

# VENDOR CONTRACT

Between Indiana Furniture Industries, Inc. and  
(Company Name)

## THE INTERLOCAL PURCHASING SYSTEM (TIPS)

For

FURNITURE

CONTRACT NUMBER 1102215

## General Information

The vendor contract shall include the contract, the terms and conditions, special terms and conditions, any agreed upon amendments, as well as all of the sections of the solicitation and the awarded vendor's proposal. Once signed, if an awarded vendor's proposal varies or is unclear in any way from the TIPS contract, TIPS, at its sole discretion, will decide which provision will prevail. Other documents to be included are the awarded vendor's proposals, task orders, purchase orders and any adjustments which have been issued.

The following pages will constitute the contract between the successful vendors(s) and TIPS. Bidders shall state, in a separate writing, and include with their proposal response, any required exceptions or deviations from these terms, conditions, and specifications. If agreed to by TIPS, they will be incorporated into the final contract.

The Vendor Contract ("Contract") made and entered into by and between The Interlocal Purchasing System (hereinafter referred to as "TIPS" respectfully) a government cooperative purchasing program authorized by the Region VIII Education Service Center, having its principal place of business at 4845 US Hwy 271 North, Pittsburg, Texas 75686. This contract consists of the provisions set forth below, including provisions of all Attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any Attachment, the provisions set forth shall control.

### Definitions

**PURCHASE ORDER** is the TIPS member's approval providing the authority to proceed with the negotiated delivery order under the contract. Special terms and conditions as agreed to between the vendor and TIPS member will be added as addendums to the PO. Items such as certificate of insurance, bonding requirements, small or disadvantaged business goals are some of the addendums possible.

**PREMIUM HOURS** are defined as those hours not included in regular hours or recognized holidays. Premium hours are to be approved by the TIPS member for each delivery order and noted in the delivery order proposal as a line item during negotiations.

**REGULAR HOURS** are defined as those hours between the hours of 7 AM and 6 PM Monday thru Friday.

## Terms and Conditions

### Freight

All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing.

### Warranty Conditions

All supplies equipment and services shall include manufacturer's minimum standard warranty unless otherwise agreed to in writing. Vendor shall be an authorized dealer, distributor or manufacturer for all products. All equipment proposed shall be new unless clearly stated in writing.

### Customer Support

The Vendor shall provide timely and accurate customer support to TIPS members. Vendors shall respond to such requests within one (1) working day after receipt of the request. Vendor shall provide training regarding products and services supplied by the Vendor unless otherwise clearly stated in writing at the time of purchase. (Unless training is a line item sold or packaged and must be purchased with product.)

### Contracts

**All contracts and agreements** between Vendors and TIPS Members shall strictly adhere to the statutes that are set forth in the Uniform Commercial Code as most recently revised.

**Contracts for purchase** will normally be put into effect by means of a purchase order(s) executed by authorized agents of the participating government entities.

**Davis Bacon Act** requirements will be met when Federal Funds are used for construction and/or repair of buildings.

### Tax exempt status

A taxable item sold, leased, rented to, stored, used, or consumed by any of the following governmental entities is exempted from the taxes imposed by this chapter:(1) the United States; (2) an unincorporated instrumentality of the United States; (3) a corporation that is an agency or instrumentality of the United States and is wholly owned by the United States or by another corporation wholly owned by the United States;(4) the State of Texas; (5) a Texas county, city, special district, or other political subdivision; or (6) a state, or a governmental unit of a state that borders Texas, but only to the extent that the other state or governmental unit



exempts or does not impose a tax on similar sales of items to this state or a political subdivision of this state. Texas Tax Code § 151.309.

### **Assignments of contracts**

No assignment of contract may be made without the prior written approval of TIPS. Payment can only be made to the awarded Vendor or vendor assigned dealer.

### **Disclosures**

1. Vendor affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract.
2. Vendor shall attach, in writing, a complete description of any and all relationships that might be considered a conflict of interest in doing business with participants in the TIPS program.
3. The vendor affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this contract.

### **Renewal of Contracts**

The contract is for one (1) year with an option for renewal for 2 consecutive years. Total term of contract can be up to 3 years if sales are reported through the contract and both parties agree.

### **Shipments**

The Vendor shall ship ordered products within five (5) working days after the receipt of the order. If a product cannot be shipped within that time, the Vendor shall notify TIPS and the requesting entity as to why the product has not shipped and shall provide an estimated shipping date, if applicable. TIPS or the requesting entity may cancel the order if estimated shipping time is not acceptable.

### **Invoices**

The Vendor or vendor assigned dealer shall submit invoices, to the TIPS participant. Each invoice shall include the TIPS participant's purchase order number. The shipment tracking number or pertinent information for verification of TIPS participant receipt shall be made available upon request. The Vendor or vendor assigned dealer shall not invoice for partial shipments unless agreed to in writing in advance by TIPS and the TIPS participant.

### **Payments**

The TIPS participant will make payments directly to the Vendor or vendor assigned dealer at net 30 days after receiving invoice.

## Pricing

The Vendor contracts to provide pricing to TIPS and its participating governmental entities that is the lowest pricing available to like cooperative purchasing customers and the pricing shall remain so throughout the duration of the contract.

The Vendor agrees to promptly lower the cost of any product purchased through TIPS following a reduction in the manufacturer or publisher's direct cost to the Vendor. Price increases will be honored. However, the Vendor shall honor previous prices for thirty (30) days after written notification to TIPS of an increase.

All pricing submitted to TIPS shall include the participation fee to be remitted to TIPS by the Vendor. Vendor will not show adding the fee to the invoice presented to customer. The normal fee is 2%, but can be negotiated with the Vendor.

## Participation Fees

Vendor or vendor assigned dealer contracts to pay the participation fee for all contract sales to TIPS on a monthly scheduled report. Vendor must login to the TIPS database and use the "Submission Report" section to report sales. The Vendor or vendor assigned dealers are responsible for keeping record of all sales that go through the TIPS contract. Failure to pay the participation fee will result in termination of contract. Please contact TIPS at [tips@tips-usa.com](mailto:tips@tips-usa.com) or call (866) 839-8477 if you have questions about paying fees.

## Indemnity

- 1. Indemnity for Personality Contracts.** Vendor agrees to indemnify and hold harmless and defend TIPS, TIPS member(s), officers and employees, from and against all claims and suits for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and attorney's fees, arising out of, or resulting from, Vendor's performance of this contract, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, invitees, whether or not such claims are based in whole or in part upon the negligent acts or omissions of the TIPS, TIPS member(s), officers, employees, or agents.
- 2. Indemnity for Performance Contracts.** The Vendor agrees to indemnify and hold harmless and defend TIPS, TIPS member(s), officers and employees from and against all claims and suits for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and attorney's fees, arising out of, or resulting from, Vendor's work under this contract, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, or invitees. Vendor further agrees to indemnify and



hold harmless and defend TIPS, TIPS member(s), officers and employees, from and against all claims and suits for injuries (including death) to an officer, employee, agent, subcontractor, supplier or equipment lessee of the Vendor, arising out of, or resulting from, Vendor's work under this contract whether or not such claims are based in whole or in part upon the negligent acts or omissions of the TIPS, TIPS member(s), officers, employees, or agents.

**Attorney's Fees--Texas Local Government Code § 271.159 is expressly referenced.**

Pursuant to §271.159, TEXAS LOC. GOV'T CODE, in the event that any one of the Parties is required to obtain the services of an attorney to enforce this Agreement, the prevailing party, in addition to other remedies available, shall be entitled to recover reasonable attorney's fees and costs of court.

**Multiple Vendor Awards**

TIPS reserves the right to award multiple vendor contracts for categories when deemed in the best interest of the TIPS membership. Bidders scoring 80% or above will be considered for an award. Categories are established at the discretion of TIPS.

**State of Texas Franchise Tax**

By signature hereon, the bidder hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes owed the State of Texas under Chapter 171, Tax Code.

**Miscellaneous**

The Vendor acknowledges and agrees that continued participation in TIPS is subject to TIPS sole discretion and that any Vendor may be removed from the participation in the Program at any time with or without cause. Nothing in the contract or in any other communication between TIPS and the Vendor may be construed as a guarantee that TIPS participants will submit any orders at any time. TIPS reserves the right to request additional proposals for items already on contract at any time.

**Purchase Order Pricing/Product Deviation**

If a deviation of pricing/product on a purchase order occurs, TIPS is to be notified within 24 hours of receipt of order.

**Cancellation for non-performance or contract deficiency**

TIPS may terminate any contract if TIPS Members have not used the contract, or if purchase volume is determined to be "low volume" in any 12-month period. TIPS reserves the right to cancel the whole or any part of this contract due to failure by awarded vendor to carry out any obligation, term or condition of the contract. TIPS may issue a written deficiency notice to awarded vendor for acting or failing to act in any of the following:

- Providing material that does not meet the specifications of the contract;

- Providing work and/or material that was not awarded under the contract;
- Failing to adequately perform the services set forth in the scope of work and specifications;
- Failing to complete required work or furnish required materials within a reasonable amount of time;
- Failing to make progress in performance of the contract and/or giving TIPS reason to believe that awarded vendor will not or cannot perform the requirements of the contract; and/or
- Performing work or providing services under the contract prior to receiving a TIPS reviewed purchase order for such work.

Upon receipt of the written deficiency, awarded vendor shall have ten (10) days to provide a satisfactory response to TIPS. Failure to adequately address all issues of concern may result in contract cancellation. Upon cancellation under this paragraph, all goods, materials, work, documents, data and reports prepared by awarded vendor under this contract shall become the property of the TIPS Member on demand.

#### **TIPS Member Purchasing Procedures**

Purchase orders are issued by participating TIPS member to the awarded vendor indicating on the PO "Contract Number". Purchase Order is emailed to TIPS at tipspo@tips-usa.com.

- Awarded vendor delivers goods/services directly to the participating member.
- Awarded vendor invoices the participating TIPS member directly.
- Awarded vendor receives payment directly from the participating member.
- Awarded vendor reports sales monthly to TIPS (unless prior arrangements have been made with TIPS to report monthly).

#### **Form of Contract**

The form of contract for this solicitation shall be the Request for Proposal, the awarded proposal(s) and best and final offer(s), and properly issued and reviewed purchase orders referencing the requirements of the Request for Proposals. If a vendor submitting an offer requires TIPS and/or TIPS Member to sign an additional agreement, a copy of the proposed agreement must be included with the proposal.

Vendor contract documents: TIPS will review proposed vendor contract documents. Vendor's contract document shall not become part of TIPS's contract with vendor unless and until an authorized representative of TIPS reviews and approves it.

#### **Licenses**

Awarded vendor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by awarded vendor. Awarded vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the contract. TIPS reserves the right to stop



work and/or cancel contract of any awarded vendor whose license(s) expire, lapse, are suspended or terminated.

### **Novation**

If awarded vendor sells or transfers all assets or the entire portion of the assets used to perform this contract, a successor in interest must guarantee to perform all obligations under this contract. TIPS reserves the right to accept or reject any new party. A simple change of name agreement will not change the contractual obligations of awarded vendor.

### **Site Requirements (when applicable to service or job)**

**Cleanup:** Awarded vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by TIPS Member. Upon completion of work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.

**Preparation:** Awarded vendor shall not begin a project for which TIPS Member has not prepared the site, unless awarded vendor does the preparation work at no cost, or until TIPS Member includes the cost of site preparation in a purchase order.

Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

**Registered sex offender restrictions:** For work to be performed at schools, awarded vendor agrees that no employee of a sub-contractor who has been adjudicated to be a registered sex offender will perform work at any time when students are or reasonably expected to be present. Awarded vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the TIPS Member's discretion.

Awarded vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.

**Safety measures:** Awarded vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Awarded vendor shall post warning signs against all hazards created by the operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

### **Smoking**

Persons working under contract shall adhere to local smoking policies. Smoking will only be permitted in posted areas or off premises.

### **Invoices**

The awarded vendor shall submit invoices to the participating entity clearly stating "Per TIPS Contract". The shipment tracking number or pertinent information for verification shall be made available upon request.

## **Marketing**

Awarded vendor agrees to allow TIPS to use their name and logo within website, marketing materials and advertisement. Any use of TIPS name and logo or any form of publicity, inclusive of press release, regarding this contract by awarded vendor must have prior approval from TIPS.

## **Supplemental agreements**

The entity participating in the TIPS contract and awarded vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this contract i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this contract is exclusively between the participating entity and awarded vendor. TIPS, its agents, TIPS members and employees shall not be made party to any claim for breach of such agreement.

## **Legal obligations**

It is the responding vendor's responsibility to be aware of and comply with all local, state and federal laws governing the sale of products/services identified in this RFP and any awarded contract thereof. Applicable laws and regulations must be followed even if not specifically identified herein.

## **Audit rights**

Awarded Vendor shall, at their sole expense, maintain appropriate due diligence of all purchases made by TIPS Member that utilizes this Contract. TIPS and Region 8 ESC each reserve the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. TIPS shall have authority to conduct random audits of Awarded Vendor's pricing that is offered to TIPS Members. Notwithstanding the foregoing, in the event that TIPS is made aware of any pricing being offered to eligible entities that is materially inconsistent with the pricing under this agreement, TIPS shall have the ability to conduct the audit internally or may engage a third-party auditing firm. In the event of an audit, the requested materials shall be provided in the format and at the location designated by Region 8 ESC or TIPS.

## **Force Majeure**

If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and fully particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.



## **Services**

When applicable, performance bonds will be required on construction or labor required jobs over \$100,000 and payment bonds on jobs over \$25,000 or awarded vendor will meet the TIPS member's local and state purchasing requirements. Awarded vendors may need to provide additional capacity as jobs increase. Bonds will not require that a fee be paid to TIPS. The actual cost of the bond will be a pass through to the TIPS member and added to the purchase order.

## **Scope of Services**

The specific scope of work for each job shall be determined in advance and in writing between TIPS Member and Awarded vendor. It is okay if the TIPS member provides a general scope, but the awarded vendor should provide a written scope of work to the TIPS member as part of the proposal. Once the scope of the job is agreed to, the TIPS member will issue a PO with the estimate referenced as an attachment along with bond and any other special provisions agreed to for the TIPS member. If special terms and conditions other than those covered within this solicitation and awarded contracts are required, they will be attached to the PO and shall take precedence over those in the base contract.

## **Project Delivery Order Procedures**

The TIPS member having approved and signed an interlocal agreement, or other TIPS membership document, may make a request of the awarded vendor under this contract when the TIPS member has services that need to be undertaken. Notification may occur via phone, the web, email, fax, or in person.

Upon notification of a pending request, the awarded vendor shall make contact with the TIPS member as soon as possible, but must make contact with the TIPS member within two working days.

## **Scheduling of Projects**

Scheduling of projects (if applicable) will be accomplished when the TIPS member issues a purchase order that will serve as "the notice to proceed". The period for the delivery order will include the mobilization, materials purchase, installation and delivery, design, weather, and site cleanup and inspection. No additional claims may be made for delays as a result of these items. When the tasks have been completed the awarded vendor shall notify the client and have the TIPS member inspect the work for acceptance under the scope and terms in the PO. The TIPS member will issue in writing any corrective actions that are required. Upon completion of these items, the TIPS member will issue a completion notice and final payment will be issued.

## **Support Requirements**

If there is a dispute between the awarded vendor and TIPS member, TIPS or its representatives will assist in conflict resolution or third party (mandatory mediation), if requested by either party. TIPS, or its representatives, reserves the right to inspect any project and audit the awarded vendors TIPS project files, documentation and correspondence.

## Special Terms and Conditions

It is the intent of TIPS to contract with a reliable, high performance vendor to supply products and services to government and educational agencies. It is the experience of TIPS that the following procedures provide TIPS, the Vendor, and the participating agency the necessary support to facilitate a mutually beneficial relationship. The specific procedures will be negotiated with the successful vendor.

- **Contracts:** All vendor purchase orders must be emailed to TIPS at tipspo@tips-usa.com. Should an agency send an order direct to vendor, it is the vendor's responsibility to forward the order to TIPS at the email above within 24 business hours and confirm its receipt with TIPS.
  - **Promotion of Contract:** It is agreed that Vendor will encourage all eligible entities to purchase from the TIPS Program. Encouraging entities to purchase directly from the Vendor and not through TIPS contract is not acceptable to the terms and conditions of this contract and will result in removal of Vendor from Program. Vendor is expected to use marketing funds for the marketing and promotion of this contract.
  - **Daily Order Confirmation:** All contract purchase orders will be approved daily by TIPS and sent to vendor. The vendor must confirm receipt of orders to the TIPS member (customer) within 24 business hours.
  - **Vendor custom website for TIPS:** If Vendor is hosting a custom TIPS website, then updated pricing must be posted by 1<sup>st</sup> of each month.
  - **Back Ordered Products:** If product is not expected to ship within 3 business days, customer is to be notified within 24 hours and appropriate action taken based on customer request.
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Check one of the following responses to the General Terms and Special Terms and Conditions:

We take no exceptions/deviations to the general and/or special terms and conditions.

(Note: If none are listed below, it is understood that no exceptions/deviations are taken.)

We take the following exceptions/deviations to the general and/or special terms and conditions. All exceptions/deviations must be clearly explained. Reference the corresponding general or special terms and conditions that you are taking exceptions/deviations to. The proposer must clearly state if you are adding additional terms and conditions to the general or special terms and conditions. Provide details on your exceptions/deviations below:





## CONTRACT Signature Form

The undersigned hereby proposes and agrees to furnish goods and/or services in compliance with the terms, specifications and conditions at the prices quoted unless noted in writing. The undersigned further certifies that he or she is an authorized agent of the company and has authority to negotiate and contract for the company named below.

Company Name: Indiana Furniture Industries, Inc.

Mailing Address: PO Box 270

City: Jasper

State: IN

Zip: 47547-0270

Telephone Number: (812) 482-5727

Fax Number: (812) 482-9035

Email Address: mike.blessinger@indianafurniture.com

Authorized Signature: 

Printed Name: Michael A. Blessinger

Position: Vice President, Sales and Marketing

This contract is for a total TERM of one year with the option of two additional years. Vendors shall honor the participation fee for any sales made based on the TIPS contract. Failure to pay the fee will be grounds for termination of contract and will affect the award of future contracts.

Blenda Mc Natt 10-22-15  
TIPS Authorized Signature Date

David Wayne Fitts 10-22-15  
Approved by Region VIII ESC Date



# The Interlocal Purchasing System (TIPS Cooperative) Supplier Response

Bid Information		Contact Information		Ship to Information
Bid Creator	Mr. David Mabe National Coordinator	Address	Region VIII Education Service Center 4845 US Highway 271 North Pittsburg, TX 75686	Address
Email	david.mabe@tips-usa.com	Contact	Kim Thompson, Coordinator of Office Operations	Contact
Phone	+1 (903) 243-4759	Department		Department
Fax	+1 (866) 749-6674	Building		Building
Bid Number	1102215	Floor/Room		Floor/Room
Title	Furniture	Telephone	+1 (866) 839-8477	Telephone
Bid Type	RFP	Fax	+1 (866) 839-8472	Fax
Issue Date	08/03/2015	Email	bids@tips-usa.com	Email
Close Date	9/11/2015 3:00:00 PM CT			
Need by Date				

## Supplier Information

Company Indiana Furniture  
 Address 1224 Mill Street  
 PO Box 270  
 Jasper, IN 47547-0270  
 Contact  
 Department  
 Building  
 Floor/Room  
 Telephone 1 (812) 482-5727  
 Fax 1 (812) 482-9035  
 Email  
 Submitted 9/10/2015 3:34:43 PM CT  
 Total \$0.00

Signature Michael A. Blessinger

Email mike.blessinger@indianafurniture.com

## Supplier Notes

## Bid Notes

## Bid Activities

## Bid Messages

Date	Subject	Message
08/13/15	Pre-Bid Webinar	<p>** The webinar is being recorded for those that have scheduling conflicts. Please contact TIPS at tips@tips-usa.com for a link to the recorded session.</p> <p>1. Please join my meeting.  <a href="https://global.gotomeeting.com/join/604337077">https://global.gotomeeting.com/join/604337077</a></p> <p>2. Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone.</p> <p>Dial +1 (872) 240-3412  Access Code: 604-337-077  Audio PIN: Shown after joining the meeting</p> <p>Meeting ID: 604-337-077</p>
08/13/15	Pre-Bid Webinar	<p>** The webinar is being recorded for those that have scheduling conflicts. Please contact TIPS at tips@tips-usa.com for a link to the recorded session.</p> <p>Monday, August 17, 2015, 10:00 AM (CST)</p> <p>1. Please join my meeting.  <a href="https://global.gotomeeting.com/join/604337077">https://global.gotomeeting.com/join/604337077</a></p> <p>2. Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone.</p> <p>Dial +1 (872) 240-3412  Access Code: 604-337-077  Audio PIN: Shown after joining the meeting</p> <p>Meeting ID: 604-337-077</p>

Please review the following and respond where necessary

#	Name	Note	Response
1	Yes - No	Disadvantaged/Minority/Women Business Enterprise - D/M/WBE (Required by some participating governmental entities) Vendor certifies that their firm is a D/M/WBE? Vendor must upload proof of certification to the "Response Attachments" D/M/WBE CERTIFICATES section.	No
2	Yes - No	Highly Underutilized Business - HUB (Required by some participating governmental entities) Vendor certifies that their firm is a HUB? Vendor must upload proof of certification to the "Response Attachments" HUB CERTIFICATES section.	No
3	Yes - No	The Vendor can provide services and/or products to all 50 US States?	Yes
4	States Served:	If answer is NO to question #3, please list which states can be served. (Example: AR, OK, TX)	

5	Company and/or Product Description:	This information will appear on the TIPS website in the company profile section, if awarded a TIPS contract. (Limit 750 characters.)	Indiana Furniture, headquartered in Jasper, Indiana since 1905, is committed to providing our customers with office furnishings of the highest standards in quality and craftsmanship. Through advanced information systems and state-of-the-art technology, we design and engineer office furniture casegoods, conference tables, reception and seating. Our company delivers a wide range of environmentally conscious products, styles, and sizes at competitive prices while continually introducing new product lines of office and commercial furniture.
6	Primary Contact Name	Primary Contact Name	Angie Kleiser
7	Primary Contact Title	Primary Contact Title	GSA/ State Contract Administrator
8	Primary Contact Email	Primary Contact Email	angie.kleiser@indianafurniture.com
9	Primary Contact Phone	Enter 10 digit phone number. (No dashes or extensions)	8124825727
10	Primary Contact Fax	Enter 10 digit phone number. (No dashes or extensions)	8124829035
11	Primary Contact Mobile	Enter 10 digit phone number. (No dashes or extensions)	
12	Secondary Contact Name	Secondary Contact Name	Christine Brinkman
13	Secondary Contact Title	Secondary Contact Title	Customer Service Supervisor
14	Secondary Contact Email	Secondary Contact Email	christine.brinkman@indianafurniture.com
15	Secondary Contact Phone	Enter 10 digit phone number. (No dashes or extensions)	8124825727
16	Secondary Contact Fax	Enter 10 digit phone number. (No dashes or extensions)	8124829035
17	Secondary Contact Mobile	Enter 10 digit phone number. (No dashes or extensions)	
18	Admin Fee Contact Name	Admin Fee Contact Name. This person is responsible for paying the admin fee to TIPS.	Angie Kleiser
19	Admin Fee Contact Email	Admin Fee Contact Email	GSA/ State Contract Administrator
20	Admin Fee Contact Phone	Enter 10 digit phone number. (No dashes or extensions)	8124825727
21	Purchase Order Contact Name	Purchase Order Contact Name. This person is responsible for receiving Purchase Orders from TIPS.	Tammy Stubbs
22	Purchase Order Contact Email	Purchase Order Contact Email	neworders@indianafurniture.com
23	Purchase Order Contact Phone	Enter 10 digit phone number. (No dashes or extensions)	8124825727
24	Company Website	Company Website (Format - www.company.com)	www.indianafurniture.com
25	Federal ID Number:	Federal ID Number also known as the Employer Identification Number. (Format - 12-3456789)	35-0408870
26	Primary Address	Primary Address	1224 Mill Street, PO Box 270
27	Primary Address City	Primary Address City	Jasper
28	Primary Address State	Primary Address State (2 Digit Abbreviation)	IN



29	Primary Address Zip	Primary Address Zip	475470270
30	Search Words:	Please list search words to be posted in the TIPS database about your company that TIPS website users might search. Words may be product names, manufacturers, or other words associated with the category of award. YOU MAY NOT LIST NON-CATEGORY ITEMS. (Limit 500 words) (Format: product, paper, construction, manufacturer name, etc.)	Indiana, Office, Furniture, Casegood, Conference, Reception, Seating, Wood, Veneer, Laminate, Traditional, Contemporary, Transitional, Desk, Credenza, Lateral, File, Table, Swivel, Guest, Lounge, Occasional Table, Allegiance, Canvas, Elevate, Encompass, Gesso, Madera, Promise, Resilience, Revolutions, Arlington, Jefferson, Wilmington, Phoenix, Aura, Cameo, Etch, Niche, Alita, Avia, Bliss, Brea, Carreta, Charm, Chat, Cicero, Clutch, Delphi, Elara, Felix, Gleem, Inspiration, Karlin, Klarete, Marquee, Oscar, Portia, Striations, Syntric, Trift, Vive, Amery, Benton, Breman, Cirka, Halsted, Kennerly, Larson, Reminisce, Jot, Topsy Turvy, Isla, Triple Play
31	Yes - No	Do you wish to be eligible to participate in a TIPS contract in which a TIPS member utilizes federal funds on contracts exceeding \$100,000? (Non-Construction) (If YES, vendor should download the Federal Regulations for Contracts document from the Attachments section, fill out the form and submit the document in the "Response Attachments" FEDERAL FUNDS section.) (Vendor must also download the Suspension or Debarment Certificate document from the Attachments section, fill out the form and submit the document in the "Response Attachments" SUSPENSION OR DEBARMENT section.)	Yes
32	Yes - No	Certification of Residency (Required by the State of Texas) Company submitting bid is a Texas resident bidder?	No
33	Company Residence (City)	Vendor's principal place of business is in the city of?	Jasper
34	Company Residence (State)	Vendor's principal place of business is in the state of?	Indiana
35	Felony Conviction Notice:	(Required by the State of Texas) My firm is, as outlined on PAGE 5 in the Instructions to Bidders document: (Questions 36 - 37)	(No Response Required)
36	Yes - No	A publicly held corporation; therefore, this reporting requirement is not applicable?	No
37	Yes - No	Is owned or operated by individual(s) who has/have been convicted of a felony? If answer is YES, a detailed explanation of the name(s) and conviction(s) must be uploaded to the "Response Attachments" FELONY CONVICTION section.	No
38	Pricing Information:	Pricing information section. (Questions 39 - 42)	(No Response Required)
39	Yes - No	In addition to the typical unit pricing furnished herein, the Vendor agrees to furnish all current and future products at prices that are proportionate to Dealer Pricing. If answer is NO, include a statement detailing how pricing for TIPS participants would be calculated in the PRICING document that is uploaded to the "Response Attachments" PRICING section.	Yes

40	Yes - No	Pricing submitted includes the TIPS administration fee?	Yes
41	Yes - No	Vendor agrees to remit to TIPS the required administration fee?	Yes
42	Yes - No	Additional discounts to TIPS members for bulk quantities or scope of work?	Yes
43	Start Time	Average start time after receipt of customer order is ____ working days?	2
44	Years Experience	Company years experience in this category?	110
45	Resellers:	Does the vendor have resellers that it will name under this contract? (If applicable, vendor should download the Reseller/Dealers spreadsheet from the Attachments section, fill out the form and submit the document in the "Response Attachments" RESELLERS section.	Yes
46	Prices are guaranteed for?	(___Month(s), ___ Year(s), or Term of Contract) (Standard term is "Term of Contract")	6 Months



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Line Items

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Response Total: \$0.00

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Resellers - Dealers
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Reseller/Dealer Name	Address	City	State
Augusta Business Interior	3127-G Damascus Rd	Augusta	GA
Beck Total Office Interiors	5300 Eagle Rock Ave NE S	Albuquerque	NM
Capitol Business Interiors	711 Indiana Avenue	Charleston	WV
Delve Interiors	7820 Thorndike Rd	Greensboro	NC
Evo Business Environmen	415 N. McKinley, Suite 12	Little Rock	AR
Executive Office Furniture	241 E Harrison Street	Tallahassee	FL
Florida Office Interiors	8409 Baymeadows Rd	Jacksonville	FL
Henricksen Company Inc	401 SW Water Street, Sui	Peoria	IL
Office Creations	305 Shawnee North Drive	Suwanee	GA
Office Resources Inc	374 Congress Street	Boston	MA
Officewise	1212 Ave J	Lubbock	TX
Refurbished Office Furnitu	1212 N 39th St, Ste 200	Tampa	FL
Synergy Business Environi	800 6th Ave	Nashville	TN



Zip	Contact Name	Contact Email	Contact Phone
30909	John Mayo	mayo@abiinc.net	706-737-3014
87113	Lori Addison	LAddison@BeckTOI.com	505-883-6471
25302	Janet Joseph Clayman	jclayman@champion-indu	304-343-7551
27409	Brian Burns	bburns@delveinteriors.cc	336-274-4661
72205	Zac Cereto	Zac@evoarkansas.com	501-244-9696
32301	Shirley Bilbo	sbilbo@eofinc.com	850-224-9476
32256	Chris Scully	cscully@foiusa.com	904-731-0063
61602	Ellen Putnam	e.putnam@henricksen.co	309-636-0033
30024	Joy Mitchell	Joy@officecreations.net	678-714-7474
2210	Mark Feetham	Markfeetham@ori.com	617-423-9100
79401	Andrea Wade	awade@officewiseco.com	806-763-2500
33605	Bill Adams	bill.adams@rofinc.com	813-241-4515
37203	Michael Moore	mmoore@synergybe.com	615-383-6799

Contact Fax	Company Website
706-737-9484	<a href="http://augustabusinessinteriors.com">augustabusinessinteriors.com</a>
505-883-3116	<a href="http://becktoi.com">becktoi.com</a>
304-346-3350	<a href="http://cbiwv.com">cbiwv.com</a>
336-668-9740	<a href="http://www.delveinteriors.com">www.delveinteriors.com</a>
501-244-9620	<a href="http://evoarkansas.com">evoarkansas.com</a>
850-224-8768	
904-731-4060	<a href="http://www.foiusa.com">www.foiusa.com</a>
309-636-0034	<a href="http://www.henricksen.com">www.henricksen.com</a>
678-714-7475	<a href="http://www.officecreations.net">www.officecreations.net</a>
617-423-5590	<a href="http://www.ori.com">www.ori.com</a>
806-747-1600	<a href="http://www.officewiseco.com">www.officewiseco.com</a>
813-248-5612	<a href="http://www.rofinc.net">www.rofinc.net</a>
615-383-8106	<a href="http://www.synergybe.com">www.synergybe.com</a>



## 2 CFR PART 200 Contract Provisions

### Required Federal contract provisions of Federal Regulations for Contracts

The following provisions are required to be in place and agreed if the procurement is funded with federal funds. TIPS or its members are the subgrantee or subrecipient by definition in most cases. Not all provisions herein apply to all contracts. Compliance is required as it applies to the individual purchase contract.

#### Appendix II to Part 200

#### Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

#### 2 CFR PART 200

These contract provisions are incorporated by reference or attachment into all contracts with your company when TIPS or its members purchase is with federal funds if you respond to a TIPS competitive procurement request for proposals or bid..

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

**Federal Rule (1) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.**

Notice: Pursuant to Federal Rule (1) above, when federal funds are expended by TIPS or its members, TIPS or its members reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does vendor agree? YES MB Initial of Authorized Company Official

**Federal Rule (2) Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)**

Pursuant to Federal Rule (2) above, when federal funds are expended by TIPS OR ITS MEMBERS, TIPS OR ITS MEMBERS reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for cause after giving the vendor an appropriate opportunity and up to 30 days, to cure the causal breach of terms and conditions. TIPS OR ITS MEMBERS reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for convenience with 30 days notice in writing to the awarded vendor. The vendor would be compensated for work performed and goods procured as of the termination date if for convenience of the TIPS OR ITS MEMBERS. Any award under this procurement process is not exclusive and the District reserves the right to purchase goods and services from other vendors when it is in the best interest of the District.

Does vendor agree? YES MB Initial of Authorized Company Official

**Federal Rule (3) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."**



## 2 CFR PART 200 Contract Provisions

Pursuant to Federal Rule (3) above, when federal funds are expended by TIPS OR ITS MEMBERS, for all construction contracts awarded by grantees and their contractors or subgrantees, the proposer certifies that during the term of an award, when federal funds are expended, by the TIPS OR ITS MEMBERS resulting for this procurement process the vendor will be in compliance with Equal Opportunity Employment laws specifically Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60).

Does vendor agree? YES MB Initial of Authorized Company Official

**Federal Rule (4) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148).** When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Pursuant to Federal Rule (4) above, when federal funds are expended by TIPS OR ITS MEMBERS, during the term of an award for all contracts and subgrants for construction or repair, when Federal Funds are expended, by the TIPS OR ITS MEMBERS resulting for this procurement process the vendor will be in compliance with all provisions listed or referenced therein.

Does vendor agree? YES MB Initial of Authorized Company Official

**Federal Rule (5) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708).** Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to Federal Rule (5) above, when federal funds are expended by TIPS OR ITS MEMBERS, the proposer certifies that during the term of an award by the TIPS OR ITS MEMBERS resulting from this procurement process for construction contracts awarded by grantees and subgrantees the proposer agrees to be in compliance with all requirements listed or referenced therein.

Does vendor agree? YES MB Initial of Authorized Company Official

**Federal Rule (6) Rights to Inventions Made Under a Contract or Agreement.** If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a



## 2 CFR PART 200 Contract Provisions

**small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.**

Pursuant to Federal Rule (6) above, when federal funds are expended by TIPS OR ITS MEMBERS, TIPS OR ITS MEMBERS requires that the proposer certify that during the term of an award by the TIPS OR ITS MEMBERS resulting from this procurement process the vendor agrees to the terms listed and referenced therein.

Does vendor agree? YES MMB Initial of Authorized Company Official

**Federal Rule (7) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).**

Pursuant to Federal Rule (7) above, when federal funds are expended by TIPS OR ITS MEMBERS, TIPS OR ITS MEMBERS requires that the proposer certify that during the term of an award by the TIPS OR ITS MEMBERS resulting from this procurement process the vendor agrees to the terms listed and referenced therein.

Does vendor agree? YES MMB Initial of Authorized Company Official

**Federal Rule (8) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award \$25,000 or greater (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.**

Pursuant to Federal Rule (8) above, when federal funds are expended by TIPS OR ITS MEMBERS, TIPS OR ITS MEMBERS requires the proposer certify that during the term of an award by the TIPS OR ITS MEMBERS resulting for this procurement process the vendor certifies that they are not debarred from receiving a contract from the federal government as provided therein.

Does vendor agree they are not debarred as specified above ? YES MMB Initial of Authorized Company Official

**Federal Rule (9) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.**

Pursuant to Federal Rule (9) above, when federal funds are expended by TIPS OR ITS MEMBERS, TIPS OR ITS MEMBERS requires the proposer certify that during the term and after the awarded term of an award by the TIPS OR ITS MEMBERS resulting for this procurement process the vendor certifies to the terms included or referenced in Federal Rule 9 above.



2 CFR PART 200 Contract Provisions

Does vendor certify to the provisions in Federal Rule (9) above? YES MB Initial of Authorized Company Official

**Federal Rule (10) 2 CFR 200.233 Retention of all required records for three years after grantees or subgrantees make final payments and all other pending matters are closed.**

Pursuant to Federal Rule (10) above, when federal funds are expended by TIPS OR ITS MEMBERS, TIPS OR ITS MEMBERS requires the proposer certify that the awarded vendor retain all required records for three years after grantees or subgrantees make final payments and all other pending matters are closed.

Does vendor agree? YES MB Initial of Authorized Company Official

**Federal Rule (11) Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).**

Pursuant to Federal Rule (12) above, when federal funds are expended by TIPS OR ITS MEMBERS, TIPS OR ITS MEMBERS requires proposer certify that during the term of an award by the TIPS OR ITS MEMBERS resulting for this procurement process the vendor will be in compliance with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

Does vendor agree? YES MB Initial of Authorized Company Official


**Federal Rule (12) 2 CFR §200.322 Procurement of recovered materials. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines. [78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014]**

Pursuant to Federal Rule (12) above, when federal funds are expended by TIPS OR ITS MEMBERS, TIPS OR ITS MEMBERS requires proposer certify that during the term of an award by the TIPS OR ITS MEMBERS resulting for this procurement process the vendor will be in compliance with mandatory standards and policies relating to Procurement of recovered materials which are listed above.

Does vendor agree they will comply? YES MB Initial of Authorized Company Official

Company Name Indiana Furniture Industries, Inc.

Print name of authorized representative Michael A. Blessinger, VP Sales & Marketing

Signature of authorized representative 

Date 9/4/15

Signature above acknowledges all provisions in this four page document and the vendor/proposer/bidder responses herein to the 12 rules.

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**SUSPENSION OR DEBARMENT CERTIFICATE**

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**Non-Federal entities are prohibited from contracting with or making sub-awards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred. Covered transactions include procurement for goods or services equal to or in excess of \$25,000.00. Contractors receiving individual awards for \$25,000.00 or more and all sub-recipients must certify that the organization and its principals are not suspended or debarred.**

By submitting this offer and signing this certificate, this bidder:

Certifies that no suspension or disbarment is in place, which would preclude receiving a federally funded contract under the EDGAR, §200.212 Suspension and debarment.

**Vendor Name:** Indiana Furniture Industries, Inc.

**Vendor Address:** 1224 Mill Street, PO Box 270, Jasper, IN 47547-0270

**Vendor E-mail Address:** mike.blessinger@indianafurniture.com

**Vendor Telephone:** 812-482-5727

**Authorized Company Official's Name:** Michael A. Blessinger

**Signature of Company Official:** 

**Date:** 9/4/15

**References**

**\*\* Must have at least 3 References. References must be School, City, County, University, State Agency or Other Government.**

Organization	City	State	Contact Name	Contact Phone
North Florida Community College	Madison	FL	Sarah Newsome	850-973-1675
University of South Carolina	Int Columbia	SC	Beth Johnson	803-777-0377
Monongalia County Commissioner	Morgantown	WV	Bobby Doyle	304-288-0378
Gwinnett County Public Schools	Suwanee	GA	Traci Herring	678-301-6288
Auburn University, Design Services	Auburn	AL	Anna Ruth Gatlin	334-703-4970
Cobb County School District	Dir Marietta	GA	Charles Sprayberry	770-590-4542
Douglas County School System	Douglasville	GA	Becky Eigel	770-651-2376
Florida A & M University	Provo Tallahassee	FL	Herb Bailey	850-599-3776



Subject to the limitations set forth in this warranty, Indiana Furniture Industries, Inc. ("**Indiana Furniture**") warrants to the original purchaser all product in this price list ("**Product**") to be free from defects in material and workmanship given normal use for a twelve year period from the date of manufacture. During the applicable warranty period, Indiana Furniture, as its sole obligation, will repair or replace (in Indiana Furniture's sole discretion) any Product, part, or component covered by this warranty and sold after February 1, 2015, which fails under normal use as a result of a defect in material or workmanship. Normal use is defined as the equivalent of a single shift, 40-hour work week. Indiana Furniture will repair or replace the defective Product, part, or component with a comparable Product, part or component.

**Warranty periods are limited** for certain Products and parts as follows:

**12-year Warranty** (from the date of manufacture)

- Seating Mechanisms
- Veneers
- Laminates

**5-year Warranty** (from the date of manufacture)

- Triple Play Series
- Electrical Components
- Pneumatic Cylinders
- Casters and Glides
- Textiles, Foam, and Decorative Trim
- Swivel Arm Pads
- Keyboard kits
- Lighting

**THIS WARRANTY DOES NOT COVER:**

- Damage caused by a carrier or third party
- Normal or routine wear and tear
- Appearance, durability, quality, behavior, colorfastness or any other attribute of customer's own materials or any non-standard Indiana Furniture material (including Maharam, Momentum, Mayer, UltraFabrics) specified by the customer and applied to a Product
- Color, grain or texture of wood, laminate and other covering materials
- Changes in wood or fabric color due to aging or exposure to light
- Damage or failure resulting from modification, alteration, misuse or abuse of a Product
- Defect or damage arising out of coverage of Product tops with glass or other foreign materials

As the manufacturer of the Product, Indiana Furniture stands behind its craftsmanship and pledges to do everything it can to reasonably resolve, as quickly as possible, any problems you may have with the Product within the terms and conditions of this warranty.

If you encounter a defect covered by the foregoing warranty, you should contact the dealer from whom you purchased the Product. If the dealer is unable to resolve your warranty issues, you should contact Indiana Furniture. Please ensure that you have all of the pertinent facts when contacting the dealer or Indiana Furniture, including the model number and factory order number from the inspection label attached to the Product.

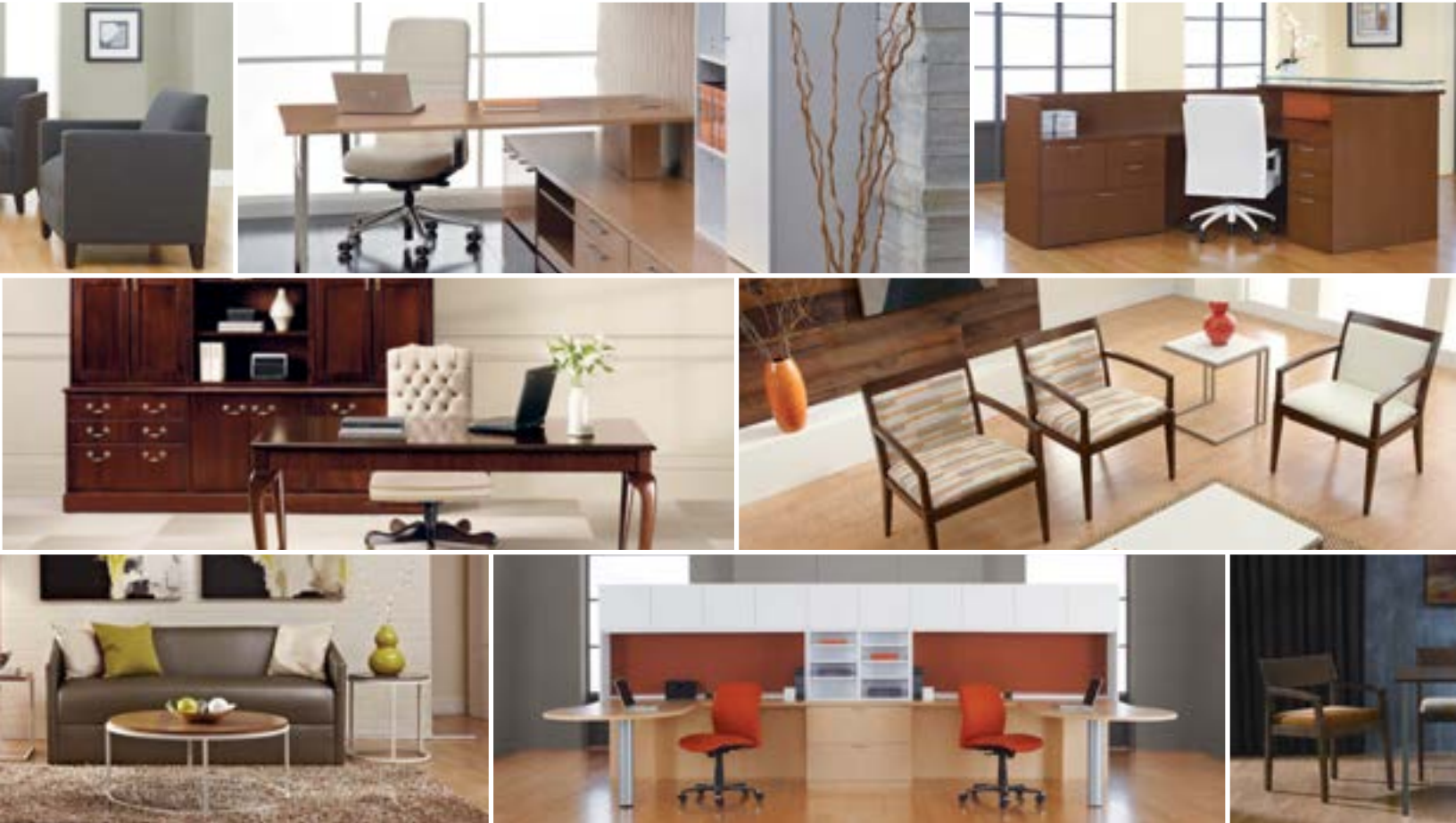
INDIANA FURNITURE IS NOT PROVIDING, AND SPECIFICALLY DISCLAIMS, ANY OTHER WARRANTIES FOR THE PRODUCTS, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. INDIANA FURNITURE SHALL NOT BE LIABLE TO PURCHASER OR ANY THIRD PARTY FOR CONSEQUENTIAL, INCIDENTAL, INDIRECT OR SPECIAL DAMAGES, INCLUDING, WITHOUT LIMITATION, DAMAGES ARISING OUT OF OR RESULTING IN ANY MALFUNCTIONS, DELAYS, LOSS OF PROFIT, INTERRUPTION OF BUSINESS, PERSONAL INJURY, BODILY INJURY, DEATH, DISMEMBERMENT, OR PROPERTY DAMAGE.

Indiana Furniture Industries, Inc.  
Attn: Customer Service  
1224 Mill Street, P.O. Box 270  
Jasper, Indiana 47547-0270  
800.422.5727  
Fax 812.482.9035  
custserv@indianafurniture.com



# Welcome to *Our* Work

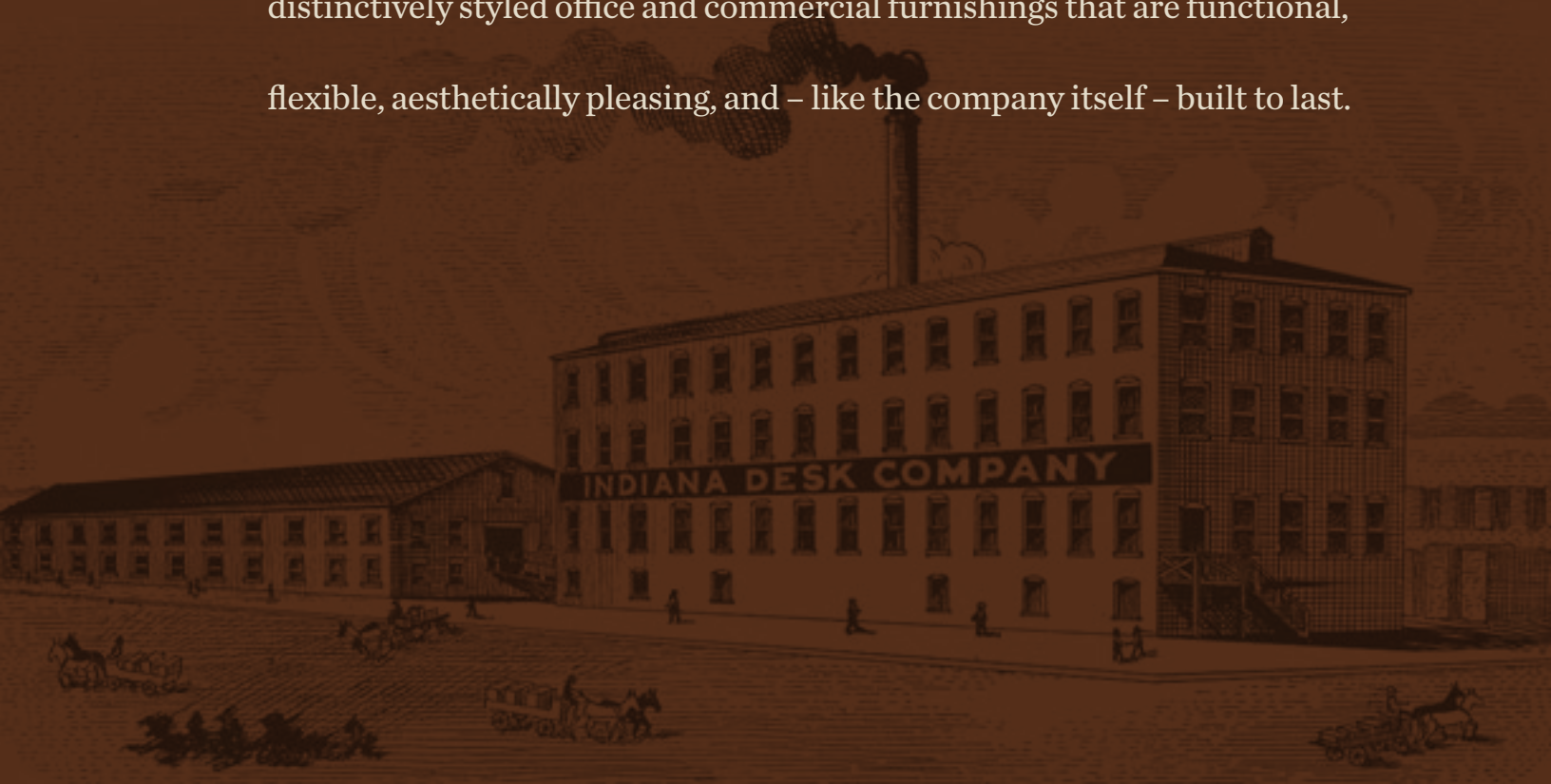
A COMPANY OVERVIEW





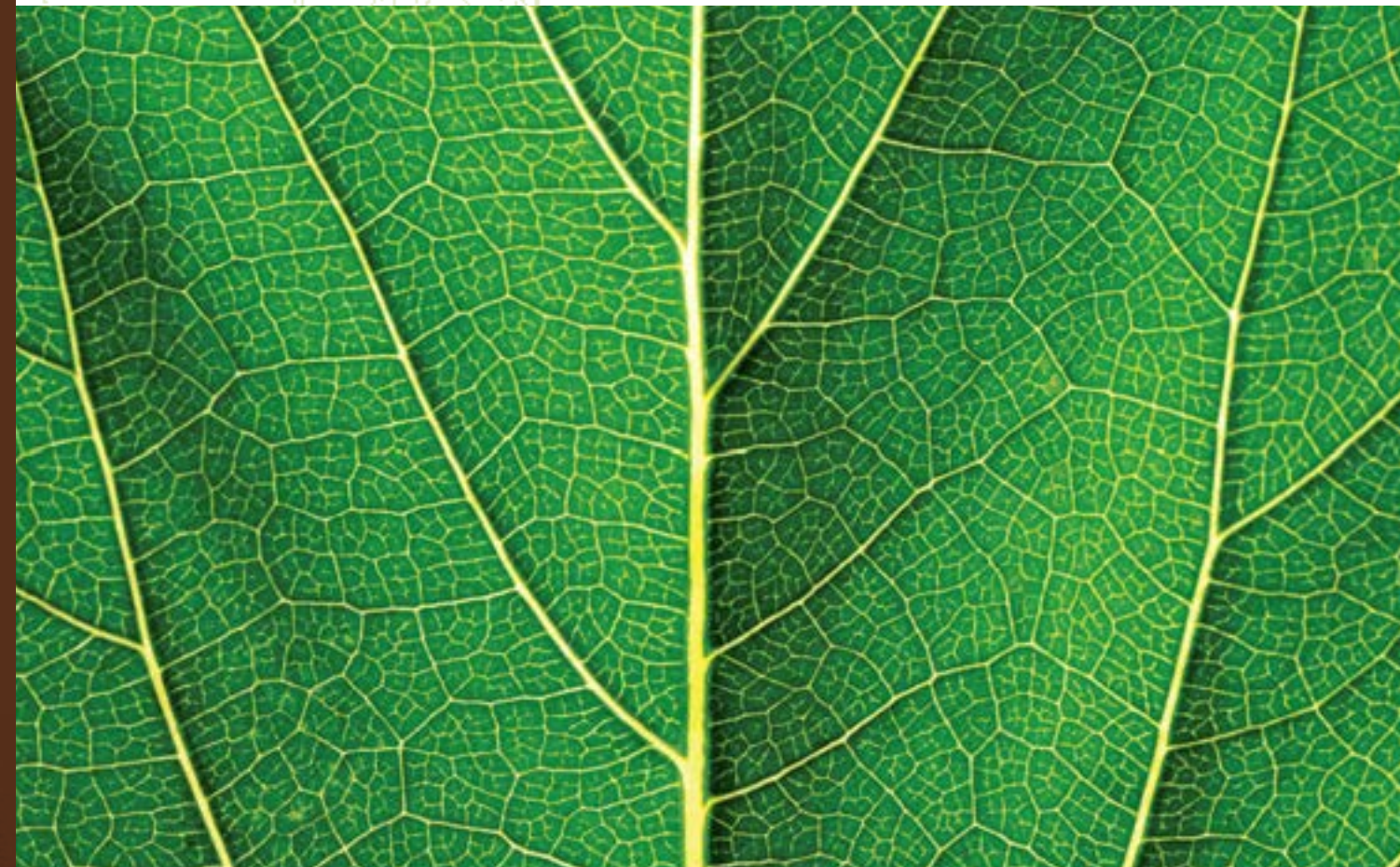
# Welcome to Indiana Furniture.

Our product lines have more than a history. They have a heritage. Indiana Furniture has operated continuously for more than a century, bringing innovation and integrity to the marketplace since its earliest days as a maker of wood desks. Quality craftsmanship, attention to detail, competitive pricing, reliability and personal service are our hallmarks. We apply these values to distinctively styled office and commercial furnishings that are functional, flexible, aesthetically pleasing, and – like the company itself – built to last.



Environmental stewardship at Indiana Furniture is integrated throughout our business. There's sustainability at work in every facet of our operations – from the responsible sourcing of materials to design, production, and shipping technologies to the processes that minimize waste, chemical toxicity, and energy consumption.

Our products are recognized industry-wide for their contribution to indoor air quality and low emissions: They're GREENGUARD Certified by UL Environment, meet BIFMA level™ Sustainability Standards, and even satisfy LEED criteria. Along with being FSC® CoC certified, we also participate in resourceful thinking as a member of the U.S. Green Building Council.



## Green *to the core.*



# Canvas

Lightly scaled and contemporary, Canvas adapts effortlessly to any environment. Create inspired, user-friendly configurations from modular components with dynamic color, pull and profile options.



# Gesso

Diverse and surprisingly affordable, Gesso incorporates veneer with acrylic and metallic elements, while modular and reconfigurable components at multiple heights create customized spaces. The durable UV Advantage finish provides long lasting value.



WE SOURCE OUR MATERIALS LOCALLY, MANUFACTURE EXPEDITIOUSLY, AND SHIP PRODUCTS WITH EFFICIENCY.



# Revolutions

Revolutions changes with the workplace. Finely crafted, modular components and state of the art fasteners make it easy to reconfigure or expand. Further customize it from a range of edges and pulls.



OUR UV ADVANTAGE FINISH MAGNIFIES THE BEAUTY OF OUR WOOD FINISHES - REDUCING THE DARKENING, AGING AND YELLOWING PROCESS THAT OCCURS NATURALLY OVER TIME.

# Resilience

Progressive, highly functional and flexible, Resilience enlivens high traffic workspaces affordably. Go classic with durable laminate in a rich woodgrain finish or utilize the broad palette and contrasting tops.





# Elevate

Surfaces that float on decorative sub-tops give Elevate a sense of upward mobility. It brings a sophisticated dimension and highly customizable, modular design to a variety of applications.



# Encompass

Encompass offers modern style with flush-fit wall applications. Its many tailoring possibilities include 10 finishes from select grade sliced American maple, cherry and walnut hardwood veneers.



THE HARDNESS OF OUR UV ADVANTAGE FINISH REDUCES THE POTENTIAL FOR DAMAGE FROM ABRASIONS, SCRATCHES, WATER, ALCOHOL, STAINS, AND COMMON CHEMICALS.



# Madera

An ultraviolet topcoat on exposed surfaces adds extreme durability to Madera's transformative power. Make it transitional or contemporary via the large selection of finishes, edges, pulls and hutch doors.



# Promise

Curvilinear workspaces combine with dynamic material interplay and flexible storage heights to make Promise exceptionally adaptable to a range of functions and aesthetics, also solving space challenges.



CURED BY UV LIGHTING, OUR UV ADVANTAGE FINISH DOES NOT EMIT IRRITABLE TOXINS, FORMALDEHYDE, OR SOLVENTS INTO THE AIR.





# Phoenix

Crafted in select solids and American veneers, Phoenix offers transitional styling solutions that are sophisticated, uncomplicated and at ease in both contemporary and traditional settings.



# Allegiance

A signature arc modesty panel and refined edge and pull options give Allegiance its curve appeal. Finely crafted in select American hardwood veneers, it blends smart looks and affordability.



INFUSED INTO FINISH TOPCOATS, ANTIMICROBIAL PROTECTION TECHNOLOGY INHIBITS THE GROWTH OF MOLD, MILDEW, FUNGUS AND BACTERIA ON WOOD SURFACES, AS WELL AS ODORS CAUSED BY BACTERIAL GROWTH.



# Jefferson

Jefferson provides the traditional workplace with a timeless foundation. Finely tailored in select solids with walnut veneers, its components reflect expert craftsmanship and attention to detail.



# Arlington

Arlington's handsomely embellished traditional styling reflects expert craftsmanship and value. The collection is finely crafted in select solids with walnut veneers and high pressure laminate worksurfaces.



OUR CASEGOODS AND SEATING ARE ALL BIFMA LEVEL™ 2 CERTIFIED.





# Aura Conference

Loaded with options designed to match contemporary private offices, Aura Conference provides stylish and functional meeting spaces. Keep connected with a variety of power and data modules installed within reach.



# Cameo Conference

Traditional components complement Jefferson, Wilmington, and Arlington casegoods collections. A lectern, a visual presentation board, a serving cart and a buffet-height credenza add utility.



ALL OF OUR CORE MATERIALS ARE 100% PRE-CONSUMER RECYCLED WOOD PRODUCTS, NATURALLY CARBON-SEQUESTERING, AND MEET CARB-II STANDARDS FOR LOW EMISSIONS.



# Aura Reception

Aura Reception delivers a striking, contemporary design by merging wood, glass, and solid surface into a beautiful first impression.



# Cameo Reception

Graceful and sophisticated, Cameo Reception offers classic styling, rich details, and functional design that blends well into any environment.



WE CONTINUALLY EXPLORE AND UPGRADE TO NEW TECHNOLOGIES TO ENSURE THE MOST DURABLE, BEAUTIFUL AND ENVIRONMENTALLY CONSCIOUS PRODUCTS FOR OUR CUSTOMERS.





# Clutch

Build-your-own look from a variety of back heights, arm styles and bases to let Clutch serve a space's needs and aesthetic level. With contoured lumbar support and flexible suspension, it's always comfortable.



# Marquee

Marquee's rectilinear lines and fine detailing convey executive authority. Choose chrome or powdercoat arm posts; wood or upholstered arm caps; and chrome, aluminum or powdercoat for the unique five-prong base. Two heights available; optional headrest; standard Synchro tilt control.



MAKING THINGS THAT LAST, WITH FINE CRAFTSMANSHIP AND DETAILING, HAS ALWAYS BEEN IN OUR NATURE.



584

582



424

422

426

430



# Charm

Gently flared arms and tapered legs lend Charm seating its refined style. Exquisite woodworking and scaling make it classic. Choose from five designs: slat back, classic slat back, upholstered half back with exposed wood rail, upholstered full back with exposed wood rail, and classic upholstered back.



# Delphi

Clean lines, five back styles, and beautiful hardwood frames give the Delphi collection a versatile personality. With a classic profile, it sits pretty in contemporary or traditional environments.



AS A MEMBER OF THE U.S. GREEN BUILDING COUNCIL, WE SUPPORT CUSTOMERS SEEKING LEED CERTIFICATION WITH NUMEROUS PRODUCTS THAT MEET LEED-SPECIFIC CRITERIA.



683      687      685      696      697



266      267      276      286      287



# Gleem

A keen sensibility meets graceful proportions in Gleem seating. A superior chair made with a proven steam bending technique and handcrafted mortise and tenon construction, it's available in three arm styles.



# Trift

Trift answers a wide variety of needs with ease, providing comfort with a contoured frame and enhanced seat design. Choose from five back options in wood and upholstery, armed or unarmed.



COVETED THIRD PARTY CERTIFICATION FROM UL ENVIRONMENT SIGNIFIES THAT OUR PRODUCTS HAVE BEEN MADE WITHOUT TOXIC CHEMICALS AND SAFEGUARD INDOOR AIR QUALITY.



395                      396                      398



980                      998                      985                      996                      989

# Inspiration

Open areas sing with Inspiration, a seating and lounge collection with a slightly curvy, of-the-moment sensibility. Choose from full or half upholstered backs. Multiple tables and a bench complete the line.



486



487



496



48-2424LT

# Felix

Felix is at home in nearly any environment with an array of uniquely styled backs in mesh, upholstery, or wood. Optional arms and casters give support and movement to a stackable chair.



CAREFUL STEWARDS OF THE ENVIRONMENT FOR MORE THAN 100 YEARS, WE REDUCED, REUSED AND RECYCLED LONG BEFORE THERE WERE WORDS FOR IT.



395



396



398



# Carreta

Carreta provides an array of open meeting space options with just a few shapely components. Unique tables complete the look and support portable technology.



# Bliss

Shapely geometric form brings purity to Bliss, an urbanized lounge collection featuring a task, privacy, and conversation arm. An optional tablet enables tasking. Choose fabric or leather and legs of exposed wood or polished chrome.



MODULAR AND COMPONENT BASED CONSTRUCTION MAKES OUR PRODUCTS MORE COST-EFFICIENT AND MORE ENVIRONMENTALLY FRIENDLY; PARTS CAN EASILY BE RECONFIGURED.



Bench Module



90° Connector



Auxiliary Table



377 w/Tablet



377



3752

# Chat

Chat is a smooth operator. The crisp contemporary styling and slender profile have limitless design possibilities. Choose from single, two- and three- seat options. Specify contrasting fabrics and a wood or upholstered base with casters or an optional swivel that returns to center.



# Cicero


Cicero's elegantly swept arms and sophisticated lines suit contemporary or traditional settings. With solid hardwood frames for enhanced comfort and durability, the collection includes a sofa, a settee, a guest chair, three benches and an array of occasional tables.



371

3732

3733

 WE BUY MATERIALS RESPONSIBLY, ELIMINATE UNNECESSARY PACKAGING, AND DESIGN, MANUFACTURE AND SHIP WITH WASTE REDUCTION TOP OF MIND.



296

2963

295



# Portia

Its gracefully angled arms and purely refined scale give Portia an urbane, timeless appeal. The seating floats lightly on solid hardwood frames that add a smooth, brilliant finish.



# Breman



184PB

186

184TB

186TB

# Reminisce



112

116

# Amery



154TB

155TB

# Kennerly



134PB

136

# Cirka



208

226



OUR 12 YEAR WARRANTY ON ALL PRODUCTS ENSURES QUALITY AND FACILITATES EXCELLENT SERVICE.



576



5763



# Jot

Jot's nimble mix of materials blend in with ultra modern as well as classic interiors. The metal base, available in nine colors, supports tops in solid surface, veneer, or laminate. Veneer has a UV Advantage finish that enhances durability and provides anti-microbial protection.



410-3636CT



410-2248MT



410-2020CT



410-1818ET

# Marquee

Like the seating collection it complements, the Marquee table line is a chameleon capable of adapting to any workplace setting – from office and conference rooms to waiting rooms and reception areas.



IN DURABILITY TESTS, OUR UV ADVANTAGE FINISH RANKS AN OUTSTANDING FIVE OUT OF FIVE, FAR SURPASSING THE TYPICAL THREE OR LESS RATING OF OTHER TOPCOATS.



422-2424LT



422-3636MT



422-2448MT



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