guaranteed for?

Does the vendor agrees to honor the proposed pricing discount percentage off regular catalog (as defined in the RFP document), website, store or shelf pricing for the term of the award?

43 Right of Refusal

Does the proposing vendor wish to reserve the right not to perform under the awarded agreement with a TIPS member at vendor's discretion?

44 NON-COLLUSIVE BIDDING CERTIFICATE

By submission of this bid or proposal, the Bidder certifies that:

- 1) This bid or proposal has been independently arrived at without collusion with any other Bidder or with any Competitor;
- 2) This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids, or proposals for this project, to any other Bidder, Competitor or potential competitor;
- 3) No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- 4) The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the Bidder as well as to the person signing in its behalf.

Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered.

4 5 CONFLICT OF INTEREST QUESTIONNAIRE - FORM CIQ - Do you have any CONFLICT OF INTEREST TO REPORT OR DISCLOSE under this statutory requirement?

Do you have any CONFLICT OF INTEREST TO REPORT OR DISCLOSE under this statutory requirement? YES or NO

If you have a conflict of interest as described in this form or the Local Government Code Chapter 176, cited therein- you are required to complete and file with TIPS.

You may find the Blank CIQ form on our website at:

Copy and Paste the following link into a new browser or tab:

<https://www.tips-usa.com/assets/documents/docs/CIQ.pdf>

There is an optional upload for this form provided if you have a conflict and must file the form.

4 6 Filing of Form CIQ

If yes (above), have you filed a form CIQ by uploading the form to this RFP as directed above?

4 7 Regulatory Standing

I certify to TIPS for the proposal attached that my company is in good standing with all governmental agencies Federal or state that regulate any part of our business operations. If not, please explain in the next attribute question.

4 8 Regulatory Standing

Regulatory Standing explanation of no answer on previous question.

4 9 Antitrust Certification Statements (Tex. Government Code § 2155.005)

By submission of this bid or proposal, the Bidder certifies that:

I affirm under penalty of perjury of the laws of the State of Texas that:

(1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;

(2) In connection with this bid, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;

(3) In connection with this bid, neither I nor any representative of the Company has violated any federal antitrust law;

(4) Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this bid to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

Suspension or Debarment Instructions

Instructions for Certification:

1. By answering yes to the next Attribute question below, the vendor and prospective lower tier participant is providing the certification set out herein in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and / or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms “covered transaction,” “debarred,” “suspended,” “ineligible,” “lower tier covered transaction,” “participants,” “person,” “primary covered transaction,” “principal,” “proposal” and “voluntarily excluded,” as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction” without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and / or debarment.

5
1

Suspension or Debarment Certification

By answering yes, you certify that no federal suspension or debarment is in place, which would preclude receiving a federally funded contract as described above.

Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

By answering yes, you certify that no federal suspension or debarment is in place, which would preclude receiving a federally funded contract as described above.

5
2

Non-Discrimination Statement and Certification

In accordance with Federal civil rights law, all U.S. Departments, including the U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

(Title VI of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title 7 CFR Parts 15, 15a, and 15b; the Americans with Disabilities Act; and FNS Instruction 113-1, Civil Rights Compliance and Enforcement – Nutrition Programs and Activities)

All U.S. Departments, including the USDA are equal opportunity provider, employer, and lender.

Not a negotiable term. Failure to agree by answering YES will render your proposal non-responsive and it will not be considered. I certify that in the performance of a contract with TIPS or its members, that our company will conform to the foregoing anti-discrimination statement and comply with the cited and all other applicable laws and regulations.

5 **2 CFR PART 200 Contract Provisions Explanation**

3

Required Federal contract provisions of Federal Regulations for Contracts for contracts with ESC Region 8 and TIPS Members:

The following provisions are required to be in place and agreed if the procurement is funded in any part with federal funds.

The ESC Region 8 and TIPS Members are the subgrantee or Subrecipient by definition. Most of the provisions are located in 2 CFR PART 200 - Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards at 2 CFR PART 200. Others are included within 2 CFR part 200 et al.

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

5 **2 CFR PART 200 Contracts**

4

Contracts for more than the simplified acquisition threshold currently set at \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Notice: Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does vendor agree?

5 **2 CFR PART 200 Termination**

5

Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for cause after giving the vendor an appropriate opportunity and up to 30 days, to cure the causal breach of terms and conditions. ESC Region 8 and TIPS Members reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for convenience with 30 days notice in writing to the awarded vendor. The vendor would be compensated for work performed and goods procured as of the termination date if for convenience of the ESC Region 8 and TIPS Members. Any award under this procurement process is not exclusive and the ESC Region 8 and TIPS reserves the right to purchase goods and services from other vendors when it is in the best interest of the ESC Region 8 and TIPS.

Does vendor agree?

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6

2 CFR PART 200 Clean Air Act

Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$250,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to the Clean Air Act, et al above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires that the proposer certify that during the term of an award by the ESC Region 8 and TIPS Members resulting from this procurement process the vendor agrees to comply with all of the above regulations, including all of the terms listed and referenced therein.

Does vendor agree?

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7

2 CFR PART 200 Byrd Anti-Lobbying Amendment

Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that during the term and during the life of any contract with ESC Region 8 and TIPS Members resulting from this procurement process the vendor certifies to the terms included or referenced herein.

Does vendor agree?

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2 CFR PART 200 Federal Rule

Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of \$250,000)

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that in performance of the contracts, subcontracts, and subgrants of amounts in excess of \$250,000, the vendor will be in compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).

Does vendor certify that it is in compliance with the Clean Air Act?

5 2 CFR PART 200 Procurement of Recovered Materials

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Does vendor certify that it is in compliance with the Solid Waste Disposal Act as described above?

6 2 CFR PART 200 Rights to Inventions

If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Pursuant to the above, when the foregoing applies to ESC Region 8 and TIPS Members, Vendor certifies that during the term of an award resulting from this procurement process, Vendor agrees to comply with all applicable requirements as referenced in the Federal rule above.

Does vendor agree?

6 2 CFR PART 200 Domestic Preferences for Procurements

As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award. For purposes of 2 CFR Part 200.322, "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. Moreover, for purposes of 2 CFR Part 200.322, "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum, plastics and polymer-based products such as polyvinyl chloride pipe, aggregates such as concrete, glass, including optical fiber, and lumber.

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, Vendor certifies that to the greatest extent practicable Vendor will provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products).

Does vendor agree?

6 2 2 CFR PART 200 Ban on Foreign Telecommunications

Federal grant funds may not be used to purchase equipment, services, or systems that use "covered telecommunications" equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. "Covered telecommunications" means purchases from Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities), and video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, Vendor certifies that Vendor will not purchase equipment, services, or systems that use "covered telecommunications", as defined by 2 CFR §200.216 equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

Does vendor agree?

6 3 Certification Regarding Lobbying

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

6 4 If you answered "I HAVE lobbied" to the above Attribute Question

If you answered "I HAVE lobbied" to the above Attribute question, you must download the Lobbying Report "Standard From LLL, disclosure Form to Report Lobbying" which includes instruction on completing the form, complete and submit it in the Response Attachments section as a report of the lobbying activities you performed or paid others to perform.

**6
5 Subcontracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms.**

Do you ever anticipate the possibility of subcontracting any of your work under this award if you are successful?

IF NO, DO NOT ANSWER THE NEXT ATTRIBUTE QUESTION. . IF YES, and ONLY IF YES, you must answer the next question YES if you want a TIPS Member to be authorized to spend Federal Grant Funds for Procurement.

NO

**6
6 ONLY IF YES TO THE PREVIOUS QUESTION OR if you ever do subcontract any part of your performance under the TIPS Agreement, do you agree to comply with the following federal requirements?**

ONLY IF YES TO THE PREVIOUS QUESTION OR if you ever do subcontract any part of your performance under the TIPS Agreement,

do you agree to comply with the following federal requirements?

Federal Regulation 2 CFR §200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms. (a)The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

(1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;

(2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;

(3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;

(4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;

(5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce ; and

(6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs(1) through (5) of this section.

No response

6 **Indemnification**

7

The ESC Region 8 and TIPS is a Texas Political Subdivision and a local governmental entity; therefore, is prohibited from indemnifying third parties pursuant to the Texas Constitution (Article 3, Section 52) except as specifically provided by law or as ordered by a court of competent jurisdiction. A provision in a contract to indemnify or hold a party harmless is a promise to pay for any expenses the indemnified party incurs, if a specified event occurs, such as breaching the terms of the contract or negligently performing duties under the contract. Article III, Section 49 of the Texas Constitution states that "no debt shall be created by or on behalf of the State ... " The Attorney General has counseled that a contractually imposed obligation of indemnity creates a "debt" in the constitutional sense. Tex. Att'y Gen. Op. No. MW-475 (1982). Contract clauses which require the System or institutions to indemnify must be deleted or qualified with "to the extent permitted by the Constitution and Laws of the State of Texas." Liquidated damages, attorney's fees, waiver of vendor's liability, and waiver of statutes of limitations clauses should also be deleted or qualified with "to the extent permitted by the Constitution and laws of State of Texas."

Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. Do you agree to these terms?

6 **Remedies**

8

The parties shall be entitled to exercise any right or remedy available to it either at law or in equity, subject to the choice of law, venue and service of process clauses limitations agreed herein. Nothing in this agreement shall commit the TIPS to an arbitration resolution of any disagreement under any circumstances. Any Claim arising out of or related to the Contract, except for those specifically waived under the terms of the Contract, may, after denial of the Board of Directors, be subject to mediation at the request of either party. Any issues not resolved hereunder MAY be referred to non-binding mediation to be conducted by a mutually agreed upon mediator as a prerequisite to the filing of any lawsuit over such issue(s). The parties shall share the mediator's fee and any associated filing fee equally. Mediation shall be held in Camp or Titus County, Texas. Agreements reached in mediation shall be reduced to writing, and will be subject to the approval by the District's Board of Directors, signed by the Parties if approved by the Board of Directors, and, if signed, shall thereafter be enforceable as provided by the laws of the State of Texas.

Do you agree to these terms?

6 **Remedies Explanation of No Answer**

9

70 Choice of Law

The agreement between the Vendor and TIPS/ESC Region 8 and any addenda or other additions resulting from this procurement process, however described, shall be governed by, construed and enforced in accordance with the laws of the State of Texas, regardless of any conflict of laws principles.
THIS DOES NOT APPLY to a vendor's agreement entered into with a TIPS Member, as the Member may be located outside Texas.

Do you agree to these terms?

71 Venue, Jurisdiction and Service of Process

Any proceeding, involving Region 8 ESC or TIPS, arising out of or relating to this procurement process or any contract issued by TIPS resulting from or any contemplated transaction shall be brought in a court of competent jurisdiction in Camp County, Texas and each of the parties irrevocably submits to the exclusive jurisdiction of said court in any such proceeding, waives any objection it may now or hereafter have to venue or to convenience of forum, agrees that all claims in respect of the Proceeding shall be heard and determined only in any such court, and agrees not to bring any proceeding arising out of or relating to this procurement process or any contract resulting from or any contemplated transaction in any other court. The parties agree that either or both of them may file a copy of this paragraph with any court as written evidence of the knowing, voluntary and freely bargained for agreement between the parties irrevocably to waive any objections to venue or to convenience of forum. Process in any Proceeding referred to in the first sentence of this Section may be served on any party anywhere in the world. Any dispute resolution process other than litigation shall have venue in Camp County or Titus County Texas.

Do you agree to these terms?

72 Infringement(s)

The successful vendor will be expected to indemnify and hold harmless the TIPS and its employees, officers, agents, representatives, contractors, assignees and designees from any and all third party claims and judgments involving infringement of patent, copyright, trade secrets, trade or service marks, and any other intellectual or intangible property rights attributed to or claims based on the Vendor's proposal or Vendor's performance of contracts awarded and approved.

Do you agree to these terms?

73 Infringement(s) Explanation of No Answer

74 Contract Governance

Any contract made or entered into by the TIPS is subject to and is to be governed by Section 271.151 et seq, Tex Loc Gov't Code. Otherwise, TIPS does not waive its governmental immunities from suit or liability except to the extent expressly waived by other applicable laws in clear and unambiguous language.

7 **Payment Terms and Funding Out Clause**

5

Payment Terms:

TIPS or TIPS Members shall not be liable for interest or late payment fees on past-due balances at a rate higher than permitted by the laws or regulations of the jurisdiction of the TIPS Member.

Funding Out Clause:

Vendor agrees to abide by the laws and regulations, including Texas Local Government Code § 271.903, or any statutory or regulatory limitations of the jurisdiction of any TIPS Member which governs contracts entered into by the Vendor and TIPS or a TIPS Member that requires all contracts approved by TIPS or a TIPS Member are subject to the budgeting and appropriation of currently available funds by the entity or its governing body.

See statute(s) for specifics or consult your legal counsel.

Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered.

Do you agree to these terms?

7 **Insurance and Fingerprint Requirements Information**

6

Insurance

If applicable and your staff will be on TIPS member premises for delivery, training or installation etc. and/or with an automobile, you must carry automobile insurance as required by law. You may be asked to provide proof of insurance.

Fingerprint

It is possible that a vendor may be subject to Chapter 22 of the Texas Education Code. The Texas Education Code, Chapter 22, Section 22.0834. Statutory language may be found at: <http://www.statutes.legis.state.tx.us/>

If the vendor has staff that meet both of these criterion:

- (1) will have continuing duties related to the contracted services; and
- (2) has or will have direct contact with students

Then you have "covered" employees for purposes of completing the attached form.

TIPS recommends all vendors consult their legal counsel for guidance in compliance with this law. If you have questions on how to comply, see below. If you have questions on compliance with this code section, contact the Texas Department of Public Safety Non-Criminal Justice Unit, Access and Dissemination Bureau, FAST-FACT at NCJU@txdps.state.tx.us and you should send an email identifying you as a contractor to a Texas Independent School District or ESC Region 8 and TIPS. Texas DPS phone number is (512) 424-2474.

See form in the next attribute to complete entitled:
Texas Education Code Chapter 22 Contractor Certification for Contractor Employees

Texas Education Code Chapter 22 Contractor Certification for Contractor Employees

Introduction: Texas Education Code Chapter 22 requires entities that contract with school districts to provide services to obtain criminal history record information regarding covered employees. Contractors must certify to the district that they have complied. Covered employees with disqualifying criminal histories are prohibited from serving at a school district.

Definitions: Covered employees: Employees of a contractor or subcontractor who have or will have continuing duties related to the service to be performed at the District and have or will have direct contact with students. The District will be the final arbiter of what constitutes direct contact with students. Disqualifying criminal history: Any conviction or other criminal history information designated by the District, or one of the following offenses, if at the time of the offense, the victim was under 18 or enrolled in a public school:

(a) a felony offense under Title 5, Texas Penal Code; (b) an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure; or (c) an equivalent offense under federal law or the laws of another state.

I certify that:

NONE (Section A) of the employees of Contractor and any subcontractors are covered employees, as defined above. If this box is checked, I further certify that Contractor has taken precautions or imposed conditions to ensure that the employees of Contractor and any subcontractor will not become covered employees. Contractor will maintain these precautions or conditions throughout the time the contracted services are provided.

OR

SOME (Section B) or all of the employees of Contractor and any subcontractor are covered employees. If this box is checked, I further certify that:

- (1) Contractor has obtained all required criminal history record information regarding its covered employees. None of the covered employees has a disqualifying criminal history.
- (2) If Contractor receives information that a covered employee subsequently has a reported criminal history, Contractor will immediately remove the covered employee from contract duties and notify the District in writing within 3 business days.
- (3) Upon request, Contractor will provide the District with the name and any other requested information of covered employees so that the District may obtain criminal history record information on the covered employees.
- (4) If the District objects to the assignment of a covered employee on the basis of the covered employee's criminal history record information, Contractor agrees to discontinue using that covered employee to provide services at the District.

Noncompliance or misrepresentation regarding this certification may be grounds for contract termination.

None

7 **Texas Business and Commerce Code § 272 Requirements as of 9-1-2017**

8 SB 807 prohibits construction contracts to have provisions requiring the contract to be subject to the laws of another state, to be required to litigate the contract in another state, or to require arbitration in another state. A contract with such provisions is voidable. Under this new statute, a "construction contract" includes contracts, subcontracts, or agreements with (among others) architects, engineers, contractors, construction managers, equipment lessors, or materials suppliers. "Construction contracts" are for the design, construction, alteration, renovation, remodeling, or repair of any building or improvement to real property, or for furnishing materials or equipment for the project. The term also includes moving, demolition, or excavation. BY RESPONDING TO THIS SOLICITATION, AND WHEN APPLICABLE, THE PROPOSER AGREES TO COMPLY WITH THE TEXAS BUSINESS AND COMMERCE CODE § 272 WHEN EXECUTING CONTRACTS WITH TIPS MEMBERS THAT ARE TEXAS GOVERNMENT ENTITIES.

7 **Texas Government Code 2270 Verification Form**

9 Texas Government Code 2270 Verification Form

If (a) Vendor is not a sole proprietorship; (b) Vendor has ten (10) or more full-time employees; and (c) this Agreement has a value of \$100,000 or more, the following certification shall apply; otherwise, this certification is not required. Pursuant to Chapter 2270 of the Texas Government Code, the Vendor hereby certifies and verifies that neither the Vendor, nor any affiliate, subsidiary, or parent company of the Vendor, if any (the "Vendor Companies"), boycotts Israel, and the Vendor agrees that the Vendor and Vendor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term "boycott" shall mean and include refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

Our entity further certifies that it is is not listed on and we do not do business with companies that are on the Texas Comptroller of Public Accounts list of Designated Foreign Terrorists Organizations per Texas Gov't Code 2270.0153 found at <https://comptroller.texas.gov/purchasing/docs/foreign-terrorist.pdf>

I swear and affirm that the above is true and correct.

8 **Logos and other company marks**

0 Please upload your company logo to be added to your individual profile page on the TIPS website. If any particular specifications are required for use of your company logo, please upload that information under the "Logo and Other Company Marks" section under the "Response Attachment" tab. Preferred Logo Format: 300 x 225 px - .png, .eps, .jpeg preferred

Potential uses of company logo:

- * Your Vendor Profile Page of TIPS website
- * Potentially on TIPS website scroll bar for Top Performing Vendors
- * TIPS Quarterly eNewsletter sent to TIPS Members
- * Co-branding Flyers and or email blasts to our TIPS Members (Permission and approval will be obtained before publishing)

8 1	Solicitation Deviation/Compliance Does the vendor agree with the General Conditions Standard Terms and Conditions or Item Specifications listed in this proposal invitation? <input type="text" value="No"/>
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8 2	Solicitation Exceptions/Deviations Explanation If the bidder intends to deviate from the General Conditions Standard Terms and Conditions or Item Specifications listed in this proposal invitation, all such deviations must be listed on this attribute, with complete and detailed conditions and information included or attached. TIPS will consider any deviations in its proposal award decisions, and TIPS reserves the right to accept or reject any bid based upon any deviations indicated below or in any attachments or inclusions. In the absence of any deviation entry on this attribute, the proposer assures TIPS of their full compliance with the Standard Terms and Conditions, Item Specifications, and all other information contained in this Solicitation. <input type="text" value="We have some exceptions, which are outlined in the Turnitin Contractual Response attached to this submission."/>
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8 3	Agreement Deviation/Compliance Does the vendor agree with the language in the Vendor Agreement? <input type="text" value="Yes"/>
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8 4	Agreement Exceptions/Deviations Explanation If the proposing Vendor desires to deviate from the Vendor Agreement language, all such deviations must be listed on this attribute, with complete and detailed conditions and information included. TIPS will consider any deviations in its proposal award decisions, and TIPS reserves the right to accept or reject any proposal based upon any deviations indicated below. In the absence of any deviation entry on this attribute, the proposer assures TIPS of their full compliance with the Vendor Agreement. <input type="text" value="No response"/>
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8 5	Felony Conviction Notice Texas Education Code, Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony." Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract." (c) This section does not apply to a publicly held corporation. The person completing this proposal certifies that they are authorized to provide the answer to this question. Select A., B. or C. A. My firm is a publicly held corporation; therefore, this reporting requirement is not applicable. OR B. My firm is not owned nor operated by anyone who has been convicted of a felony, OR C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony. (if you answer C below, you are required to provide information in the next attribute. <input type="text" value="B. Firm not owned nor operated by felon; per above"/>
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86 If you answered C. My Firm is owned or operated by a felon to the previous question, you are REQUIRED TO ANSWER THE FOLLOWING QUESTIONS.

If you answered C. My Firm is owned or operated by a felon to the previous question, you must provide the following information.

1. Name of Felon(s)
2. The named person's role in the firm, and
3. Details of Conviction(s).

87 Long Term Cost Evaluation Criterion # 4.

READ CAREFULLY and see in the RFP document under "Proposal Scoring and Evaluation".

Points will be assigned to this criterion based on your answer to this Attribute. Points are awarded if you agree not increase your catalog prices (as defined herein) more than X% annually over the previous year for the life of the contract, unless an exigent circumstance exists in the marketplace and the excess price increase which exceeds X% annually is supported by documentation provided by you and your suppliers and shared with TIPS, if requested. If you agree NOT to increase prices more than 5%, except when justified by supporting documentation, you are awarded 10 points; if 6% to 14%, except when justified by supporting documentation, you receive 1 to 9 points incrementally. Price increases 14% or greater, except when justified by supporting documentation, receive 0 points.

88 Required Confidentiality Claim Form

Required Confidentiality Claim Form

This completed form is required by TIPS. By submitting a response to this solicitation you agree to download from the "Attachments" section, complete according to the instructions on the form, then uploading the completed form, with any confidential attachments, if applicable, to the "Response Attachments" section titled "Confidentiality Form" in order to provide to TIPS the completed form titled, "CONFIDENTIALITY CLAIM FORM". By completing this process, you provide us with the information we require to comply with the open record laws of the State of Texas as they may apply to your proposal submission. If you do not provide the form with your proposal, an award will not be made if your proposal is qualified for an award, until TIPS has an accurate, completed form from you.

Read the form carefully before completing and if you have any questions, email Rick Powell at TIPS at

rick.powell@tips-usa.com

89 Choice of Law clauses with TIPS Members

If the vendor is awarded a contract with TIPS under this solicitation, the vendor agrees to make any Choice of Law clauses in any contract or agreement entered into between the awarded vendor and with a TIPS member entity to read as follows: "Choice of law shall be the laws of the state where the customer resides" or words to that effect.

90 Venue of dispute resolution with a TIPS Member

In the event of litigation or use of any dispute resolution model when resolving disputes with a TIPS member entity as a result of a transaction between the vendor and TIPS or the TIPS member entity, the Venue for any litigation or other agreed upon model shall be in the state and county where the customer resides unless otherwise agreed by the parties at the time the dispute resolution model is decided by the parties.

9 1 Automatic renewal of contracts or agreements with TIPS or a TIPS member entity

This clause **DOES NOT** prohibit multiyear contracts or agreements with TIPS member entities. Because TIPS and TIPS members are governmental entities subject to laws that control appropriations of funds during their fiscal years for contracts and agreements to provide goods and services, does the Vendor agree to limit any automatic renewal clauses of a contract or agreement executed as a result of this TIPS solicitation award to not longer than "month to month" and at the TIPS contracted rate.

9 2 Indemnity Limitation with TIPS Members

Texas and other states restrict by law or state Constitution the ability of a governmental entity to indemnify others. TIPS requires that any contract entered into between a vendor and TIPS or a TIPS Member as a result of an award under this Solicitation limit the requirement that the Customer indemnify the Vendor by either eliminating any such indemnity requirement clauses in any agreements, contracts or other binding documents **OR** by prefacing all indemnity clauses required of TIPS or the TIPS Member entity with the following: "To the extent permitted by the laws or the Constitution of the state where the customer resides, ".

Agreement is a required condition to award of a contract resulting from this Solicitation.

9 3 Arbitration Clauses

Except for certain circumstances, TIPS forbids a mandatory arbitration clause in any contract or agreement entered into between the awarded vendor with TIPS or a TIPS member entity. Does the vendor agree to exclude any arbitration requirement in any contracts or agreement entered into between TIPS or a TIPS member entity through an awarded contract with TIPS?

9 4 Required Vendor Sales Reporting

By responding to this Solicitation, you agree to report to TIPS all sales made under any awarded Agreement with TIPS. Vendor is required to report all sales under the TIPS contract to TIPS. If the TIPS Member entity requesting a price from the awarded Vendor requests the TIPS contract, Vendor must include the TIPS Contract number on any communications with the TIPS Member entity. If awarded, you will be provided access to the Vendor Portal. To report sales, login to the TIPS Vendor Portal and click on the PO's and Payments tab. Pages 3-7 of the Vendor Portal User Guide will walk you through the process of reporting sales to TIPS. Please refer to the TIPS Accounting FAQ's for more information about reporting sales and if you have further questions, contact the Accounting Team at accounting@tips-usa.com. The Vendor or vendor assigned dealers are responsible for keeping record of all sales that go through the TIPS Agreement and submitting same to TIPS.

9 5 Upload of Current W-9 Required

Please note that you are required by TIPS to upload a current W-9 Internal Revenue Service (IRS) Tax Form for your entity. This form will be utilized by TIPS to properly identify your entity. Additionally, if not designated "Confidential" in your proposal response, this W-9 may be accessed by TIPS Members for the purpose of making TIPS purchases from you in the event that you are awarded. If you wish to designate your required W-9 confidential, please do so according to the terms of the Confidentiality Claim Form which is an attachment to this solicitation.

Required Confidential Information Status Form

Turnitin, LLC

Name of company

Angela Rhee, for Chris Caren, CEO

Printed Name and Title of authorized company officer declaring below the confidential status of material

2101 Webster Street, Suite 1800

Oakland

CA 94612

510-764-7600

Address

City

State

ZIP

Phone

ALL VENDORS MUST COMPLETE THE ABOVE SECTION

CONFIDENTIAL INFORMATION SUBMITTED IN RESPONSE TO COMPETITIVE PROCUREMENT REQUESTS OF EDUCATION SERVICE CENTER REGION 8 AND TIPS (ESC8) IS GOVERNED BY TEXAS GOVERNMENT CODE, CHAPTER 552

If you consider any portion of your proposal to be confidential information and not subject to public disclosure pursuant to Chapter 552 Texas Gov't Code or other law(s), you **must attach a copy of all claimed confidential materials within your proposal and put this COMPLETED form as a cover sheet to said materials then scan, name "CONFIDENTIAL" and upload with your proposal submission.** (You must include all the confidential information in the submitted proposal. The copy uploaded is to indicate which material in your proposal, if any, you deem confidential in the event the receives a Public Information Request.) ESC8 and TIPS will follow procedures of controlling statute(s) regarding any claim of confidentiality and shall not be liable for any release of information required by law. Upon your claim and your defense to the Office of Texas Attorney General is required to make the final determination whether the information submitted by you and held by ESC8 and TIPS is confidential and exempt from public disclosure.

ALL VENDORS MUST COMPLETE ONE OF THE TWO OPTIONS BELOW.

OPTION 1:

I DO CLAIM parts of my proposal to be confidential and **DO NOT** desire to expressly waive a claim of confidentiality of all information contained within our response to the solicitation. The attached contains material from our proposal that I classify and deem confidential under Texas Gov't Code Sec. 552 or other law(s) and I invoke my statutory rights to confidential treatment of the enclosed materials.

IF CLAIMING PARTS OF YOUR PROPOSAL CONFIDENTIAL, YOU MUST ATTACH THE SHEETS TO THIS FORM AND LIST THE NUMBER OF TOTAL PAGES THAT ARE CONFIDENTIAL.

ATTACHED ARE COPIES OF _____ PAGES OF CLAIMED CONFIDENTIAL MATERIAL FROM OUR PROPOSAL THAT WE DEEM TO BE NOT PUBLIC INFORMATION AND WILL DEFEND THAT CLAIM TO THE TEXAS ATTORNEY GENERAL IF REQUESTED WHEN A PUBLIC INFORMATION REQUEST IS MADE FOR OUR PROPOSAL.

Signature _____ Date _____

OR

OPTION 2:

I DO NOT CLAIM any of my proposal to be confidential, complete the section below.

Express Waiver: I desire to expressly waive any claim of confidentiality as to any and all information contained within our response to the competitive procurement process (e.g. RFP, CSP, Bid, RFQ, etc.) by completing the following and submitting this sheet with our response to Education Service Center Region 8 and TIPS.

Signature Angela Rhee Date February 12, 2021

Angela Rhee for Chris Caren, CEO

VENDOR SUPPLEMENTAL INFORMATION

TIPS permits Vendors to submit supplemental documentation and information (“Vendor Supplemental Information”) with their proposals to display to TIPS Member Customers their qualifications, offerings, and special terms. The following documents are for marketing and informational purposes only. They are not terms of Vendor’s TIPS Contract. If the Vendor Supplemental Information herein contains any warranties, terms, or conditions, the TIPS Member Customer may review and determine whether or not those are applicable and acceptable for any TIPS purchase before proceeding. If the Vendor Supplemental Information contains any licenses or certificates, TIPS encourages the TIPS Member Customer to ensure current accuracy at the time of a TIPS purchase.

MASTER REGISTRATION AGREEMENT

This **MASTER REGISTRATION AGREEMENT** (this “**Master Registration Agreement**”, together with the Service Terms, and Order Form(s), the “**Agreement**”), is between the applicable Turnitin Contracting Party specified in Section 27 below (“**Turnitin**”, “**we**”, “**us**” or “**our**”), and the individual or legal entity licensing the Services under the Agreement and/or an applicable Order Form (“**Customer**”, “**you**”, or “**your**”) and governs your access to and use of the Services. Turnitin and Customer are each, individually, a “**Party**”, and collectively, the “**Parties**” to the Agreement. Capitalized terms used but not defined in this Master Registration Agreement have the meanings set forth in Section 28 (Definitions).

Background. Turnitin has developed a suite of proprietary solutions designed for educational institutions to promote academic integrity, streamline exam assessment processes, and promote originality in academic work. These solutions include advanced technology for test assessments, proctoring, scoring, and recording, as well as tools for detecting potential unoriginal content by comparing texts against resources which may include but are not limited to: (1) internet resources; (2) Turnitin’s proprietary database of texts; and (3) our proprietary Artificial Intelligence (“AI”) detector. Customer is likewise committed to upholding academic integrity and promoting original work and seeks to subscribe to select Services offered by Turnitin, subject to the terms of the Agreement.

TERMS AND CONDITIONS

1. Order Forms; Payment; Taxes.

1.1 **Order Forms.** You will subscribe to the applicable Service by executing an Order Form which will define: (i) the Term; and (ii) the applicable Services you have licensed from us. Each Order Form is governed by the Agreement. You are responsible for providing complete and accurate billing, tax, and contact information to Turnitin.

1.2 **Fees/Payment.** You will pay the total amount due within thirty (30) days of receipt of an invoice. In addition to the total amount due under the invoice, payments not received within thirty (30) days may accrue a late fee (“**Late Fee**”) if specified on an applicable Order Form. Turnitin reserves the right to suspend access to the applicable Service in the event of untimely payment as outlined in section 13. We also reserve the right to pursue legal action for non-payment.

1.3 **Taxes.** Each Party will be responsible, as required under Applicable Law, for identifying and paying all taxes and other governmental fees and charges (and any penalties, interest, and other additions thereto) that are imposed on that Party upon or with respect to the transactions and payments under the Agreement. All fees payable by you are exclusive of Indirect Taxes, except where Applicable Law requires otherwise. We may charge and you will pay applicable Indirect Taxes that we are legally obligated or authorized to collect from you. You will provide such information to us as reasonably required to determine whether we are obligated to collect Indirect Taxes from you. We will not collect, and you will not pay, any Indirect Tax for which you furnish us a properly completed exemption certificate or a direct payment permit certificate for which we can claim an available exemption from such Indirect Tax. If you possess a valid exemption certificate from certain taxes, please email such certificate to us at ar@turnitin.com. All payments made by you to us under the Agreement will be made free and clear of any deduction or withholding, as required by law. If any such deduction or withholding (including cross-border withholding taxes) is required on any payment, you will pay such additional amounts as are necessary so that the net amount received by us is equal to the amount then due and payable under the Agreement. We will provide you with such tax forms as are reasonably requested in

order to reduce or eliminate the amount of any withholding or deduction for taxes in respect of payments made under this Agreement.

2. License Grant and Right to Use Services

During the Term of the Agreement and subject to the Customer’s compliance with the terms and conditions of the Agreement, Turnitin hereby grants to the Customer a limited, non-exclusive, revocable, non-transferable, non-assignable, non-sublicensable, non-commercial, royalty-free license. This license permits the Customer’s Authorized Users to access and use the Services purchased pursuant to the Order Form(s) solely for the Customer’s own internal purposes. This license grant is subject to the additional license terms applicable to each Service (a) in the Service Terms available at www.turnitin.com/service-terms; and (b) in the chart below:

Table 1 – Additional Services License Terms	
Turnitin Service	Additional License Terms/Restrictions
Turnitin Feedback Studio, Turnitin Feedback Studio with Originality, Turnitin Similarity, Originality, OC, OC+, and SimCheck	The license granted for Turnitin Feedback Studio, Turnitin Feedback Studio with Originality, Turnitin Similarity, Originality, Originality Check, Originality Check +, SimCheck and any of their add-on features shall extend to Customer’s Authorized Users, but only for their use in classes offered through Institution, and does not cover partner institutions unless otherwise agreed.
iThenticate Service	The license granted for the iThenticate Service extends to Authorized Users, but only for faculty research (i.e., grant proposals, general research, and supplemental course materials) produced in connection with Customer. Customer is responsible for ensuring that its Authorized Users comply with the terms of the Agreement.
Gradescope Service	The license granted for the Gradescope Service includes the right to access, use, reproduce, distribute, publicly perform, and display the Gradescope Service as set forth in the Agreement and the Order Form. This license extends to Authorized Users.
ExamSoft Service	Turnitin grants to Customer during the Term a non-exclusive, non-transferable, limited right, without right of sublicense, for all Authorized Users to: (a) access, use and display the ExamSoft Services from the Site; (b) access and use the Assessment Administration Services; (c) display, manipulate, and print, where enabled, the Authorized User Data, and if applicable, the Proctoring Reports in the course of using the Services; (d) access, use, display and print the applicable User Documentation solely in connection with the Portal Access Services; and (e) if applicable, permit Authorized Users to download and/or use the examinee testing software only for the purpose of taking assessments.

3. Enforcement for Authorized Users.

You shall ensure that all your Authorized Users comply with the terms and conditions of the Agreement, including, without limitation, with your obligations set forth in Sections 4 (Acceptable Use Policy; EULA) and 9 (Restrictions; Other Obligations). You shall promptly notify Turnitin of any suspected or alleged

violation of the terms and conditions of the Agreement and shall cooperate with Turnitin with respect to: (a) investigation by Turnitin of any suspected or alleged violation of the Agreement; and (b) any action by Turnitin to enforce the terms and conditions of the Agreement.

4. Acceptable Use Policy; EULA.

- 4.1 AUP. You agree to comply with Turnitin's Acceptable Use Policy ("**AUP**"), which is incorporated into this Agreement by reference and sets forth the acceptable and prohibited uses of the Services. The AUP can be found at www.turnitin.com/acceptable-use-policy. Turnitin reserves the right to update the AUP from time to time at its discretion. You shall ensure that your Authorized Users are aware of and comply with the AUP. In the event of any violation of the AUP by you or your Authorized Users, Turnitin may, at its sole discretion, suspend or terminate access to the Services, in addition to any other remedies available under the Agreement or at law. You shall be liable for violation of the terms and conditions of this Agreement by any of your Authorized Users.
- 4.2 EULA. Authorized Users will be required to accept our EULA prior to being granted access to any Services as set forth in the Service Terms.

5. Turnitin Data Usage Rights.

- 5.1 Customer License for Provisions of Services. Customer grants Turnitin, its Affiliates, and its third-party vendors (a) to provide the Services in accordance with the Agreement and any applicable Order Form; (b) to a non-exclusive, royalty-free, transferable, and sublicensable license to access, use, reproduce, modify, adapt, publish, translate, create derivative works from, distribute, and display Customer Content and Authorized User Data as necessary for Turnitin (c) to create benchmarks assessing Customer and Customer-based performance and Service utilization; (d) to offer the Customer suggestions; (e) to engage in uses otherwise required by Applicable Law, such as making disclosures to law enforcement pursuant to investigations; and (f) to create Anonymized, Aggregated, and/or De-Identified Data from Customer Content. Customer shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, and appropriateness of all Authorized User Data and any information Customer provides relating to any Authorized Users and for obtaining and maintaining requisite copyright or other intellectual property rights relating to any such data such that Customer can grant the rights provided in this Agreement to Turnitin.
- 5.2 Customer License for Product Development. Provided that any usage by Turnitin and its Affiliates is in an Anonymized, De-Identified and/or Aggregated manner that does not identify Customer or any of its Authorized Users, Customer grants Turnitin and its Affiliates a perpetual, irrevocable, non-exclusive, royalty-free, transferable, and sublicensable license to use Customer Data, Authorized User Data, and Submissions (in whole or in part) for the purposes of developing, enhancing, or further refining Turnitin's existing products and services and developing new products and services, including those that leverage artificial intelligence. This license is subject to Turnitin's compliance with its confidentiality obligations under the Agreement and all Applicable Laws, including privacy laws.
- 5.3 Aggregated, Anonymized, and/or De-Identified Data. Upon creation, Turnitin shall own all right, title, and interest to any Aggregated, Anonymized, and/or De-Identified Data, and Turnitin may use, disclose, reproduce, distribute, display, perform, create derivative works from, and

otherwise exploit Aggregated, Anonymized, and/or De-Identified Data for any lawful purposes, including, but not limited to, improving its existing products and services, developing new products and services, and for research, marketing, and promotional purposes, provided that such use does not directly or indirectly identify Customer or any Authorized User and is not prohibited by Applicable Data Protection Laws.

- 5.4 Required Consents. Customer represents and warrants that it will comply with and has provided all required notices and obtained all necessary consents and authorizations from its Authorized Users, as required by Applicable Law, to grant Turnitin the licenses set forth in this Section 5.

6. Service Terms.

The Service Terms apply to specific Services and provide additional terms and conditions governing your use of those Services. These Service Terms are available at www.turnitin.com/service-terms and are incorporated herein by reference. Your access to and use of the applicable Services are subject to the relevant Service Terms, in addition to the terms and conditions of the Agreement.

7. Reports and Source Database.

With respect to any Services that include reports evaluating textual sources, AI writing content and the database of source documents ("Source Database"), you agree (a) to maintain any Turnitin notices (including legal notices relating to Turnitin's proprietary rights such as copyright and trademark notices) and disclaimers on the reports; (b) to exercise independent professional judgment in, and to assume sole and exclusive responsibility for, determining the actual existence of plagiarism in submitted papers, acknowledging and understanding that the reports are only tools for detecting textual similarities between compared works and/or writing likely generated by AI and do not determine conclusively the existence of plagiarism; (c) that any disclosure of a report to any third party is at the your own risk; and (d) that for papers stored in the Source Database, you authorize and instruct Turnitin to retain such papers for the purpose of using them as source material to detect unoriginal text in other papers in the future, including after the Term of the Agreement, unless your Turnitin administrator makes a written request to us to delete such papers.

8. Turnitin Obligations.

Turnitin agrees to: (a) use industry standards to protect the security of accounts, passwords, and the Source Database; (b) comply with the then-current Turnitin Policies, which are incorporated herein by reference; and (c) use reasonable efforts to make reports available online for a period of one hundred and eighty (180) days after the set end date for each class, with subsequent access, as available, to be provided via request to your account representative.

9. Restrictions; Other Obligations.

- 9.1 Restrictions. You and your Authorized Users may use the Services solely for the purposes expressly permitted by the Agreement. Neither you nor any Authorized User shall (or shall attempt to): (a) use the Services for purposes other than your internal use; (b) reverse engineer, decompile, disassemble, modify or create works derivative of the Services; (c) assign, sublicense, rent, timeshare, loan, lease or otherwise transfer the Services, or directly or indirectly permit any third party to use or copy the Services; (d) use the Services for purposes of (i) benchmarking or competitive analysis of the Services, (ii) developing, using or providing a competing software

product or service, or (iii) any other purpose that is to our detriment or commercial disadvantage; (e) probe, scan, penetrate or test the vulnerability of the Services or breach the Services' security or authentication measures, whether actively or passively; (f) impersonate or misrepresent us, any of our employees, another user, or any other person or entity (including without limitation, by using email addresses associated with any of the foregoing); or (g) introduce any programs that contain viruses, worms, and/or Trojan horses or any other computer code, files, or programs designed to interrupt, destroy, or limit the functionality of the Services. You shall maintain the confidentiality of any passwords associated with the use of the Services in strict confidence and shall not share such passwords with any third party. For clarity, you may not share user credentials with any third-party without Turnitin's prior written consent.

- 9.2 Other Obligations. You shall be solely responsible for all use of the Services made with your passwords. Additionally, you: (a) must use the Services in accordance with Turnitin's then-current Documentation; (b) shall not remove any proprietary notices (e.g., copyright and trademark notices) from either the Services, Documentation, content, or reports provided by Turnitin; (c) shall ensure your use of the Services complies with all Applicable Laws; (d) abide by all Turnitin Policies provided on the Turnitin Site (<https://www.turnitin.com/>); and (e) shall not (i) use the Services to store or transmit infringing, libelous, or otherwise unlawful or tortious material, or to store or transmit material in violation of third-party privacy rights, (ii) use the Services to store or transmit Malicious Code, (iii) interfere with or disrupt the integrity or performance of the Services or third-party data contained therein, or (iv) attempt to gain unauthorized access to the Services or its related systems or networks.

10. Professional Services.

If an Order Form includes the provision of certain professional services (which typically include implementation, training with respect of the use of the Services, or assistance in creating Outputs (as defined below)) ("**Professional Services**"), then such services shall be provided in accordance with the Statement of Work to be attached to the Order Form ("**SOW**"). The Professional Services shall be provided remotely (and not at Customer's site), unless otherwise agreed in writing between the Parties in the SOW. The Professional Services may be performed by a third party if mutually agreed in the SOW.

11. Telecommunications and Internet Services.

You acknowledge and agree that your and your Authorized Users' use of the Services is dependent upon access to telecommunications and Internet services. You are solely responsible for acquiring and maintaining all telecommunications and Internet services and other hardware and software required to access and use the Services, including, without limitation, any and all costs, fees, expenses, and taxes of any kind related to the foregoing. Turnitin is not responsible for any loss or corruption of data, lost communications, or any other loss or damage of any kind arising from any such telecommunications and Internet services.

12. Privacy and Data Protection; Security.

- 12.1 Collection/Processing of Personal Data. Solely to the extent necessary for Turnitin's provision of the Services to Customer, Customer (in its capacity as Data Controller) may from time to time provide or make available access to Personal Data contained in Customer Content to Turnitin (in its capacity as a Data Processor). Turnitin's collection, use, processing, and disclosure of Personal Data in connection with the Services will be subject to and in compliance with the Data

Processing Agreement available at www.turnitin.com/dpa (“**DPA**”) and as described in its Privacy Policies available at [https://help.turnitin.com/Privacy and Security/Privacy and Security.htm](https://help.turnitin.com/Privacy%20and%20Security/Privacy%20and%20Security.htm) or <https://examsoft.com/privacy-policy> or (as may be amended and/or updated from time to time by Turnitin in its sole discretion).

- 12.2 **Customer’s Undertakings.** Customer acknowledges and agrees that Personal Data and information may be transferred outside of the United States or any other jurisdiction where Customer, its third-party vendors, and users are located. Customer shall be solely responsible for providing all required notices, obtaining all consents, opt-ins, and authorizations, and providing and managing all opt-outs as may be required by all Applicable Data Protection Laws, for the collection, disclosure, transfer, storage and processing of Personal Data and/or Sensitive Personal Data by Turnitin according to Customer’s instructions under this Agreement. When information or data is provided by Customer, Customer shall also have the sole responsibility for accuracy, quality, integrity, reliability, appropriateness, and copyright permission.
- 12.3 **Security.** Turnitin shall have in place—and shall comply with—documented written information security policies and procedures, periodically reviewed, covering the administrative, physical, and technical safeguards in place to protect against unauthorized access to or acquisition of Personal Data. Such policies and procedures will include encryption of data, where practicable, virus detection, and firewall utilization.

13. Suspension of Access.

In addition to any Service specific suspension rights set forth in the Service Terms, we may, in our sole discretion, also suspend your or any Authorized User’s access to the Services (i) in order to prevent damage to, or degradation of, the Services; (ii) to comply with Applicable Laws, court order, or other governmental requests; (iii) to otherwise protect us from potential legal liability; (iv) if we believe that your or any Authorized User’s use of the Services is causing immediate and ongoing financial, physical, or reputational harm to us or others (including our customers); or (v) to address a breach of any Turnitin Policy or the Agreement, including, but not limited to, failure to timely pay amounts due and payable for use of the Services. Subject to the foregoing, we shall use reasonable efforts to provide you with notice prior to or promptly following any suspension of the Services. We shall use commercially reasonable efforts to restore access to the Services as soon as it has determined that the event giving rise to suspension has been resolved unless we have elected to terminate the Agreement for breach. You agree that Turnitin will not be liable to you or to any third party for any suspension of any Service under such circumstances as described in this Section 13.

14. Return of ExamSoft Data.

Upon request by Customer within ninety (90) days of the termination of an Order Form for ExamSoft Services, Turnitin shall provide access to ExamSoft Services for the sole purpose of permitting Customer to download Authorized User Data, Test Data, and Proctoring Reports using ExamSoft’s standard features and processes. After such 90-day period, Turnitin will have no obligation to maintain or provide Customer access to Authorized User Data or any other relevant data or reports and may thereafter, unless legally prohibited, delete all such data and reports in Turnitin’s Systems or otherwise in Turnitin’s possession or under its control. In the event of expiration or termination of an Order Form for ExamSoft Services, Turnitin shall not use Personal Data, Test Data, or Proctoring Reports related to those Services that have not been deleted, except as otherwise permitted by the Agreement.

15. Proprietary Rights; Ownership.

- 15.1 Turnitin Ownership. Subject to 15.2 (Customer/Student Ownership), Turnitin or its Affiliates, as the case may be owns (a) all rights in and to the Services, including the underlying software and technology (including all Intellectual Property Rights therein or thereto), all as may be updated, improved, modified or enhanced from time to time; (b) all trademarks, service marks, trade names and other statutory or common law intellectual property or other proprietary rights related to the Services; and (c) with the exception of Output (which is owned by Customer), all other reports and all materials created by the Services (including the format of any such reports but excluding the Personal Data of Customer or any Authorized User). With the exception of the limited license granted to Customer in Section 2 (Right to Use Services; License Grant), nothing contained in the Agreement shall be construed as granting Customer, any Authorized Users, or any other third party any right, title, or interest in or to Turnitin's or its Affiliates', as the case may be, Intellectual Property Rights whether expressly, by implication, estoppel, or otherwise. All rights in such items are expressly reserved to Turnitin or its Affiliates, as the case may be.
- 15.2 Customer/Student Ownership: As between the Parties and subject to Sections 5.2 (Customer License for Product Development); 5.3 (Aggregated, Anonymized, and/or De-Identified Data); and 15.3 (Feedback), (a) Customer owns the Authorized User Data, Test Data, and Proctoring Data and acts as the Controller for any Personal Data contained therein; and (b) Students own the Submissions.
- 15.3 Feedback. All right, title and interest in the Services and any other Turnitin materials furnished or made available hereunder, and all modifications and enhancements thereof, and all suggestions, ideas and feedback proposed by Customer regarding Turnitin, LLC, its Affiliates, or the Services, including all copyright rights, patent rights and other intellectual property rights in each of the foregoing, belong to and are retained solely by Turnitin, LLC, or its Affiliates, as the case may be. Customer hereby does and will irrevocably assign to Turnitin all evaluations, ideas, feedback and suggestions made by Customer to Turnitin regarding the Services (collectively, "Feedback") and all Intellectual Property Rights in the Feedback.

16. FERPA.

To the extent Customer or Customer Content is subject to the Family Educational Rights and Privacy Act ("FERPA"), Customer designates Turnitin a "school official" within the meaning of FERPA 34 CFR Section 99.31. Turnitin will remain under the direction of Customer with respect to the use and maintenance of personally identifiable information and education records, as those terms are defined in FERPA 34 CFR Section 99.3, and Turnitin may use personally identifiable information and education records only as set forth under the Agreement and in compliance with Applicable Law.

17. Insurance.

Turnitin will maintain the current applicable commercial general liability and cyber liability insurance limits as presented in any certificates of insurance (evidence of coverage only) ("Turnitin COIs") provided to you, and will ensure that such coverage extends to Turnitin, with the limits therein not materially decreasing during the Term. Upon your written request during the Term, we will provide you with the then-current Turnitin COIs.

18. Support.

We will provide reasonable email and phone support to you via your sole appointed primary account administrator during our normal support hours.

19. Term and Termination

19.1 Term.

19.1.1. Term for Non-Governmental Customers. With the exception of any customers who are governmental entities (which are governed by Section 19.1.2), the initial term of the Agreement (“**Initial Term**”) commences on the start date specified in the Order Form and continues until terminated in accordance with this Section 19.1.1 or as otherwise set forth in the Agreement. If the Initial Term is not perpetual, the Agreement remains in effect for the duration set forth in the Order Form. Following the Initial Term, the Agreement automatically renews for successive one (1) year periods (each, a “**Renewal Term**”, and collectively with the Initial Term, the “**Term**”) unless either Party provides the other Party with written notice of termination at least ninety (90) days prior to the end of the then-current Term. Each Renewal Term shall incorporate and is subject to our then-current pricing. Your administrator will receive reminders regarding renewal requirements when logging into the Services before the Term expires.

19.1.2. Term for Governmental Customers. This section applies only to customers who are governmental customers or state institutions. For any governmental customers or state institutions, the Initial Term will be as specified in the Order Form; however, the automatic renewal of the Agreement for each Renewal Term is contingent upon the continued need and the availability of adequate appropriations from the relevant government authority. If any of these conditions are not met, the governmental customer or state institution may terminate the Agreement without penalty by providing written notice to us at least ninety (90) days prior to the end of the then-current Term. For clarity, termination is strictly tied to the appropriations from the state and not any budgetary changes made by the governmental customer or state institution. Each Renewal Term shall incorporate and is subject to our then-current pricing.

19.2 Termination.

19.2.1. Turnitin Immediate Right of Termination. Turnitin shall have the right to immediately terminate the Agreement or any Order Form(s) by giving written notice to Customer if Customer or any of its Authorized Users does or attempts to do any of the following: (a) decodes, decompiles, reverse engineers, merges, modifies, translates, attempts to defeat or disable the Services, or otherwise alters the Services in any form; (b) reproduces, duplicates or copies Services or creates derivative works based on Services, transfers, resells or grants any other rights of any kind for any copy of Services; (c) uses the Services for purposes of: (i) benchmarking or competitive analysis of the Services; (ii) developing, using or providing a competing software product or service; or (iii) any other purpose that is to Turnitin’s detriment or commercial disadvantage; (iv) probes, scans, penetrates or tests the vulnerability of the Services or breaches the Services’ security or authentication measures, whether actively or passively; (v) impersonates or misrepresents Turnitin, any Turnitin personnel, another user, or any

other person or entity (including without limitation, by using email addresses associated with any of the foregoing); (vi) introduces any Malicious Code or other programs designed to interrupt, destroy, or limit the functionality of the Services; (vii) fails, within thirty (30) days, after receipt of written notice from Turnitin, to immediately discontinue the distribution or use of software or Services that infringe any copyright of Turnitin; or (viii) Uses the Services in any manner that breaches the terms of the Agreement or fails to follow the operating instructions provided by Turnitin; or (ix) fails, within thirty (30) days, after receipt of written notice from Turnitin, to pay any fees due and payable pursuant to the Agreement; or (x) if Customer becomes or is declared insolvent or bankrupt, is the subject of any proceedings relating to its liquidation, insolvency, or for the appointment of a receiver or similar officer for it, or makes an assignment for the benefit of any creditors.

- 19.2.2. Mutual Termination for Material Breaches. If either Party is in material breach of the Agreement and fails to cure such breach within thirty (30) days after written notice thereof, the non-breaching Party may terminate the Agreement by subsequent written notice to the breaching Party. Notwithstanding the foregoing, if Turnitin is terminating the Agreement due to Customer's failure to pay any amounts due, Turnitin may terminate the Agreement if Customer has not cured the breach within (5) business days after receipt of notice of the breach from Turnitin.
- 19.2.3. Termination Due to Third Party Service Providers. In the event our ability to provide the Services is dependent upon a third-party provider of services, either used by you or us (in each case, "**Third-Party Services**"), and that third-party is unwilling or unable to provide the Third Party Services, we reserve the right to terminate that particular Service by written notification to you (which notification, notwithstanding 26.8 (Notice) may be delivered by telephone or electronic communication), or suspend the affected Service until such time as the third-party service provider becomes capable or willing to provide the Third-Party Services.
- 19.2.4. Rights and Obligations Upon Termination. Upon expiration or termination of the Agreement, subject to Section 19.2.5 (Use of ExamSoft Beyond Expiration) and Section 19.2.6 (Survival), Customer's and its Authorized Users' right to access and use the Services shall immediately terminate, Customer and its Authorized Users shall immediately cease all use of the Services, and each Party shall return or destroy and make no further use of the other Party's Confidential Information, materials, or other items (and all copies thereof).
- 19.2.5. No Refunds. Except as provided in Section 1.10 of the Service Terms, and Sections 12 (Privacy and Data Protection; Security) and 26.12 (Modifications to Turnitin Policies) herein, no Order Form from Customer may be canceled or terminated by Customer, and in no other termination event shall Customer be owed a refund of prepaid fees. For clarity, Customer may not cancel or terminate any fees owed under the Agreement or any Order Form for its convenience, whether payment terms require Customer to make a single payment in full or multiple payments during the Term.
- 19.2.6. Use of ExamSoft Beyond Expiration Date. In the event the Parties have not renewed the ExamSoft Services beyond the then-current Term, but Customer desires to continue to

use the ExamSoft Services, Turnitin reserves the right to permit Customer to continue to access and use the ExamSoft services pursuant to Section 14; provided however, the fees applicable to Customer's usage for the ExamSoft Services shall automatically increase by 20% during any such post-expiration usage period.

19.2.7. Survival. Sections 5 (Turnitin Data Usage Rights); 7 (Reports and Source Database); 15 (Proprietary Rights; Ownership); 19.2.4 (Rights and Obligations upon Termination) through 19.2.7 (Survival); and 20 (Confidentiality) shall survive any expiration or termination of the Agreement, regardless of the reason for such termination, and shall continue in full force and effect thereafter.

20. Confidentiality.

20.1 Customer's Use of Turnitin's Confidential Information. Customer may (a) use Turnitin's Confidential Information only in connection with Customer's use of the Services as expressly permitted by the Agreement; and (b) use the Turnitin Content solely as expressly permitted under the Agreement.

20.2 Turnitin's Use of Customer's Confidential Information. To the extent Customer submits Confidential Information to the Service(s), Turnitin may use Customer's Confidential Information only as necessary to perform the Services in accordance with the Agreement and as otherwise expressly permitted by the Agreement.

20.3 Mutual Confidentiality Obligations. Each Party will take all reasonable measures to prevent the disclosure, dissemination, or unauthorized use of the other Party's Confidential Information, including, at a minimum, those measures they take to protect their own confidential information of a similar nature. The receiving Party's obligations under this Section shall not apply to information that: (a) is or becomes publicly available without breach of this Agreement; (b) is lawfully obtained from a third party without a duty of confidentiality; (c) is independently developed by the receiving Party without reference to the disclosing Party's Confidential Information; or (d) is required to be disclosed by law, regulation, or court order, provided that the receiving Party gives the disclosing Party prompt written notice of such requirement and reasonably cooperates with the disclosing Party's efforts to contest or limit the scope of the required disclosure. Each Party's obligations related to the other Party's Confidential Information (except for trade secrets) shall survive for five (5) years following the expiration or termination of the Agreement. For any Confidential Information that constitutes a trade secret under Applicable Law, the receiving Party's confidentiality obligations shall survive for as long as such information remains a trade secret under Applicable Law.

21. Warranty and Disclaimer.

21.1 Warranty. Service Specific warranties (when and if applicable) are set forth in the Service Terms. In addition, during the Term, Turnitin warrants that (a) to the best of its knowledge, the Services (excluding any Customer Content and Third-Party Content) do not infringe the Intellectual Property Rights of any third party; and (b) it shall use reasonable efforts to provide the Services and support as set forth herein and as described on the Site and published Documentation. If the Services are found to be defective or not in compliance with the warranties set forth in this Section 21, Turnitin's sole obligation, and Customer's exclusive remedy, shall be for Turnitin to use commercially reasonable efforts to repair or replace (at Turnitin's option) the defective

Services at no additional cost to Customer unless exclusive remedy is specified in Service Terms. Customer acknowledges that the Services are limited in scope by a finite database of material for comparison, a search process that might not have indexed the material used to create the submitted work, and non-access to certain proprietary databases of written work. Customer also acknowledges that reports indicate the possibility of textual matches only, and the actual determination of plagiarism is subject to Customer's professional judgment.

- 21.2 Warranty Disclaimer. EXCEPT AS SET FORTH IN SECTION 21.1 ABOVE, THE SERVICES (INCLUDING THE REPORTS) ARE PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS. TURNITIN SPECIFICALLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING BUT NOT LIMITED TO ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, QUIET ENJOYMENT, QUALITY OF INFORMATION, NON-INFRINGEMENT AND TITLE. NO WARRANTY IS MADE THAT THE SERVICES WILL BE TIMELY, SECURE OR ERROR-FREE. IN JURISDICTIONS NOT ALLOWING THE LIMITATION OR EXCLUSION OF CERTAIN WARRANTIES, TURNITIN'S WARRANTY SHALL BE LIMITED TO THE GREATEST EXTENT PERMITTED BY APPLICABLE LAW.
- 21.3 Risks Associated with Internet Use. THE SERVICES ARE ACCESSED AND USED OVER THE INTERNET. CUSTOMER ACKNOWLEDGES AND AGREES THAT TURNITIN DOES NOT OPERATE OR CONTROL THE INTERNET AND THAT VARIOUS RISKS ARE ASSOCIATED WITH ITS USE, INCLUDING BUT NOT LIMITED TO: (I) THE POTENTIAL FOR MALICIOUS CODE AND OTHER VIRUSES, WORMS, OR OTHER UNDESIRABLE DATA OR SOFTWARE; AND (II) THE POSSIBILITY OF UNAUTHORIZED USERS (E.G., HACKERS) ATTEMPTING TO OBTAIN ACCESS TO OR CAUSE DAMAGE TO CUSTOMER'S DATA, COMPUTERS, OR NETWORKS. TURNITIN SHALL NOT BE RESPONSIBLE FOR ANY SUCH ACTIVITIES OR CONSEQUENCES RESULTING FROM THE USE OF THE INTERNET IN CONNECTION WITH THE SERVICES.

22. Limitation of Liability.

- 22.1 WAIVER OF DAMAGES. EXCEPT FOR CLAIMS RELATING TO TURNITIN'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT (THE "**EXCLUDED CLAIMS**"), NEITHER TURNITIN, ITS AFFILIATES, NOR LICENSORS WILL BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES (INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS, REVENUES, CUSTOMERS, OPPORTUNITIES, GOODWILL, USE, OR DATA), EVEN IF TURNITIN HAS BEEN ADVISED AS TO THE POSSIBILITY OF SUCH DAMAGES.
- 22.2 NO LIABILITY FOR CERTAIN CLAIMS. EXCEPT FOR (A) THE EXCLUDED CLAIMS; (B) OR IN CASE OF BREACH OF SECTION 20.2 (TURNITIN'S USE OF CUSTOMER'S CONFIDENTIAL INFORMATION) OR 20.3 (MUTUAL CONFIDENTIALITY OBLIGATIONS), OR (C) TURNITIN'S OBLIGATION TO INDEMNIFY CUSTOMER UNDER SECTION 23.2, AND REGARDLESS OF THE TYPE OF CLAIM OR THE NATURE OF THE CAUSE OF ACTION, TO THE EXTENT ALLOWED BY APPLICABLE LAW, CUSTOMER AGREES THAT IN NO EVENT WILL TURNITIN OR ITS AFFILIATES, OFFICERS, EMPLOYEES, AGENTS OR LICENSORS, BE LIABLE FOR: (I) ANY DECISION MADE OR ACTION TAKEN OR NOT TAKEN IN RELIANCE UPON ANY INFORMATION AND/OR OUTPUT OR OTHER REPORTS PROVIDED OR OTHERWISE ACCESSED IN CONNECTION WITH THE SERVICES; OR (II) FOR ANY LIABILITY ARISING FROM CUSTOMER'S DISCLOSURE OF ANY SUCH REPORTS OR OUTPUT TO ANY THIRD PARTY.

- 22.3 **LIABILITY CAP.** EXCEPT FOR (A) THE EXCLUDED CLAIMS; (B) IN CASE OF BREACH OF SECTION 20.2 (TURNITIN'S USE OF CUSTOMER'S CONFIDENTIAL INFORMATION) OR 20.3 (MUTUAL CONFIDENTIALITY OBLIGATIONS); OR (C) TURNITIN'S OBLIGATION TO INDEMNIFY CUSTOMER UNDER SECTION 23.2 (INDEMNIFICATION BY TURNITIN), AND TO THE EXTENT ALLOWED BY APPLICABLE LAW, TURNITIN AND ITS AFFILIATES, OFFICERS, EMPLOYEES, AGENTS OR LICENSORS' TOTAL CUMULATIVE LIABILITY ARISING UNDER OR RELATED TO THIS AGREEMENT AND THE SERVICES, WHETHER IN CONTRACT, TORT OR OTHERWISE, WILL NOT EXCEED THE GREATER OF THE AMOUNTS PAID TO TURNITIN BY CUSTOMER UNDER THE AGREEMENT DURING THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO THE LIABILITY, OR \$25,000. SOME JURISDICTIONS DO NOT ALLOW THE LIMITATION OR EXCLUSION OF LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. IN THOSE JURISDICTIONS, TURNITIN'S LIABILITY UNDER THE AGREEMENT SHALL BE LIMITED TO THE GREATEST EXTENT PERMITTED BY APPLICABLE LAW. THE LIMITATION OF LIABILITY AND LIABILITY CAP SHALL APPLY EVEN IF THE EXPRESS WARRANTIES SET FORTH ABOVE FAIL THEIR ESSENTIAL PURPOSE.
- 22.4 **Third-Party Products.** In connection with the Services, Turnitin may make available to Authorized Users or Customer or may separately license certain third-party products (collectively, the "**Third-Party Products**"). Except as otherwise provided in the third-party licensor's license agreement, if any, accompanying the Third-Party Products, Customer shall have a limited, non-transferable (except to a successor entity), non-exclusive license to use the Third-Party Products solely in connection with the Services.

EXCEPT AS OTHERWISE PROVIDED IN THE THIRD-PARTY LICENSOR'S LICENSE AGREEMENT, IF ANY, ACCOMPANYING THE THIRD-PARTY PRODUCTS, THE THIRD-PARTY PRODUCTS ARE PROVIDED "AS-IS", WITHOUT WARRANTIES OF ANY KIND AND TURNITIN AND THE THIRD-PARTY LICENSOR DISCLAIM ALL WARRANTIES WITH RESPECT TO THE THIRD-PARTY PRODUCTS, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF NON-INFRINGEMENT, TITLE, MERCHANTABILITY, AND FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL TURNITIN OR ANY THIRD-PARTY LICENSOR BE LIABLE TO INSTITUTION, INSTRUCTORS, STUDENTS, OR ANY THIRD-PARTY FOR ANY DIRECT, INDIRECT, PUNITIVE, EXEMPLARY, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES ARISING OUT OF THE THIRD-PARTY PRODUCTS, EVEN IF THEY HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR LOSSES.

23. Indemnification.

- 23.1 **Indemnification by Customer.** To the extent allowed by Applicable Law, Customer shall indemnify, defend, and hold harmless Turnitin, its Affiliates, officers, directors, employees, agents, and licensors (collectively, "**Turnitin Indemnified Parties**") from any and all claims, losses, damages, liabilities, settlements, and expenses (including but not limited to reasonable attorneys' fees and all related costs) (collectively, "**Losses**") incurred by Turnitin Indemnified Parties as a result of any claim, lawsuit, demand, cause of action, or proceeding brought by a third party relating to or arising from: (a) Customer's or any Authorized User's breach of its restrictions or obligations under the Agreement; or (b) Customer's decision not to follow Turnitin's strong recommendations set forth in Section 2 (Turnitin Feedback Studio/Similarity/SimCheck Services) of the Service Terms available at www.turnitin.com/service-terms.

- 23.2 Indemnification by Turnitin. To the extent allowed by Applicable Law, Turnitin shall indemnify, defend, and hold harmless Customer and its affiliates, officers, directors, employees, agents, and licensors (collectively, "**Customer Indemnified Parties**") from Losses incurred by Customer's Indemnified Parties as a result of any claim, lawsuit, demand, cause of action, or proceeding brought by a third party alleging that (i) Customer's licensed use of the Services, as permitted hereunder, infringes the U.S. patent or copyrights of that third party, or; (ii) Turnitin has violated any state or federal privacy law relating to information provided by Customer hereunder. Turnitin shall have no obligation to indemnify Customer under this Section to the extent the infringement claim arises from (i) any content or other intellectual property provided by Customer or any other third party, including third party content contained in the Source Database; (ii) Customer's failure to use the Services in accordance with the Agreement; or (iii) any matter for which Customer is obligated to indemnify Turnitin hereunder.
- 23.3 Indemnification Procedures. To qualify for the foregoing indemnity obligation, the Party seeking indemnity must: (i) give the indemnify Party prompt written notice of any Claim; and (ii) allow the indemnifying Party to control, and fully cooperate with the indemnifying Party in, the defense and all related negotiations.
- 23.4 Governing Law and Dispute Resolution. The Agreement is governed by Applicable Law in accordance with Section 27 (Contracting Party; Applicable Law), and unless otherwise set forth in an Order Form, the Parties consent to the exclusive personal jurisdiction of the applicable jurisdiction detailed in Section 27 (Contracting Party; Applicable Law).

24. Accessibility.

While the parties agree the standards are evolving under the law, Turnitin Services target compliance with Web Content Accessibility Guidelines 2.0 (with the exception of ExamSoft, which conforms with version 2.1), Level AA. Areas of non-conformance, and Voluntary Product Accessibility Templates, are available on the Turnitin website. If a Student user of the Services raises a complaint regarding the accessibility of the Services to accessibility@turnitin.com, Turnitin shall use commercially reasonable efforts to resolve such complaint at no additional cost to the Customer. If Turnitin is unable to provide a satisfactory resolution, Customer's sole remedy and Turnitin's sole liability shall be for Customer to terminate the Agreement with thirty (30) days' written notice to Turnitin. In such case, Customer shall receive a refund of prepaid fees, prorated to the date of termination.

- 24.1 Other Provisions. Except as provided herein, all amendments or modifications to the Agreement must be agreed by an authorized signatory of each Party. A Party's failure to insist upon or enforce strict performance of any provision of the Agreement shall not be construed as a waiver of any provision or right.
- 24.2 Third-Party Beneficiaries. Except as set forth in Section 23 (Indemnification), the Agreement does not create any third-party beneficiary rights in any individual or entity that is not a party to the Agreement.
- 24.3 Changes to Services. Turnitin reserves the right, in its sole discretion, to make any changes to the features and functionalities of the Services that it deems necessary or useful to: (a) maintain or enhance: (i) the quality or delivery of Services to its customers, (ii) the competitive strength of or market for Turnitin's services; (iii) the Services' cost efficiency or performance; (b) to

comply with Applicable Laws; or (c) as otherwise determined by Turnitin as commercially necessary.

24.4 Equitable Relief. Each Party acknowledges that a breach by the other Party of any confidentiality or proprietary rights provision of the Agreement may cause the non-breaching Party irreparable damage, for which the award of damages would not be adequate compensation. Consequently, the non-breaching Party may institute an action to enjoin the breaching Party from any and all acts in violation of those provisions, which remedy shall be cumulative and not exclusive, and a Party may seek the entry of an injunction enjoining any breach or threatened breach of those provisions, in addition to any other relief to which the non-breaching Party may be entitled at law or in equity.

25. Representations and Warranties.

Each Party represents and warrants to the other Party that: (a) it has full power and authority to enter into and perform the Agreement, (b) the execution and delivery of the Agreement has been duly authorized, and (c) entering into the Agreement does not violate any Applicable Law.

26. Miscellaneous

26.1 Controlling Documents. Except as otherwise provided herein, in the event of any conflict between the terms of the Agreement and the terms of any subsequent agreement, including, without limitation, any Turnitin Policies, SOWs or other documents, the terms of the Agreement will control, unless the Parties expressly agree in any applicable Order Form or SOW that such Order Form or SOW should control.

26.2 Severability. If any provision of the Agreement is held by a court of competent jurisdiction to be illegal, invalid or unenforceable, the remaining provisions will remain in full force and effect and the offending provision shall be modified by the minimum extent required to render the provision enforceable.

26.3 Waiver. The waiver from time to time by a Party of any of their rights or their failure to exercise any remedy will not operate or be construed as a continuing waiver of the same or of any other of such Party's rights or remedies provided in the Agreement.

26.4 Relationship of the Parties. The Parties are operating as independent contractors, and nothing in the Agreement will be construed as creating a partnership, franchise, joint venture, employer-employee, or agency relationship between the Parties. Neither Party will have the power to bind the other or to incur obligations on the other's behalf without such other Party's prior written consent.

26.5 Language. All communications and notices made or given pursuant to the Agreement must be in the English language. If we provide a translation of the English language version of the Agreement, the English language version of the Agreement will control if there is any conflict.

26.6 Assignment. Except as expressly provided in the Agreement, neither the Agreement nor any obligations under it may be assigned or delegated by either party without the prior written consent of the other party, except that Turnitin may assign the Agreement, in whole or in part, without consent to (a) any Affiliate or subsidiary of Turnitin; (b) an acquirer of all or substantially

all of the assets or equity of Turnitin; or (c) a successor by merger. Any change of control of Customer is considered an assignment for the purposes of this Section.

- 26.7 Headings. Headings in the Agreement are provided for the convenience of the parties only and will have no substantive effect.
- 26.8 Notice. Any notice, authorization, designation, request or instruction under or in connection with the Agreement, to be effective, will be in writing and will be deemed duly given or served upon delivery, addressed, if to Turnitin, to contracts@turnitin.com; and if to Customer, to the email address as set forth in the applicable invoice. Either Party may notify the other in the foregoing manner of any other address to which such communications are to be addressed under the Agreement.
- 26.9 Force Majeure. Neither Party will be liable for any loss, damage, delay or failure of performance resulting directly or indirectly from any cause which is beyond its reasonable control, including but not limited to acts of God, riots, pandemics (but excluding COVID-19), civil disturbances, wars, states of belligerency or acts of the public enemy (a "**Force Majeure Event**"). If any Force Majeure Event occurs, the Party delayed or unable to perform will give immediate notice to the other Party, and, if the delay continues for more than thirty (30) days, the Party affected by the other's delay or inability to perform may elect to: (i) terminate the Agreement or the applicable Order Form, (ii) suspend the Agreement or the applicable Order Form for the duration of the Force Majeure Event, or (iii) resume performance of the Agreement or the applicable Order Form once the Force Majeure Event ceases with an option for the affected Party to extend the period of the Agreement or the applicable Order Form up to the length of time of the Force Majeure Event. As to any other delay, time is of the essence as to performance under the Agreement.
- 26.10 Publicity. Except as set forth below, neither Party will use the name of the other Party in any news release, public announcement, advertisement or other form of publicity without securing the prior written consent of the other. Notwithstanding the foregoing, Turnitin may use and reference Customer's name as a subscriber to the Services in connection with truthful advertising or promotion of the Services.
- 26.11 Remedies Cumulative. Except as limited under the Agreement, the rights and remedies afforded to each Party under the Agreement are in addition to any other rights or remedies, at law or in equity or otherwise.
- 26.12 Modifications to Turnitin Policies. Turnitin may modify any Turnitin Policies at any time by posting a revised version on the Site or by otherwise notifying you in accordance with Section 26.8 (Notice). The modified terms will become effective upon posting or, if you are notified pursuant to Section 26.8 (Notice), within thirty (30) days after your receipt of the notice. By continuing to use the Services or Turnitin Content after the effective date of any such modifications, you agree to be bound by the modified terms. It is your responsibility to check the Site regularly for modifications to the Turnitin Policies. In the event that you do not agree to the revised Turnitin Policies, you may terminate the Agreement by giving thirty (30) days written notice, and we will refund you the pro-rated amount of any prepaid annual subscription fees, calculated from the date of such termination. Continued use of the Services shall constitute your acceptance of revisions to the Turnitin Policies.

- 26.13 **Complete Agreement.** The Agreement and all exhibits therein (including any other terms incorporated by reference) contain the entire agreement of the parties and supersedes any and all prior agreements, understandings and communications between Turnitin and Customer with respect to the subject matter of the Agreement. Except as set forth in this Section 26.13 (Complete Agreement), no amendment, modification or supplement of any provision of the Agreement will be valid or effective unless made in writing and signed by a duly authorized officer of Turnitin and Customer.
- 26.14 **Non-Exclusive Remedies.** Except as set forth in Section 23.2 (Indemnification by Turnitin) and the exercise by either Party of any remedy under the Agreement will be without prejudice to its other remedies under the Agreement or otherwise.
- 26.15 **Counterparts.** The Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of the Agreement delivered by e-mail or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of the Agreement.
- 26.16 **Battle of Forms.** Customers purchase, license, and use of Services shall be solely governed by the terms and conditions of the Agreement. Any terms or conditions introduced by Customer either directly, indirectly by way of reference or otherwise are hereby explicitly rejected and shall not apply. The Parties agree that any additional or differing terms or conditions in any other document or arrangement not forming part of the Agreement, including but not limited to any letter or terms of engagement or the like, purchase order, invoice, acknowledgment, delivery receipt, confirmation or other delivery or acceptance document issued by or on behalf of Customer shall be void, and of no force or effect to the extent such are in breach of or contradiction with the Agreement.

27. Contracting Party; Applicable Law.

Turnitin Products			
Account Country	Turnitin Contracting Party	Turnitin Contracting Party Address	Applicable Law / Applicable Jurisdiction
Indonesia	PT Turnitin Education Indonesia	Level 38 Tower A 88 Office Tower, Kota Kasablanka, Jl. Casablanca Raya Kav. 88 Kel, Menteng Dalam Jakarta Kec. Tebet Kota Adm. 12870 Indonesia	Indonesia
Japan	Turnitin Japan, LLC	Link Square Shinjuku 16F, 5 Chome 27-5 Sendagaya, Shibuya-ku Tokyo 151-0051 Japan	Japan / Singapore (SIAC)

All LATAM Countries	Turnitin Mexico S. de R.L. de C.V	Avenida Vasconcelos 755 Pte. ED Plaza Avanta, 3rd floor, interior A, Col. Del Valle, C.P. 66220, San Pedro Garza García, Nuevo León, 66220, Mexico	Mexico / Mexico City
India, Bangladesh, Nepal, Bhutan, Sri Lanka, Maldives	Turnitin India Pvt Ltd	Suite #1603, Floor 16, Max Towers, Sector - 16B Noida, Uttar Pradesh 201301 India	India / Delhi
Any other country that is not listed in the table above	Turnitin, LLC	2101 Webster St., Ste 1900 Oakland, CA 94612 USA	New York, NY
ExamSoft Products			
Account Country	Turnitin Contracting Party	Turnitin Contracting Party Address	Applicable Law / Applicable Jurisdiction
UK	Liftupp Ltd	Liftupp Ltd. 6th floor, Wellbar Central 36 Gallowgate Newcastle Upon Tyne NE1 4TD United Kingdom	United Kingdom
India	Turnitin India Pvt Ltd	Suite #1603, Floor 16, Max Towers, Sector - 16B Noida, Uttar Pradesh 201301 India	India / Delhi
All other country that is not listed in the table above	Examsoft Worldwide LLC	2101 Webster St., Ste 1900 Oakland, CA 94612 USA	New York, NY

28. Definitions.

In addition to other terms defined elsewhere in the Agreement, the following terms, when capitalized, will have the following meanings:

“Account Country” is the country associated with Customer’s Services account based on Customer’s billing address on the Order Form, for the purposes of the table in Section 27.

“Affiliate” means a legal entity that directly or indirectly owns, controls, is owned by or is under common ownership or control with a Party.

“Aggregated Data” or “Aggregated” means information that relates to a group or category of Data Subjects, from whom individual Data Subject identities have been removed, that is not linked or reasonably linkable to any Data Subject.

“Anonymized Data” or “Anonymized” means information that does not relate to an identified or identifiable natural person or Personal Data rendered anonymous in such a manner that the Data Subject is not or no longer identifiable.

“Applicable Laws” means all federal, state, local, international and foreign laws, rules, regulations, directives, orders and ordinances of the jurisdiction in the table listed in Section 27.

“Applicable Data Protection Laws” means all worldwide data protection and privacy laws and regulations applicable to the personal data in question, including, where applicable, (i) General Data Protection Regulation 2016/679 (“GDPR”); (ii) Directive 2002/58/EC; (iii) any applicable national implementations of (i) and (ii); (iii) in respect of the United Kingdom, any applicable national legislation that replaces or converts in domestic law the GDPR or any other law relating to data and privacy as a consequence of the United Kingdom leaving the European Union; and (iv) California Consumer Privacy Act of 2018 (California Civil Code §§ 1798.100–1798.199) (“CCPA”); in each case, as may be amended, superseded or replaced.

“Assessment Administration” means assessment administration, including but not limited to authoring, proctoring, scoring, and recording of assessments using the ExamSoft Services.

“Authorized User(s)” means any individual or entity to whom Customer has granted access and use of the Services, in accordance with the terms of this Agreement, this includes, but is not limited to, administrators, Instructors, Students, investigators, publishers, and researchers.

“Authorized User Data” means information that the Authorized User inputs into the Services, including without limitation, Personal Data, written text or materials, assessment questions, answers, and other assessment content.

“Authorized User Documentation” means the written instructions and specifications, user manuals, user guides, technical manuals, release notes, and online help files regarding use of the Services, and any other materials prepared in connection with any Service, correction, or enhancement, and shall include any updated versions as may be provided by ExamSoft from time to time (a) in the course of providing the Services; or (b) as part of any online tutorials or help files provided with the Services.

“Authorized User Portal” means a webpage(s) on the Site that Customer makes available to particular Authorized Users to access and use the Portal Services.

“Confidential Information” means all non-public information, data, or materials of a confidential or proprietary nature of a party including, without limitation, any trade secrets, functional and technical specifications, SOC 2 reports, HECVAT information, designs, drawings, analysis, research, processes, computer programs, algorithms, methods, “know how” and other technical information, sales and marketing research, materials, plans, and other business information, accounting and financial information, personnel records, information concerning the products, services and business of a party and any other information: (a) that the disclosing party marks as confidential or proprietary; or (b) that due to its character or nature, a reasonable person in a like position and under like circumstances would treat as confidential. Confidential Information does not include information that (a) is or becomes publicly available without breach of the Agreement by a Party; (b) was rightfully in a Party’s possession without any confidentiality obligations prior to its disclosure by the other Party; (c) is received by a Party from a third party without breach of any obligation of confidentiality; or (d) is independently developed by a Party without reference to or use of the other Party’s Confidential Information.

“Control” (including the term “controlled by”) means the possession, directly or indirectly, of the power to direct or cause the direction of the management and policies of a person, whether through the ownership of voting securities, by contract or otherwise.

“Controller” means the Party, which alone or jointly with others, determines the purposes and means of processing of Personal Data.

“Customer Content” means any and all data, information, materials, and content provided or submitted by Customer, or on the Customer’s behalf, to Turnitin in connection with the Services, including but not limited to Authorized User Data, Submissions, Output, and any other content related to the Customer’s use of the Services.

“Data Subject” means any identified or identifiable natural person.

“De-Identified Data” or “De-Identified” means information that cannot reasonably be used to infer information about, or otherwise be linked to, a particular consumer provided that the business that possess the information: (a) takes reasonable measures to ensure that the information cannot be associated with a Data Subject; and (b) publicly commits to maintain and use the information in deidentified form and not to attempt to reidentify the information, except that the business may attempt to reidentify the information solely for the purpose of determining whether its deidentified processes satisfy the requirements of Applicable Data Protection Laws.

“Documentation” means the electronic documentation for technical and use requirements for any Service available through the Site.

“Effective Date” means the date identified as such in the applicable Order Form.

“End User License Agreement” or “EULA” means the agreement between Authorized Users and Turnitin or its Affiliates that outlines the terms and conditions of Authorized Users’ access to and use of the software and associated Services.

“Force Majeure Event” has the meaning given to it in Section 26.9.

“Indirect Taxes” means applicable taxes and duties, including, without limitation, VAT, service tax, GST, excise taxes, sales and transactions taxes, and gross receipts tax.

“Instructor” means any individual employed or otherwise engaged by Customer as a teacher, professor, lecturer, or in a similar educational capacity, who is authorized by Customer to access and use the Services in accordance with the terms and conditions set forth in the Agreement.

“Intellectual Property Rights” means all the intellectual property and other proprietary rights, protected or protectable, under the laws of the United States, any foreign country or any political subdivision thereof, including, without limitation: (a) all trade names, trade dress, trademarks, service marks, logos, and other identifiers; (b) copyrights, moral rights (including rights of attribution and rights of integrity); (c) all trade secrets, inventions, discoveries, devices, processes, designs, techniques, trade secrets, ideas, know-how and other confidential or proprietary information, whether or not reduced to practice; (d) all domestic and foreign patents and the registrations, applications, renewals, extensions and continuations (in whole or in part) thereof; and (e) all goodwill associated therewith and all rights and causes of action

for infringement, misappropriation, misuse, dilution or unfair trade practices associated with (a) through (d) above.

“Malicious Code” means viruses, worms, time bombs, Trojan horses, malware, spyware and other malicious code, files, scripts, agents or programs designed to: (a) damage, destroy or alter any software, hardware or data stored therein; (b) reveal, damage, destroy or alter any data; (c) disable any computer program automatically; or (d) permit unauthorized access to any software, hardware or data stored therein

“Order Form” means any written order or quote for Services, whether in physical or electronic form, that is executed by both Turnitin and Customer. Each Order Form is effective upon signing by both Parties and is subject to and governed by the terms and conditions of the Agreement, which are incorporated by reference.

“Output” means any data, results, or materials generated or produced by Customer as a direct and specific outcome of using the Services, excluding any data, intellectual property, or Confidential Information owned or controlled by Turnitin or its Affiliates, and any enhancements, modifications, or derivative works of the Services or Turnitin’s Confidential Information. Output includes Proctoring Reports.

“Personal Data” means any information that identifies, relates to, describes, is reasonably capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular individual and also includes any information that meets the definition of “personal data”, “personal information”, “personally identifiable information”, “nonpublic personal information” or any similar term in Applicable Data Protection Legislation.

“Portal Services” means those Services provided to Authorized Users to enable such Authorized Users’ access to and use of the Authorized User Portal.

“Processor” means the Party which processes Personal Data on behalf of the Controller.

“Proctoring Data” means all data, information, and materials collected, generated, or processed during the proctoring of assessments, including without limitation, audio, video, screen recordings, photographs, identity authentication information, and any other data related to the monitoring and evaluation of the integrity and authenticity of the assessment process.

“Proctoring Reports” means the records, summaries, analysis, or other reports generated by the proctoring or monitoring features of any Service, which provides information about a Student’s conduct and performance during an assessment to evaluate whether any such assessments have flagged exam integrity and related issues.

“Product” means the products, services, and software applications that Turnitin provides to Customer and Authorized Users, as applicable.

“Sensitive Personal Data” includes, but is not limited to, Personal Data that reveals a person’s social security number, driver’s license, state identification card number, passport number; account login information, financial account, debit card, or credit card in combination with a security or access code or credentials for accessing the account; precise geolocation; racial or ethnic origin, religious or philosophical beliefs or union membership; contents of a consumers’ mail, email, and/or text message

unless to the intended recipient; genetic data; biometric information for the purpose of uniquely identifying an individual; health information; and/or information relating to an individual's sex life or sexual orientation.

"Service(s)" means each of the services made available by Turnitin or any of its Affiliates including those web services described in the Service Terms. Services do not include any Third-Party Content.

"Service Terms" means the specific rights and restrictions applicable to particular Services, which can be found at www.turnitin.com/service-terms. (and any successor or related locations designated by Turnitin). Turnitin reserves the right to update the Service Terms at its discretion from time to time.

"Site" means the Turnitin website and Authorized User Portals that Turnitin makes available to Customer, its administrators and Instructors, and Students from time to time to access and use certain Portal Services in accordance with the terms of the Agreement.

"Site Terms" means the terms of use of the Site located at <https://www.turnitin.com/> (and any successor or related locations designated by Turnitin), as may be updated by Turnitin from time to time.

"Student" means any of Customer's examinees who (i) install any portion of the ExamSoft Services on personal computer equipment; or (ii) download at least one assessment; or (iii) utilize portions of the ExamSoft Services to take an assessment on equipment provided by Customer; or (iv) take an assessment manually using paper but whose test results are later processed by the ExamSoft Services for processing and analysis by Customer; or (v) any examinee whose performance is otherwise assessed using ExamSoft Services (e.g., with rubrics).

"Submissions" means any written works, documents, or other materials submitted by Authorized Users to the Services for the purpose of examining, detecting, and preventing academic misconduct, including, but not limited to plagiarism in accordance with the terms and conditions set forth in the Agreement.

"Support Services" means the ongoing support and maintenance services that are provided by Turnitin to Customer (including its Authorized Users) for the Services.

"Systems" means the hardware and software platforms, owned, or used by ExamSoft and/or its licensors, in the course of providing the Services.

"Term" has the meaning given to it in Section 19.1.

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